



Karnatak Law Society's

Institute of Management Education and Research

Plot No. 77, Adarsh Nagar, Hindwadi, Belgaum – 590 011.



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NOTICE

Upcoming meeting of the IQAC is scheduled on July 21st, 2017 at 4.00 pm
at IQAC Centre, KLS IMER, Belagavi




AGENDA

Sl. No.	Particulars
1	NAAC a. To discuss the progress regarding NAAC peer team recommendations
2	To discuss regarding training calendar of batch 2016-18 and 2017-19 by Mr. Ignesh Sakri, TPO
3	To discuss proposal of Mrs. Shailaja Hiremath, Asst. Professor & Mr. Rahul Mailcontractor, Asst. Professor to organize Aarambh 2017-Orientation Programme.
4	Any other matter with the permission of the Chairman, IQAC

Kindly make it convenient to attend.

IQAC coordinator

Cc to all IQAC members

Sl. No	Name	Signature
1	Chairman Governing Council – Shri Rajendra Belgaumkar Member Governing Council- Shri Ram Bhandare	
2	Dr. Purushotham Bung , Director and IQAC Chairperson	
3	NAAC and IQAC coordinator, Dr Kirti Shivakumar	
4	Dr P M Charantimath, Dr S G Chinjwar, Dr Arif Shaikh Prof Shailaja Hiremath	
5	Mr. Vittal Deshpande-Office Superintendent Mr. Raghunath Daftardar Account Superintendent	
6	Elected Coordinator – One Male and One Female from IMF	
7	Mr Sujay Iti	
8	Mr Madhwa Acharya, MD Abhishek alloys, Belgaum Mr Subodh Tembe, MD Ohm Enterprises, Belgaum	



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Minutes of The IQAC meeting held on July 21st, 2017 at 4.00 pm at IQAC, KLS IMER,

AGENDA

Sl. No.	Particulars
1	NAAC To discuss the progress regarding NAAC peer team recommendations
2	A training calendar of batch 2016-18 and 2017-19 by Mr. Ignesh Sakri, TPO was submitted to the GC and was discussed in the IQAC. Mr. Sakri had made a formal presentation to the GC after lengthy discussions with the GC Chairman.
3	The proposal of Mrs. Shailaja Hiremath, Asst. Professor & Mr. Rahul Mailcontractor, Asst. Professor to organize Aarambh 2017-Orientation Programme which had been approved by the GC was discussed and several suggestions were made to enrich the programme. It was also decided that the parents meet must be held preferably during the orientation programme itself.
4	Any other matter with the permission of the Chairman , IQAC

IQAC coordinator

Cc to all IQAC members



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Plot No. 77, Adarsh Nagar, Hindwadi, Belgaum - 590 011.



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IQAC MEETING NOTICE

Upcoming IQAC meeting is scheduled on August 08, 2017 at 4.00 pm at IQAC Centre, KLS IMER, Belagavi

AGENDA

Sl. No.	Particulars
1	NAAC: a. To discuss the progress regarding NAAC peer team recommendations b. To conduct Internal Academic Audit
2	NBA and Autonomy: To discuss the roadmap to NBA and Autonomy.
3	Research and Extension: To review the progress made in research and extension
4	Upcoming Events: To discuss about the upcoming events
5	Any other matter with the permission of the Chairman , IQAC

Kindly acknowledge and make it convenient to attend.

Dr. Purushottam Bung
NAAC & IQAC coordinator



IQAC MEETING NOTICE

Upcoming IQAC meeting is scheduled on August 08, 2017 at 4.00 pm at IQAC Centre, KLS IMER, Belagavi



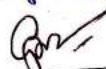




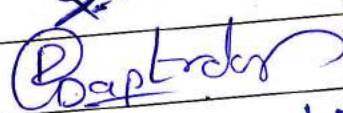

AGENDA

Sl. No.	Particulars
1	NAAC: a. To discuss the progress regarding NAAC peer team recommendations b. To conduct Internal Academic Audit
2	NBA and Autonomy: To discuss the roadmap to NBA and Autonomy.
3	Research and Extension: To review the progress made in research and extension
4	Upcoming Events: To discuss about the upcoming events
5	Any other matter with the permission of the Chairman , IQAC

Kindly acknowledge and make it convenient to attend.

Dr. Purushottam Bung
NAAC & IQAC coordinator

ATTENDANCE OF MEMBERS FOR IQAC MEETING (08.08.2017)

Sl. No.	NAME	SIGNATURE
1	Dr. S. G. Chiniwar, Director Chairman, IQAC	
2	Dr. Purushottam Bung, Professor NAAC & IQAC coordinator	
3	Dr. P. M. Charantimath, Professor	
4	Dr. Kirti Shivakumar, Professor	
5	Dr. Arif Shaikh, Professor	
6	Prof. Shailaja Hiremath, Asst. Professor	
7	Mr. Omkar Kulkarni, (FDA)	
8	Mr. Raghunath Daftadar, OS (Accts)	
9	Sri. Rajendra Belgaumkar Chairman, Governing Council	
10	Sri. Ram Bhandare Member, Governing Council	
11	Elected Male Coordinator from IMF	
12	Elected Female Coordinator from IMF	
13	Mr. Sujay Iti Member Alumnus	
14	Mr. Madhwa Acharya MD, Abhishek Alloys, Belgaum	
15	Mr. Subodh Tembe MD, Ohm Enterprises, Belgaum	



MINUTES OF THE IQAC MEETING
(AUGUST 08, 2017)

1. NAAC:

- a) Progress regarding implementation of NAAC peer team recommendation was discussed in IQAC, post submission of 1st AQAR. It was resolved by the IQAC to reallocate the faculty (criteria wise) and reform the steering committee, if at all required, after the Internal Academic Audit.
- b) Internal Academic Audit is tentatively scheduled on Tuesday the 5th September 2017. Audit will be done by the existing steering committee.

2. NBA/Autonomy:

Discussed the progress made on NBA & autonomy. It was resolved by the IQAC, after intense discussion, that the concerned coordinator, i.e. Dr. Kirti Shivakumar for NBA & Dr. Arif Shaikh for Autonomy will make a comprehensive presentation to the IQAC (then to the governing council) before 30th September on the roadmap along with action plan for NBA & Autonomy respectively.

It was also discussed in the IQAC that office should keep a close follow up with UGC authorities on 2(F) & 12(B) recognition and brief the IQAC at regular intervals.

3. Research & Extension:

The progress pertaining to research & extension activities were reviewed by the IQAC. Dr. Poornima Charantimath, Research Centre coordinator briefed IQAC about the same.

4. Upcoming Events:

Upcoming events of the Institution as mentioned below were discussed during the IQAC meeting.

- a) AARAMBH 2017 – The Orientation program for the new batch. /
- b) UKISEEN (United Kingdom India Social Entrepreneurship Education Network) meeting is tentatively scheduled on 23rd Sep. 2017.
- c) Faculty development program on outcome based education in association with IIT Chennai tentatively scheduled on 22nd Sep. 2017.
- d) Seminar on managing Family Business in association with S.P. Jain Institute of Management & Research, Mumbai, scheduled on Tuesday 22nd August 2017 from 3:30 pm to 6:30 pm.

5. Any other matter with the permission of the Chair:

- a) Process for submission of proposal by the faculty AND IQAC meeting schedule, henceforth.

After a thorough discussion, it was resolved by the IQAC that all the proposals (related to Academics) should be submitted to the Director & the Director will forward it to IQAC. The proposals will be discussed in the IQAC meeting & will be forwarded to GC.

Henceforth, the formal IQAC meeting will happen on 3rd Friday of every month. Another informal meeting (of all internal IQAC members) will be conducted on the 1st Friday of every month so that the proposals can be discussed in the IQAC meeting & can be forwarded to GC in time.

It was also resolved to conduct faculty meeting on 1st Friday of every month just before informal IQAC meeting to communicate the outcome of the proposals made by the faculty.

SCHEDULE OF MEETINGS

1. The formal IQAC meeting : 3rd Friday of every month from 4:30 to 5:30 pm.
2. Informal IQAC meeting : 1st Friday of every month from 5:00 to 5:30 pm.
3. Faculty meeting : 1st Friday of every month from 4:30 to 5:00 pm.

b) **Filing of Documents and updating of the files:**

All the criteria wise heads are informed to file the documents and update the files regularly in newly created set of files (post NAAC). Time given to update the documentation (till I AQAR) is till 31st August 2017. The Internal Academic Audit is tentatively scheduled on Tuesday the 5th September 2017. Entire documentation process will be audited on this day. These new files should be kept in IQAC Centre in the respective criteria wise cupboards with clear labels for audit purpose.

All the old files (NAAC I cycle) have been kept in the chamber of Dr. Kirti Shivkumar for reference.



Dr. Purushottam Bung
NAAC & IQAC coordinator



IQAC MEETING NOTICE

Formal IQAC meeting is scheduled on August 18, 2017 at 4.30 pm at IQAC Centre, KLS IMER, Belagavi


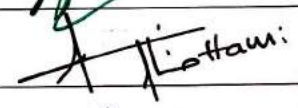
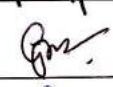




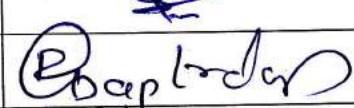

AGENDA

Sl. No.	Particulars
1	To confirm the minutes of the last meeting held on 08.08.2017 and to review the progress.
2	To discuss the proposals (Academics related) submitted by the staff
3	To review the progress made w.r.t. documentation & filing of NAAC records (criteria wise).
4	To freeze the schedule and modalities for Internal Academic Audit.
5	To discuss and review the Institution Calendar for the upcoming Academic Year 2017-18.
6	To review the progress made w.r.t. NBA, Autonomy and 2(f) & 12(B) recognition.
7	To review and brainstorm on how to enhance the Research -Consultancy - Extension output of the Institution.
8	To discuss about the upcoming events of IMER.
9	To revisit, discuss & review the observations made by the NAAC peer team and brainstorm.
10	Any other matter with the permission of the Chairman , IQAC a. To discuss about the subject allocation for the upcoming semester i.e. Semester I & III (Oct. 2017 - Feb. 2018). b. To discuss about the value added courses that we will be offering in the upcoming semester I & III (Oct. 2017 - Feb. 2018). c. To discuss about & freeze the responsibilities allocation amongst all the staff for upcoming Academic year 2017-18. d. To discuss about Time table for upcoming Semester I & III (Oct. 2017 - Feb. 2018).

Kindly acknowledge and make it convenient to attend.


Dr. Purushottam Bung
NAAC & IQAC coordinator

ATTENDANCE OF MEMBERS FOR IQAC MEETING (18.08.2017)

Sl. No.	NAME	SIGNATURE
1	Dr. S. G. Chiniwar, Director Chairman, IQAC	
2	Dr. Purushottam Bung, Professor NAAC & IQAC coordinator	
3	Dr. P. M. Charantimath, Professor	
4	Dr. Kirti Shivakumar, Professor	
5	Dr. Arif Shaikh, Professor	
6	Prof. Shailaja Hiremath, Asst. Professor	
7	Mr. Omkar Kulkarni, OS (Admin)	
8	Mr. Raghunath Daftadar, OS (Accts)	
9	Sri. Rajendra Belgaumkar Chairman, Governing Council	
10	Sri. Ram Bhandare Member, Governing Council	
11	Elected Male Coordinator from IMF	
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MINUTES OF THE IQAC MEETING

(AUGUST 18, 2017)

1. Review of minutes of the last meeting held on 08.08.2017:

The minutes of the last meeting held on 08.08.17 were reviewed and accepted without any modification.

2. Proposals submitted by the staff:

Discussed various proposals submitted by the staff, mentioned here-in-under, were discussed in the meeting & were forwarded to the Chairman, Governing Council, for consideration and approval.

1. Proposal from Dr. Kirti Shivkumar & Mr. Rahul Mailcontractor for conducting a research project titled 'How culture influences perception of customers towards a brand - A case study about Patanjali'.
2. Proposal from Mr. Sanjay Deshpande to attend and present a research paper in the National Conference organized by KLS's GIT, Belagavi.
3. Proposal from Mrs. Shailaja Hiremath to attend and present a research paper in the National Conference organized by KLS's GIT, Belagavi.
4. Proposal from Dr. Poornima Charantimath for undertaking consultancy assignment for CREDAI on "Analysis of Market Demand for Real Estate Residential Property in the Belagavi City".
5. Proposal from Mr. Ameet Kulkarni to attend and present a research paper in the National Conference organized by KLS's GIT, Belagavi.

3. Documentation & filing of NAAC records (criteria wise):

Reviewed the progress made with regard to documentation and filing of records (Criteria wise). All the Criteria Heads are informed to collect the documents and update the files regularly in newly created set of files (post NAAC and as per first AQAR). Time given to update the documentation (as per first AQAR) is till 31st August 2017.

The Internal Academic Audit is tentatively scheduled on Tuesday the 5th September 2017. Entire documentation process will be audited on this day. These new updated files should be kept in IQAC Centre in the respective criteria wise cupboards with clear labels for audit purpose. All the old files (NAAC I cycle) have been kept in the chamber of Dr. Kirti Shivkumar for reference.

4. The schedule and modalities for Internal Academic Audit:

The schedule & the modalities for carrying out Internal Academic Audit scheduled on 05/09/2017 were discussed & agreed upon.

The existing steering committee comprising of Dr. S.G. Chiniwar, Dr. Purushottam Bung, Dr. Kirti Shivakumar, Dr. Arif Shaikh & Prof. Shailaja will carry out the Internal Academic Audit on 05/09/2017. All the Criteria Heads are once again requested to update and keep all the files in the respective cupboard in IQAC Centre for audit by 31.08.2017.

All the master files (key events, Centres, office files, recruitment related files, feedback files, personal files of all the staff, etc.) should be updated & handed over to Mrs. Anupriya to keep them in IQAC Centre (in steel cupboard).

Mrs. Anupriya will be available in the IQAC Centre between 3:30 pm to 5:30 pm every day for accessing any record from IQAC Centre or to handover the files, etc.

5. Institution Calendar for the upcoming Academic Year 2017-18:

Prof. Srirang Deshpande is requested to prepare & present the final Institutional Calendar for the upcoming Academic year 2017-18 in the ensuing Internal IQAC meeting scheduled on 01.09.2018. The same will be discussed & reviewed by IQAC.

6. Progress made w.r.t. NBA, Autonomy and 2(f) & 12(B) recognition:

Progress made with regard to 2(f) & 12(B) were discussed & reviewed.

As finalized in the last IQAC meeting the concerned coordinators will make a comprehensive presentation backed by action plan to IQAC before 30.09.2017.

7. Review and brainstorm on 'How to enhance the Research - Consultancy - Extension output of the Institution?':

After long discussion and the brain storming it was decided by the IQAC that Dr. Poornima Charantimath, coordinator for Research Centre, will prepare a detailed action plan on 'How we can enhance the Research-Consultancy-Extension output of the Institution' in the ensuing IQAC meeting scheduled on 15.09.2017.

8. Upcoming Events:

Upcoming events of the Institution, as mentioned below, were discussed during the IQAC meeting.

- a) AARAMBH 2017 - The Orientation program for the new batch.
- b) UKISEEN (United Kingdom India Social Entrepreneurship Education Network) meeting is tentatively scheduled on 23rd Sep. 2017.
- c) Faculty development program on outcome based education in association with IIT Chennai tentatively scheduled on 22nd Sep. 2017.
- d) Seminar on managing Family Business in association with S.P. Jain Institute of Management & Research, Mumbai, scheduled on Tuesday 22nd August 2017 from 3:30 pm to 6:30 pm.

9. To review the observations made by the NAAC peer team and brainstorm:

After a thorough discussion it was decided by the IQAC that all the Criteria Heads should re-look into the observations made by the NAAC peer team, identify the gaps and suggest the ways & means to bridge these gaps.

Criteria Heads will prepare and present a comprehensive plan of action in this regard in ensuing IQAC meeting scheduled on 15/09/2017. The PDF document containing observations made by the NAAC peer team along with recommendation will be forwarded to all the faculty members.

10. Any other matter with the permission of the Chairman, IQAC:

- a. To discuss about the subject allocation for the upcoming semester i.e. Semester I & III (Oct. 2017 - Feb. 2018):

Subject allocation amongst faculty members for the upcoming semester (I and III) was discussed in detail. Based on the subject preferences made by the faculty members, allocation was being done in consultation with the faculty. Subject allocation for the upcoming semester is as listed here-in-under;

SUBJECT ALLOCATION FOR 1st & 3rd SEMESTER (2016)

3rd Semester (2016-18)

Subject	Hrs	Div. A		Div. B
Strategic Management-3001	04	Ameet		Bung
TQM & BPR-3001	04	BKD		PMC
OEC	04			
SD - III-3003	02	Ignesh		Ignesh
OLP-EDI	01	PMC		
Marketing Specialisation				
Advertising Management-3025		04	Ajay	
International Marketing Management 3026		04	Ajay	
Retail Management-3027		04	Shreekant	
Strategic Brand Management-3028		04	Sanjay	
Finance Specialisation				
Derivatives Markets-3013		04	Shrirang	
Financial Institutions & Markets-3014		04	Rahul	
Foreign Exchange Market-3015		04	Shrirang	
Investment Analysis & Portfolio Management-3016		04	BKD	
Tax Planning & Management - I-3018		04	Arif	
H.R. Specialisation				
Employee Engagement & Inter Personal Effectiveness-3019		04	Shailaja	
Global HRM-3020		04	Kirti	
Industrial & Employee Relations-3021		04	Kirti	
Performance Management System-3024		04	Shailaja	

1st Semester (2017-19)

Subject	Hrs	Div. A	Div. B
Business Data Analysis-1001	04	Ajay	Rahul
Corporate Communications-1002	04	Ameet	Shreekant
Entrepreneurship Development-1003	02	Bung	Bung
Fundamentals of Mgmt & HR-1004	04	Shailaja	Arif
Fundamentals of Marketing-1005	04	SGC	Shreekant
Management Accounting-1006	04	BKD	Prajakta
Managerial Economics-1007	04	Rahul	Ameet
Skill Development – I-1008	02	Sanjay	Sanjay
Accounting Tutorials	02	Shrirang	Shrirang
English Immersion Class	06		

- b. To discuss about the value added courses that we will be offering in the upcoming semester I & III (Oct. 2017 - Feb. 2018):

IQAC decided that this subject matter should be taken up in the ensuing internal BoS (Board of Studies) meeting at the earliest and should be acted upon as per the directions of Internal BoS.

- c. To discuss about and freeze the responsibilities allocation amongst all the staff for upcoming Academic year 2017-18:

Responsibility allocation amongst all the staff for the upcoming Academic year 2017-18 was discussed in detail. Based on the interests shown by the staff, allocation was being done in consultation with the staff. Subject allocation for the upcoming semester is as listed here-in-under;


KEY RESPONSIBILITIES ALLOCATED TO FACULTY FOR THE YEAR 2017-18
(w.e.f. 15.07.2017)

Sl. No	Name of the Faculty	Key Responsibilities allocated
1	Dr.Mrs. P.M.Charantimath Professor	<ul style="list-style-type: none"> • Research Centre Coordinator • Tatva • EDI • Antaraprerana • Seminar/Conferences
2	Dr.Mrs.Kirti Shivakumar Professor	<ul style="list-style-type: none"> • NBA Coordinator • Student Welfare & Events • Alumni • Samagam/ Case Chase etc. • HR club
3	Dr.Purushottam Bung Professor	<ul style="list-style-type: none"> • NAAC Coordinator • MDPs/FDPs & certification Programs • Foundation Day • Yoga Club
4	Dr.Arif Shaikh Professor	<ul style="list-style-type: none"> • Autonomy Coordinator • Admissions • TIE & Sandbox IMER • Reading club • Finance Club
5	Mrs.Shailaja G.Hiremath Assistant Professor	<ul style="list-style-type: none"> • Corporate Social Responsibility & Institute Social Responsibility • Industrial tours • Aarambh • English Immersion • HR club
6	Mr. B. K. Deshmukh Assistant Professor	<ul style="list-style-type: none"> • Parents' relations/Parent's meeting • Library • Reading club • Finance club • Environment related activities (Greenethon)
7	Mr. Shrirang A Deshpande Assistant Professor	<ul style="list-style-type: none"> • RCU- PGP Coordinator • Examinations • Internship • Achiever's Day • AISHE Survey • Finance club
8	Mr. Sanjay K. Deshpande Assistant Professor	<ul style="list-style-type: none"> • Admissions (Prospectus) • B-School Surveys • Process Manual • Foundation Day • HR club
9	Mr. Shreekant G.Naik Sr. Lecturer	<ul style="list-style-type: none"> • Industrial Tours • CII-LM • SIP contest • Foundation day • Marketing club

10	Mr. Rahul R. Mail Contractor Assistant Professor	<ul style="list-style-type: none"> • Excel & OUST Coordinator • Admission (PG CET Crash Course) • Aarambh • English Immersion • Movie club
11	Mr. Ajay Jamnani Assistant Professor	<ul style="list-style-type: none"> • Research Centre Co-coordinator • Tatva • Newsletter • Social Media Presence • III Series • Marketing club
12	Ms. Deepa D. Saibannavar Lecturer	<ul style="list-style-type: none"> • Computer Centre & Technology campus incharge • Girls hostel coordinator • Digitalization • Computer Literacy • College Website
13	Mr. Ameet V. Kulkarni Teaching Associate	<ul style="list-style-type: none"> • Admissions (Marketing) • CCTV Incharge • Exam & Achievers Day Co-coordinator • SIP & Blood Donation Camp. • Alumni • Marketing club
14	Ms. Prajakta P. Jadhav Lecturer	<ul style="list-style-type: none"> • Admissions (Counselling & Liasioning) • Coordinator- Faculty activities
15	Mr. Ignesh P. Sakri Training & Placement Officer	<ul style="list-style-type: none"> • Placement, Internship & training • AICTE activities (Excluding extension of approval) • Supporting all college events.
16	Mr. Basavaraj A. Kumasi Physical Education Director	<ul style="list-style-type: none"> • Sports coordinator • Supporting all college events • Supervising of housekeeping & physical infrastructure • Industrial tours • Student Discipline

Please Note:

- Other responsibilities from time to time as per the needs of the institute.


(Dr. S. G Chiniwar)
Director

d. To discuss about Time table for upcoming Semester I & III (Oct. 2017 - Feb. 2018):

IQAC requested Prof. Srirang Deshpande, PGP Coordinator, to prepare the time table for the upcoming semesters (I and III) and place it before the IQAC for discussion and review.



Dr. Purushottam Bung
NAAC & IQAC coordinator



**Karnatak Law Society's
Institute of Management Education and Research**
#77, Vadgaon Road, Adarsh Nagar, Hindwadi,
Belagavi-590011



IQAC MEETING NOTICE

Formal IQAC meeting is scheduled on Monday the September 18, 2017 at 4.30 pm at IQAC Centre, KLS IMER, Belagavi.

AGENDA

Sl. No.	Particulars
1	To confirm the minutes of the last meeting held on 18.08.2017 and to review the progress.
2	To discuss the proposals (Academics related) submitted by the staff.
3	To review the progress made w.r.t. documentation & filing of NAAC records (criteria wise).
4	To review the progress made w.r.t. Internal Academic Audit.
5	To discuss and review the Institution Calendar for the upcoming Academic Year 2017-18.
6	To review the progress made w.r.t. NBA, Autonomy and 2(f) & 12(B) recognition.
7	To review and brainstorm on the proposal made by Dr. Poornima Charantimath, Coordinator - Research Centre, aimed at enhancing Research-Consultancy-Extension output of the Institution.
8	To discuss about the upcoming events of IMER.
9	To revisit, discuss & review the observations made by the NAAC peer team (Criteria wise) and brainstorm.
10	a. To discuss about the value added courses that we will be offering in the upcoming semester I & III (Oct. 2017 - Feb. 2018). b. To discuss about Time table for upcoming Semester I & III (Oct. 2017 - Feb. 2018).
11	Any other matter with the permission of the Chairman, IQAC. a) To discuss about the reallocation of criteria for NAAC. b) To reschedule the IQAC meeting calendar.

Kindly acknowledge and make it convenient to attend.

Dr. Purushottam Bung
NAAC & IQAC coordinator



Karnatak Law Society's
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Belagavi-590011



ATTENDANCE OF MEMBERS FOR IQAC MEETING (18.09.2017)

Sl. No.	NAME	SIGNATURE
1	Dr. S. G. Chiniwar, Director Chairman, IQAC	
2	Dr. Purushottam Bung, Professor NAAC & IQAC coordinator	
3	Dr. P. M. Charantimath, Professor	
4	Dr. Kirti Shivakumar, Professor	
5	Dr. Arif Shaikh, Professor	
6	Prof. Shailaja Hiremath, Asst. Professor	
7	Mr. Omkar Kulkarni (FDA)	
8	Mr. Raghunath Daftadar, OS(Accts)	
9	Sri. Rajendra Belgaumkar Chairman, Governing Council	
10	Sri. Ram Bhandare Member, Governing Council	
11	Elected Male Coordinator from IMF	
12	Elected Female Coordinator from IMF	
13	Mr. Sujay Iti Member Alumnus	
14	Mr. Madhwa Acharya MD, Abhishek Alloys, Belgaum	
15	Mr. Subodh Tembe MD, Ohm Enterprises, Belgaum	



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#77, Vadgaon Road, Adarsh Nagar, Hindwadi,
Belagavi-590011



MINUTES OF THE IQAC MEETING
(September 18, 2017)

1. Review of last meeting held on 18.08.2017

The minutes of the last meeting held on 18.08.17 were reviewed & approved without any modification.

2. Proposals submitted by the staff

Various proposals submitted by the staff mentioned here-in-under were discussed in the meeting & will be forwarded to the Chairman, Governing Council for consideration & approval.

1. Proposed Action Plan for the Research Centre from Dr. Poornima Charantimath.
2. Proposal from Dr. Purushottam Bung to organize one day FDP on 'PRINCIPLES OF AND PRACTICES FOR TEACHING-LEARNING-EVALUATION EXCELLENCE'.

3. Documentation & filing of NAAC records (criteria wise)

Reviewed the progress made with regard to documentation & filing of records (criteria wise). All the criteria wise heads are informed to file the documents and update the files regularly in newly created set of files (post NAAC). Time given to update the documentation (till I AQAR) is till 26th September 2017. The Internal Academic Audit is tentatively scheduled on Saturday the 14th October 2017. Entire documentation process will be audited on this day. These new files should be kept in IQAC Centre in the respective criteria wise cupboards with clear labels for audit purpose. All the old files (NAAC I cycle) have been kept in the chamber of Dr. Kirti Shivkumar for reference.

4. The schedule and modalities for Internal Academic Audit

The schedule & the modalities for carrying out Internal Academic Audit scheduled on Saturday the 14th October 2017 were discussed & agreed upon.

The new steering committee comprising of Dr. S.G. Chiniwar, Dr. Purushottam Bung, Dr. Kirti Shivakumar, Dr. Arif Shaikh & Prof. Shailaja will carry out the Internal Academic Audit on 14/10/2017. All the criteria wise heads are once again informed to update & keep all the files in the respective cupboard in IQAC room for audit by 26.09.2017.

All the master files (key events, Centres, office files, recruitment related files, feedback files, personal files of all the staff, etc.) should be updated & handed over to Mrs. Anupriya to keep it in the IQAC room in steel cupboard, as and when they get over.

Mrs. Anupriya will be available in the IQAC room between 3:30 pm to 5:30 pm every day for accessing any record from IQAC room or shifting of the files in IQAC.

5. Institution Calendar for the upcoming Academic Year 2017-18

Institutional Calendar for the upcoming academic year 2017-18 was discussed and is attached separately along with the minutes of meeting.

6. Progress made w.r.t NBA, Autonomy & 2(f) & 12(B) recognition

Progress made with regard to 2(f) & 12(B) was discussed & reviewed.

As finalized during the previous IQAC meeting the concerned coordinators, Dr. Kirti Shivakumar for NBA & Dr. Arif Shaikh for Autonomy will make a comprehensive presentation to IQAC and all the staff, backed by action plan on Saturday the 07th October, 2017.

7. Review & brainstorming on how to enhance the Research – Consultancy – Extension output of the Institution.

Discussion on this topic will be made in the ensuing informal internal IQAC meeting scheduled on Saturday the 4th November 2017.

Aug-17

Mon	Tue	Wed	Thu	Fri	Sat	Sun
	1	2	3	4	5	6
	CE = Internship Project (1/08/2017 to 30/09/2017)				BOM = Board Meeting	
7	8	9	10	11	12	13
GH = Raksha Bandhan				GC = GC Meeting	BOM = Board Meeting	
14	15	16	17	18	19	20
GH = Krishna Janamastami	GH = Independence Day			AA = IOAC Meeting	BOM = Board Meeting	
21	22	23	24	25	26	27
GH = Last Sharavan Somvar	AA = 1st & 3rd Sem Result Analysis			GH = Ganesh Chaturthi	GC = GC Meeting BOM = Board Meeting	
28	29	30	31			
		GH = Gouri Visarjan				

Sep-17

Mon	Tue	Wed	Thu	Fri	Sat	Sun
				1	2	3
					GH = Bakrid	
4	5	6	7	8	9	10
				GC = GC Meeting	BOM = Board Meeting	
11	12	13	14	15	16	17
				AA = IQAC Meeting	CE = Foundation Day	
					BOM = Board Meeting	
18	19	20	21	22	23	24
	GH = Mahalaya Amayase				GC = GC Meeting	
					BOM = Board Meeting	
25	26	27	28	29	30	
				GH = Aayudh Pooja	GH = Vijayadashami	

Oct-17

Mon	Tue	Wed	Thu	Fri	Sat	Sun
30	31					1
2	3	4	5	6	7	8
GH = Gandhi Jayanti	CE = Aarambh / Parents Meet / Commencement of 3rd Sem	CE = Aarambh	GH = Valmiki Jayanti	CE = Aarambh	CE = Aarambh BOM = Board Meeting	
9	10	11	12	13	14	15
CE = 1st Sem Student Profiling	CE = 1st Sem Student profiling	CE = 1st Sem Student profiling	CE = Project Viva / OBT 1st Sem	CE = Project Viva / OBT 1st Sem GC = GC Meeting	CE = Project Viva / OBT 1st Sem BOM = Board Meeting	
16	17	18	19	20	21	22
	CE = ED) Classes	GH = Deepavali	GH = Deepavali	GH = Deepavali	GH = Deepavali	
23	24	25	26	27	28	29
					GC = GC Meeting BOM = Board Meeting	

Nov-17

Mon	Tue	Wed	Thu	Fri	Sat	Sun
		1 GH = Rajyotsava	2	3	4 BOM = Board Meeting	5
6 GH = Kanakdas Jayanti	7	8	9	10 GC = GC Meeting	11 BOM = Board Meeting CE = SIP Contest	12
13	14 CE = SCM Course	15 CE = SCM Course	16	17 AA = IQAC Meeting	18 CE = Alumni Meet BOM = Board Meeting	19
20 AA = 2nd & 4th Sem result	21 CE = EDI Classes	22 CE = EDI Classes	23	24 AA = 2nd & 4th Sem Result Analysis	25 GC = GC Meeting BOM = Board Meeting	26
27	28	29	30 CE = Case Chase			

Dec-17

Mon	Tue	Wed	Thu	Fri	Sat	Sun
				1 GH = Id Milad	2 BOM = Board Meeting	3
4	5	6	7 CE = Sports Meet	8 CE = Sports Meet GC = GC Meeting	9 CE = Sports Meet BOM = Board Meeting	10
11	12 CE = Achievers Day	13	14	15 AA = IQAC Meeting	16 BOM = Board Meeting	17
18	19	20 CE = Blood Donation Camp	21 CE = Blood Donation Camp	22	23 GC = GC Meeting BOM = Board Meeting	24
25 GH = Christmas	26	27 CE = 1st & 3rd Sem Preliminary Exams	28 CE = 1st & 3rd Sem Preliminary Exams	29 CE = 1st & 3rd Sem Preliminary Exams	30 CE = 1st & 3rd Sem Preliminary Exams BOM = Board Meeting	31

Jan-18

Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	2	3	4	5	6	7
CE = 1st & 3rd Sem Preliminary Exams	CE = 1st & 3rd Sem Preliminary Exams	CE = 1st & 3rd Sem Preliminary Exams	CE = 1st & 3rd Sem Preliminary Exams		BOM = Board Meeting	
8	9	10	11	12	13	14
	CE = EDI Classes	CE = EDI Classes		GC = GC Meeting	BOM = Board Meeting	GH = Makar Sankranti
15	16	17	18	19	20	21
CE = Promotional Tour	CE = Promotional Tour	CE = Promotional Tour	CE = Promotional Tour	CE = Promotional Tour	CE = Promotional Tour	CE = Promotional Tour
22	23	24	25	26	27	28
	CE = Kaizen Event			AA = IQAC Meeting	BOM = Board Meeting	
29	30	31				
		CE = Closure of 1st & 3rd Sem			GC = GC Meeting BOM = Board Meeting	

Feb-18

Mon	Tue	Wed	Thu	Fri	Sat	Sun
			1	2	3	4
			CE = Samagam	CE = Samagam	CE = Samagam BOM = Board Meeting	
5	6	7	8	9	10	11
	CE = SD I & III Exams	CE = SD I & III Exams	CE = SD I & III Exams	CE = SD I & III Exams	CE = SD I & III Exams	
			GC = GC Meeting	GC = GC Meeting	BOM = Board Meeting	
12	13	14	15	16	17	18
CE = 1st & 3rd Sem Final Exams	GH = Mahashivaratri	CE = 1st & 3rd Sem Final Exams	CE = 1st & 3rd Sem Final Exams	CE = 1st & 3rd Sem Final Exams	CE = 1st & 3rd Sem Final Exams	
			AA = IQAC Meeting	AA = IQAC Meeting	BOM = Board Meeting	
19	20	21	22	23	24	25
CE = 1st & 3rd Sem Final Exams	CE = 1st & 3rd Sem Final Exams	CE = 1st & 3rd Sem Final Exams	CE = 1st & 3rd Sem Final Exams	CE = 1st & 3rd Sem Final Exams	CE = 1st & 3rd Sem Final Exams	
					GC = GC Meeting BOM = Board Meeting	
26	27	28				
CE = 1st & 3rd Sem Final Exams	CE = 1st & 3rd Sem Final Exams	CE = 1st & 3rd Sem Final Exams				

Mar-18

Mon	Tue	Wed	Thu	Fri	Sat	Sun
			1 GH = Holi	2 GH = Rang Panchami	3 BOM = Board Meeting	4
5 CE = Commencement of 2nd & 4th Sem	6	7	8 CE = EDI Classes	9 CE = EDI Classes GC = GC Meeting	10 BOM = Board Meeting	11
12	13	14	15	16 AA = IQAC Meeting	17 CE = Parents Meet BOM = Board Meeting	18
19	20 CE = Digital Marketing Course	21 CE = Digital Marketing Course	22	23	24 GC = GC Meeting BOM = Board Meeting	25 GH = Shri Ram Navami
26	27	28	29 GH = Mahaveer Jayanti	30 GH = Good Friday	31 BOM = Board Meeting	

Apr-18

Mon	Tue	Wed	Thu	Fri	Sat	Sun
30					BOM = Board Meeting	1
2	3	4	5	6	7	8
					BOM = Board Meeting	
9	10	11	12	13	14	15
			CE = Aanterprerana	CE = Aanterprerana	GH = Dr. Ambedkar Jayanti	
				GC = GC Meeting		
16	17	18	19	20	21	22
			GH = Basaveshwar Jayanti	AA = IQAC Meeting	BOM = Board Meeting	
23	24	25	26	27	28	29
					GC = GC Meeting	
					BOM = Board Meeting	

May-18

Mon	Tue	Wed	Thu	Fri	Sat	Sun
	1 GH = May Day	2	3	4	5 BOM = Board Meeting	6
7	8	9	10	11 GC = GC Meeting	12 AA = 1st & 3rd Sem Result BOM = Board Meeting	13
14	15	16	17 CE = EDI Exams	18 AA = IQAC Meeting	19 BOM = Board Meeting	20
21	22	23	24 CE = Industrial Tour AA = 1st & 3rd Sem Result Analysis	25 CE = Industrial Tour	26 CE = Industrial Tour GC = GC Meeting BOM = Board Meeting	27
28	29	30	31			

Jun-18

Mon	Tue	Wed	Thu	Fri	Sat	Sun
				1	2	3
					BOM=Board Meeting	
4	5	6	7	8	9	10
	CE = 2nd & 4th Sem Preliminary Exams	CE = 2nd & 4th Sem Preliminary Exams	CE = 2nd & 4th Sem Preliminary Exams	CE = 2nd & 4th Sem Preliminary Exams	CE = 2nd & 4th Sem Preliminary Exams	
				GC = GC Meeting	BOM=Board Meeting	
11	12	13	14	15	16	17
CE = 2nd & 4th Sem Preliminary Exams	CE = 2nd & 4th Sem Preliminary Exams	CE = 2nd & 4th Sem Preliminary Exams	CE = 2nd & 4th Sem Preliminary Exams	GH = Id	BOM=Board Meeting	
18	19	20	21	22	23	24
CE = PGCET/KMAT Crash Course	CE = PGCET/KMAT Crash Course	CE = PGCET/KMAT Crash Course	CE = PGCET/KMAT Crash Course	CE = PGCET/KMAT Crash Course	CE = PGCET/KMAT Crash Course	CE = PGCET/KMAT Crash Course
			CE = International Yoga Day		GC = GC Meeting	
					BOM=Board Meeting	
25	26	27	28	29	30	
					CE = Closure of 2nd & 4th Sem	

Jul-18

Mon	Tue	Wed	Thu	Fri	Sat	Sun
30	31					1
Commencement of Project						
2	3	4	5	6	7	8
AA = Commencement of Admission					BOM = Board Meeting	
9	10	11	12	13	14	15
CE = 2nd & 4th Sem Final Exams	CE = 2nd & 4th Sem Final Exams	CE = 2nd & 4th Sem Final Exams	CE = 2nd & 4th Sem Final Exams	CE = 2nd & 4th Sem Final Exams GC = GC Meeting	CE = 2nd & 4th Sem Final Exams BOM = Board Meeting	
16	17	18	19	20	21	22
CE = 2nd & 4th Sem Final Exams	CE = 2nd & 4th Sem Final Exams	CE = 2nd & 4th Sem Final Exams	CE = 2nd & 4th Sem Final Exams	CE = 2nd & 4th Sem Final Exams AA = IQAC Meeting	CE = 2nd & 4th Sem Final Exams BOM = Board Meeting	
23	24	25	26	27	28	29
CE = 2nd & 4th Sem Final Exams	CE = 2nd & 4th Sem Final Exams	CE = 2nd & 4th Sem Final Exams	CE = 2nd & 4th Sem Final Exams	CE = 2nd & 4th Sem Final Exams	GC = GC Meeting BOM = Board Meeting	

8. Upcoming Events:

Upcoming events of the Institution as mentioned below were discussed during the IQAC meeting.

- a) AARAMBH 2017 - The Orientation program for the new batch.
- b) UKISEEN (United Kingdom India Social Entrepreneurship Education Network) seminar is scheduled on 23rd Sep. 2017.
- c) Faculty development program on "Teaching - Learning - Evaluation Excellence" scheduled on 22nd Sep. 2017.

9. To review observations made by the NAAC peer team & brainstorm.

After a thorough discussion it was decided by the IQAC that all the criteria heads should look into the observations made by the NAAC peer team, identify the gaps & suggest the way & means to bridge these gaps.

Criteria heads should prepare & present a comprehensive plan of action in this regard during the ensuing informal internal IQAC meeting scheduled on 04th November, 2017.

10. To discuss about the value added courses that we will be offering in the upcoming Semester I & III (Oct. 2017 - Feb. 2018).

IQAC decided that this subject matter should be taken up in the ensuing internal BoS meeting tentatively scheduled after AARAMBH 2017 and should be acted upon as per the directions of Internal BoS.

11. To discuss about the Time table for upcoming Semester I & III (Oct. 2017 - Feb. 2018).

Time table for upcoming Semester I & III (Oct. 2017 - Feb. 2018) is frozen and will be shared to all the staff electronically.

12. Any other matter with the permission of the Chairman, IQAC

a) To discuss about the reallocation of staff, criteria wise, for NAAC

For the NAAC II cycle, the teams working for each criteria will be as follows:

- Criteria I - Prof. Shailaja & Mr. Shrirang Deshpande
Criteria II - Dr. Arif Shaikh, Mr. Shreekant Naik, & Mr. Sanjay Deshpande
Criteria III - Dr. S. G. Chiniwar, Mr. Ameet Kulkarni & Ms. Prajakta Jadhav
Criteria IV - Ms. Deepa Saibannavar & Mr. Sunil Kulkarni
Criteria V - Dr. Kirti Shivakumar & Mr. Ignesh Sakri
Criteria VI - Dr. Poornima Charantimath & Mr. Ajay Jamnani
Criteria VII - Dr. Purushottam Bung, Mr. Rahul Mailcontractor & Mr. B. K. Deshmukh

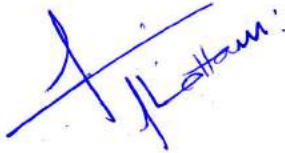
b) To reschedule the IQAC meeting calendar.

In view of the new time table which will be in force from 3rd October, 2017 onwards, it is decided to conduct faculty meeting on 1st Saturday of every month just before informal internal IQAC meeting to communicate the outcome of the proposals made by the faculty.

Whereas the formal IQAC meeting will be conducted on third Saturday of every month instead of 3rd Friday henceforth, which please note.

SCHEDULE OF MEETINGS

1. Faculty meeting : 1st Saturday of every month from 4:30 to 5:00 pm
2. Informal internal IQAC meeting : 1st Saturday of every month from 5:00 to 5:30 pm.
3. The formal IQAC meeting : 3rd Saturday of every month from 4:30 to 5:30 pm.



Dr. Purushottam Bung
NAAC & IQAC coordinator

SUBJECT ALLOCATION FOR 1st & 3rd SEMESTER (2016)**3rd Semester (2016-18)**

Subject	Hrs	Div. A	Div. B
Strategic Management-3001	04	Ameet	Bung
TQM & BPR-3001	04	PMC	BKD
OEC (MIS)	04	Deepa	Deepa
SD – III-3003	02	Ignesh	Ignesh
OLP-EDI	01	PMC	
Marketing Specialisation			
Advertising Management-3025		04	Ajay
International Marketing Management 3026		04	Ajay
Retail Management-3027		04	Shreekant
Strategic Brand Management-3028		04	Sanjay
Finance Specialisation			
Derivatives Markets-3013		04	Shrirang
Financial Institutions & Markets-3014		04	Rahul
Foreign Exchange Market-3015		04	Shrirang
Investment Analysis & Portfolio Management-3016		04	BKD
Tax Planning & Management – I-3018		04	Arif
H.R. Specialisation			
Employee Engagement & Inter Personal Effectiveness-3019		04	Shailaja
Global HRM-3020		04	Kirti
Industrial & Employee Relations-3021		04	Kirti
Performance Management System-3024		04	Shailaja

1st Semester (2017-19)

Subject	Hrs	Div. A	Div. B
Business Data Analysis-1001	04	Ajay	Rahul
Corporate Communications-1002	04	Ameet	Shreekant
Entrepreneurship Development-1003	02	Bung	Bung
Fundamentals of Mgmt & HR-1004	04	Shailaja	Arif
Fundamentals of Marketing-1005	04	SGC	Shreekant
Management Accounting-1006	04	BKD	Prajakta
Managerial Economics-1007	04	Rahul	Ameet
Skill Development – I-1008	02	Sanjay	Sanjay
Accounting Tutorials	02	Shrirang	Shrirang
Computer Lab	02	Deepa	Deepa
Elements of Leadership	02	Sanjay D.	Sanjay D.
STEP Certification	02		

Director

K.L.S'S Institute of Management Education & Research, Hindwadi, Belgaum

Time Table 1st Sem A Div. (With Effect From 03.10.2017)

Day/Time	9.00 – 10.00	10.30 – 11.30	11.30 – 12.30	12.30 – 1.30	2.30 – 3.30	3.30 – 4.30	4.30 – 5.30
Mon.	Corp. Commun - Ameet	FM & HR – Shailaja	Funda of Mktng – Dr. SGC	A/Cing: Tutorials – Shrirang	BDA – Ajay	Mgr Eco – Rahul	Mentoring
Tue.	BDA – Ajay	Mgr Eco – Rahul	Funda of Mktng – Dr. SGC	Corp. Commun - Ameet	FM & HR – Shailaja	ED – Dr. Bung	Mgmt A/Cing - BKD
Wed.	ED – Dr. Bung	A/Cing Tutorials – Shrirang	Funda of Mktng – Dr. SGC	BDA - Ajay	Mgr Eco – Rahul	Elements of Leadership - Sanjay	STEP Certification
Thu.	SD I – Sanjay	Mgmt A/Cing – BKD	Funda of Mktng – Dr. SGC	FM & HR – Shailaja	Assignments, Live Projects, Presentation Preparation, Field Work etc.		
Fri.	Mgr Eco – Rahul	Mgmt A/Cing – BKD	Corp. Commun - Ameet	SD I – Sanjay	FM & HR – Shailaja	Computer Lab - Deepa	STEP Certification
Sat.	Mgmt A/Cing - BKD	BDA - Ajay	Corp. Commun - Ameet	Computer Lab - Deepa	Elements of Leadership - Sanjay	Faculty / IQAC Meeting	

Note: All classes will be held in F2

K.L.S'S Institute of Management Education & Research, Hindwadi, Belgaum

Time Table 1st Sem B Div. (With Effect From 03.10.2017)

Day/Time	9.00 – 10.00	10.30 – 11.30	11.30 – 12.30	12.30 – 1.30	2.30 – 3.30	3.30 – 4.30	4.30 – 5.30
Mon.	FM & HR – Dr. Arif	A/Cing Tutorials – Shrirang	BDA - Rahul	Corp Commun – Shreekant	ED – Dr. Bung	Fund of Mkting - Shreekant	Mentoring
Tue.	Corp Commun – Shreekant	Mgmt A/Cing - Prajakta	SD I – Sanjay	Computer Lab - Deepa	BDA – Rahul	FM & HR – Dr. Arif	Mgr Eco – Ameeth
Wed.	Mgr Eco – Ameeth	Elements of Leadership - Sanjay	Fund of Mkting - Shreekant	FM & HR – Dr. Arif	Mgmt A/Cing - Prajakta	Corp Commun – Shreekant	STEP Certification
Thu.	Computer Lab - Deepa	A/Cing Tutorials – Shrirang	Fund of Mkting - Shreekant	FM & HR – Dr. Arif	Assignments, Live Projects, Presentation Preparation, Field Work etc.		
Fri.	ED – Dr. Bung	SD I – Sanjay	BDA - Rahul	Mgmt A/Cing - Prajakta	Fund of Mkting - Shreekant	Mgr Eco – Ameeth	STEP Certification
Sat.	Mgmt A/Cing - Prajakta	BDA - Rahul	Corp Commun – Shreekant	Elements of Leadership - Sanjay	Mgr Eco – Ameeth	Faculty / IOAC Meeting	

Note: All classes will be held in S1

K.L.S'S Institute of Management Education & Research, Hindwadi, Belgaum

Time Table 3rd Sem A Div. (With Effect From 03.10.2017)

Day/Time	9.00 – 10.00	10.30 – 11.30	11.30 – 12.30	12.30 – 1.30	2.30 – 3.30	3.30 – 4.30	4.30 – 5.30	5.30 – 6.30
Mon.	Advtg – AJ (S2) / IAPM – BKD (F1)	Retail – SN (F1) / IER – KS (S2)	TQM – PMC (F1)	Int. Mktng – AJ (S3) / Tax – AS (S2) / PMS – SH (F1)	Strategic Mgmt – AK (F1)	SBM – SKD (F1) / Derivatives (S2) – SD / EE&IPE – SH (S3)	Mentoring	Sports Activities
Tue.	SBM – SKD (F1) / Derivatives (S2) – SD / EE&IPE – SH (S3)	Strategic Mgmt – AK (F1)	FEM – SD (F1)	Retail – SN (F1) / IER – KS (S2)	Advtg – AJ (S2) / IAPM – BKD (F1)	TQM – PMC (F1)	FIM – RM (S2) / GHRM – KS (F1)	Sports Activities
Wed.	FIM – RM (S2) / GHRM – KS (F1)	OLP-EDI - PMC	MIS – Deepa (F1)	SBM – SKD (F1) / Derivatives (S2) – SD / EE&IPE – SH (S3)	Strategic Mgmt – AK (F1)	Int. Mktng – AJ (S3) / Tax – AS (S2) / PMS – SH (F1)	FEM – SD (F1)	Sports Activities
Thu.	Int. Mktng – AJ (S3) / Tax – AS (S2) / PMS – SH (F1)	FIM – RM (S2) / GHRM – KS (F1)	TQM – PMC (F1)	Advtg – AJ (S2) / IAPM – BKD (F1)	MIS – Deepa (F1)	FEM – SD (F1)	Retail – SN (F1) / IER – KS (S2)	Sports Activities
Fri.	Retail – SN (F1) / IER – KS (S2)	MIS – Deepa (F1)	Int. Mktng – AJ (S3) / Tax – AS (S2) / PMS – SH (F1)	SD III - Ignesh	FIM – RM (S2) / GHRM – KS (F1)	TQM – PMC (F1)	Advtg – AJ (S2) / IAPM – BKD (F1)	Sports Activities
Sat.	Strategic Mgmt – AK (F1)	SBM – SKD (F1) / Derivatives (S2) – SD / EE&IPE – SH (S3)	SD III - Ignesh	FEM – SD (F1)	MIS – Deepa (F1)	Faculty / IQAC Meeting		Sports Activities

SUBJECT ALLOCATION FOR 1st & 3rd SEMESTER (2016)
3rd Semester (2016-18)

Subject	Hrs	Div. A	Div. B
Strategic Management-3001	04	Ameet	Bung
TQM & BPR-3001	04	PMC	BKD
OEC (MIS)	04	Deepa	Deepa
SD – III-3003	02	Ignesh	Ignesh
OLP-EDI	01	PMC	
Marketing Specialisation			
Advertising Management-3025	04	Ajay	
International Marketing Management 3026	04	Ajay	
Retail Management-3027	04	Shreekant	
Strategic Brand Management-3028	04	Sanjay	
Finance Specialisation			
Derivatives Markets-3013	04	Shrirang	
Financial Institutions & Markets-3014	04	Rahul	
Foreign Exchange Market-3015	04	Shrirang	
Investment Analysis & Portfolio Management-3016	04	BKD	
Tax Planning & Management – I-3018	04	Arif	
H.R. Specialisation			
Employee Engagement & Inter Personal Effectiveness-3019	04	Shailaja	
Global HRM-3020	04	Kirti	
Industrial & Employee Relations-3021	04	Kirti	
Performance Management System-3024	04	Shailaja	

1st Semester (2017-19)

Subject	Hrs	Div. A	Div. B
Business Data Analysis-1001	04	Ajay	Rahul
Corporate Communications-1002	04	Ameet	Shreekant
Entrepreneurship Development-1003	02	Bung	Bung
Fundamentals of Mgmt & HR-1004	04	Shailaja	Arif
Fundamentals of Marketing-1005	04	SGC	Shreekant
Management Accounting-1006	04	BKD	Prajakta
Managerial Economics-1007	04	Rahul	Ameet
Skill Development – I-1008	02	Sanjay	Sanjay
Accounting Tutorials	02	Shrirang	Shrirang
Computer Lab	02	Deepa	Deepa
Elements of Leadership	02	Sanjay D.	Sanjay D.
STEP Certification	02		

Director

K.L.S'S Institute of Management Education & Research, Hindwadi, Belgaum

Time Table 1st Sem A Div. (With Effect From 03.10.2017)

Day/Time	9.00 – 10.00	10.30 – 11.30	11.30 – 12.30	12.30 – 1.30	2.30 – 3.30	3.30 – 4.30	4.30 – 5.30
Mon.	Corp. Commun - Ameet	FM & HR – Shailaja	Funda of Mktng – Dr. SGC	A/Cing. Tutorials – Shrirang	BDA – Ajay	Mgr Eco – Rahul	Mentoring
Tue.	BDA – Ajay	Mgr Eco – Rahul	Funda of Mktng – Dr. SGC	Corp. Commun - Ameet	FM & HR – Shailaja	ED – Dr. Bung	Mgmt A/Cing - BKD
Wed.	ED – Dr. Bung	A/Cing Tutorials – Shrirang	Funda of Mktng – Dr. SGC	BDA - Ajay	Mgr Eco – Rahul	Elements of leadership - Sanjay	STEP Certification
Thu.	SD I – Sanjay	Mgmt A/Cing – BKD	Funda of Mktng – Dr. SGC	FM & HR – Shailaja	Assignments, Live Projects, Presentation Preparation, Field Work etc.		
Fri.	Mgr Eco – Rahul	Mgmt A/Cing – BKD	Corp. Commun - Ameet	SD I – Sanjay	FM & HR – Shailaja	Computer Lab - Deepa	STEP Certification
Sat.	Mgmt A/Cing - BKD	BDA - Ajay	Corp. Commun - Ameet	Computer Lab - Deepa	Elements of Leadership - Sanjay	Faculty / IQAC Meeting	

Note: All classes will be held in F2

K.L.S'S Institute of Management Education & Research, Hindwadi, Belgaum

Time Table 1st Sem B Div. (With Effect From 03.10.2017)

Day/Time	9.00 – 10.00	10.30 – 11.30	11.30 – 12.30	12.30 – 1.30	2.30 – 3.30	3.30 – 4.30	4.30 – 5.30
Mon.	FM & HR – Dr. Arif	A/Cing Tutorials – Shrirang	BDA - Rahul	Corp Commun – Shreekant	ED – Dr. Bung	Fund of Mkting - Shreekant	Mentoring
Tue.	Corp Commun – Shreekant	Mgmt A/Cing - Prajakta	SD I – Sanjay	Computer Lab - Deepa	BDA – Rahul	FM & HR – Dr. Arif	Mgr Eco – Ameet
Wed.	Mgr Eco – Ameet	Elements of Leadership - Sanjay	Fund of Mkting - Shreekant	FM & HR – Dr. Arif	Mgmt A/Cing - Prajakta	Corp Commun – Shreekant	STEP Certification
Thu.	Computer Lab - Deepa	A/Cing Tutorials – Shrirang	Fund of Mkting - Shreekant	FM & HR – Dr. Arif	Assignments, Live Projects, Presentation Preparation, Field Work etc.		
Fri.	ED – Dr. Bung	SD I – Sanjay	BDA - Rahul	Mgmt A/Cing - Prajakta	Fund of Mkting - Shreekant	Mgr Eco – Ameet	STEP Certification
Sat.	Mgmt A/Cing - Prajakta	BDA - Rahul	Corp Commun – Shreekant	Elements of Leadership - Sanjay	Mgr Eco – Ameet	Faculty / IQAC Meeting	

Note: All classes will be held in S1

Time Table 3rd Sem B Div. (With Effect From 03.10.2017)

Day/Time	9.00 – 10.00	10.30 – 11.30	11.30 – 12.30	12.30 – 1.30	2.30 – 3.30	3.30 – 4.30	4.30 – 5.30	5.30 – 6.30
Mon.	Advtg – AJ (S2) / IAPM – BKD (F1)	Retail – SN (F1) / IER – KS (S2)	Strategic Mgmt – PB (S2)	Int. Mktng – AJ (S3) / Tax – AS (S2) / PMS – SH (F1)	TQM – BKD (S2)	TQM – BKD (S2)	SBM – SKD (F1) / Derivatives (S2) – SD / EE&IPE – SH (S3)	Mentoring
Tue.	SBM – SKD (F1) / Derivatives (S2) – SD / EE&IPE – SH (S3)	TQM – BKD (S2)	FEM – SD (F1)	Retail – SN (F1) / IER – KS (S2)	Advtg – AJ (S2) / IAPM – BKD (F1)	MIS – Deepa (S2)	FIM – RM (S2) / GHRM – KS (F1)	Sports Activities
Wed.	FIM – RM (S2) / GHRM – KS (F1)	OLP-EDI - PMC	Strategic Mgmt – PB (S2)	SBM – SKD (F1) / Derivatives (S2) – SD / EE&IPE – SH (S3)	MIS – Deepa (S2)	Int. Mktng – AJ (S3) / Tax – AS (S2) / PMS – SH (F1)	FEM – SD (F1)	Sports Activities
Thu.	Int. Mktng – AJ (S3) / Tax – AS (S2) / PMS – SH (F1)	FIM – RM (S2) / GHRM – KS (F1)	MIS – Deepa (S2)	Advtg – AJ (S2) / IAPM – BKD (F1)	Strategic Mgmt – PB (S2)	FEM – SD (F1)	Retail – SN (F1) / IER – KS (S2)	Sports Activities
Fri.	Retail – SN (F1) / IER – KS (S2)	SD III - Ignesh	Int. Mktng – AJ (S3) / Tax – AS (S2) / PMS – SH (F1)	TQM – BKD (S2)	FIM – RM (S2) / GHRM – KS (F1)	Strategic Mgmt – PB (S2)	Advtg – AJ (S2) / IAPM – BKD (F1)	Sports Activities
Sat.	MIS – Deepa (S2)	SBM – SKD (F1) / Derivatives (S2) – SD / EE&IPE – SH (S3)	TQM – BKD (S2)	FEM – SD (F1)	SD III - Ignesh	Faculty / IQAC Meeting		Sports Activities

KLS's INSTITUTE OF MANAGEMENT EDUCATION & RESEARCH, BELGAUM
IQAC Meeting Schedule till December 2017.

August - 17						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
September - 17						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
October - 17						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
November - 17						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
December - 17						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Formal IQAC Meeting (04 : 30 - 05 : 30 pm)

Faculty Meeting (04 : 30 - 5: 00 pm)

Informal IQAC Meeting (05 : 00 - 05:30 pm)



Karnatak Law Society's
Institute of Management Education and Research
#77, Vadgaon Road, Adarsh Nagar, Hindwadi,
Belagavi-590011

IQAC MEETING NOTICE


Formal IQAC meeting is scheduled on Saturday the October 21, 2017 at 4.30 pm at IQAC Centre, KLS IMER, Belagavi.

AGENDA

Sl. No.	Particulars
1	To confirm the minutes of the last meeting held on 18.09.2017 and to review the progress.
2	To discuss the proposals (Academics related) submitted by the staff. 1. To consider the proposal dt. 26.09.2017 of Dr. Poornima M. Charantimath, Professor to organize a workshop on "Using Library Resources for Promoting Research" on behalf of the Research Centre. 2. To consider the proposal of Dr. Poornima M. Charantimath, Professor, Editor TATVA for printing and publishing Tatva, the journal of Management Scholar for the year 2017. 3. To consider the proposal of Dr. Poornima M. Charantimath, Professor, to undertake CREDAI Research Project. 4. To consider the proposal of Dr. Kirti Shivakumar, Professor to conduct out Bound Training (OBT) for the junior students. 5. To consider the proposal of Dr. Kirti Shivakumar, Professor seeking permission to attend the conference and present the paper in SDMIMD, Mysore. 6. To consider the proposal of Mr. Ignesh Sakri, Training Placement Officer regarding STEP Certificate Program for the Academic year 2017-2018 offered by the Hindu Group. 7. To consider the proposal dt. 9.10.2017 of Mr. Shreekant G. Naik, Sr. Lecturer seeking approval for attending and presenting a research paper in 5th Biennial Indian Academy of Management Conference at IIM Indore. 8. To consider the proposal dt. 09.10.2017 of Mr. Ameet V. Kulkarni, Teaching Associate seeking approval for attending and presenting a research paper in 5th Biennial Indian Academy of Management Conference at IIM Indore. 9. To consider the proposal dt. 14.10.2017 of Ms. Deepa Saibannavar, Asst. Professor regarding installation of Online Grievance Redressal Mechanism.
3	To review the progress made w.r.t. documentation & filing of NAAC records (criteria wise).
4	To review the progress made w.r.t. Internal Documentation Audit.
5	To review the progress made w.r.t. NBA, Autonomy and 2(f) & 12(B) recognition.

6	To Review & brainstorming on how to enhance the Research – Consultancy – Extension output of the Institution.
7	To discuss about the upcoming events at IMER.
8	To review the observations made by the NAAC peer team (Criteria wise) and brainstorm.
9	To discuss about the value added courses that we will be offering in the upcoming semester I & III (Oct. 2017 – Feb. 2018).
10	Any other matter with the permission of the Chairman, IQAC.

Kindly acknowledge and make it convenient to attend.


Dr. Purushottam Bung
NAAC & IQAC coordinator



Karnatak Law Society's

Institute of Management Education and Research

#77, Vadgaon Road, Adarsh Nagar, Hindwadi,

Belagavi-590011



ATTENDANCE OF MEMBERS FOR IQAC MEETING (21.10.2017)

Sl. No.	NAME	SIGNATURE
1	Dr. S. G. Chiniwar, Director Chairman, IQAC	
2	Dr. Purushottam Bung, Professor NAAC & IQAC coordinator	
3	Dr. P. M. Charantimath, Professor	
4	Dr. Kirti Shivakumar, Professor	
5	Dr. Arif Shaikh, Professor	
6	Prof. Shailaja Hiremath, Asst. Professor	
7	Mr. Omkar Kulkarni (FDA)	
8	Mr. Raghunath Daftadar, OS(Accts)	
9	Sri. Rajendra Belgaumkar Chairman, Governing Council	
10	Sri. Ram Bhandare Member, Governing Council	
11	Elected Male Coordinator from IMF	
12	Elected Female Coordinator from IMF	
13	Mr. Sujay Iti Member Alumnus	
14	Mr. Madhwa Acharya MD, Abhishek Alloys, Belgaum	
15	Mr. Subodh Tembe MD, Ohm Enterprises, Belgaum	



Karnatak Law Society's
Institute of Management Education and Research
#77, Vadgaon Road, Adarsh Nagar, Hindwadi,
Belagavi-590011



MINUTES OF THE IQAC MEETING
(October 21, 2017)

1. Review of last meeting held on 18.09.2017

The minutes of the last meeting held on 18.09.17 were reviewed & approved without any modification.

2. Proposals submitted by the staff

Various proposals submitted by the staff mentioned here-in-under were discussed in the meeting & will be forwarded to the Chairman, Governing Council for consideration & approval.

1. To consider the proposal dt. 26.09.2017 of Dr. Poornima M. Charantimath, Professor to organize a workshop on "Using Library Resources for Promoting Research" on behalf of the Research Centre. (Post Facto)
2. To consider the proposal of Dr. Poornima M. Charantimath, Professor, Editor TATVA for printing and publishing Tatva, the journal of Management Scholar for the year 2017.
3. To consider the proposal of Dr. Poornima M. Charantimath, Professor, to undertake CREDAI Research Project. (Post Facto)
4. To consider the proposal of Dr. Kirti Shivakumar, Professor to conduct Out Bound Training (OBT) for the junior students. (Post Facto)
5. To consider the proposal of Dr. Kirti Shivakumar, Professor seeking permission to attend the conference and present the paper in SDMIMD, Mysore. (Post Facto)
6. To consider the proposal of Mr. Ignesh Sakri, Training Placement Officer regarding STEP Certificate Program for the Academic year 2017-2018 offered by the Hindu Group. (Post Facto)
7. To consider the proposal dt. 9.10.2017 of Mr. Shreekant G. Naik, Sr. Lecturer seeking approval for attending and presenting a research paper in 5th Biennial Indian Academy of Management Conference at IIM Indore. (Post Facto)
8. To consider the proposal dt. 09.10.2017 of Mr. Ameet V. Kulkarni, Teaching Associate seeking approval for attending and presenting a research paper in 5th Biennial Indian Academy of Management Conference at IIM Indore. (Post Facto)
9. To consider the proposal dt. 14.10.2017 of Ms. Deepa Saibannavar, Asst. Professor regarding installation of Online Grievance Redressal Mechanism. (Post Facto)

All the proposals (Academics related) have to be submitted to Director in time so that they can be forwarded to IQAC for discussion in the ensuing IQAC meeting and be forwarded to Chairman, GC for consideration and approval. Henceforth all the proposals will be routed through the IQAC to the GC.

3. Documentation & filing of NAAC records (Criteria wise)

Reviewed the progress made with regard to documentation & filing of records (criteria wise). All the criteria wise heads are informed to stick to key aspects of each criteria with proper numbering while creating/indexing Criteria files and file the documents accordingly. Please use colour sheets as separator from one index number to another.

SSR/RAR guidelines for each Criteria (along with full set for all the Criteria) containing key aspects and set of questions under each key aspect is already mailed to concerned faculty for reference. Criteria wise teams are requested to update the files accordingly and shift them to IQAC for Internal audit before Saturday the 4th November 2017 without fail.

4. To review the progress made w.r.t. Internal Documentation Audit.

The date for the internal documentation audit is tentatively fixed on Saturday the 11th November 2017. All the teams (Criteria wise) are requested to shift the updated files to IQAC before 4th November 2017.

5. Progress made w.r.t NBA, Autonomy & 2(f) & 12(B) recognition

Progress made with regard to NBA, Autonomy and 2(f) & 12(B) recognition was discussed & reviewed.

IQAC congratulated all the staff for putting their best efforts and bagging the 2(f) & 12(B) recognition. The confirmation to this effect was received on Saturday the 21st October from UGC.

As finalized during the previous IQAC meeting the concerned coordinators, Dr. Kiran Shivakumar for NBA & Dr. Arif Shaikh for Autonomy will make a comprehensive presentation to IQAC and all the staff, backed by action plan on Saturday the 04th November, 2017 from 03:30 PM onwards.

6. Review & brainstorming on how to enhance the Research – Consultancy – Extension output of the Institution.

Discussion on this topic will be made in the fourth-coming formal internal IQAC meeting scheduled on Saturday the 18th November 2017.

7. Upcoming Events:

Upcoming events of the Institution as mentioned below were discussed during the IQAC meeting.

- a) **Out Bound Training** – To conduct Out Bound Training for the Junior Students.
- b) **Student Profiling Exercise** – For the junior students.

8. To review observations made by the NAAC peer team & brainstorm.

After a thorough discussion it was decided by the IQAC that all the criteria heads should re-look into the key aspects and set of questions under each key aspect along with observations made by the NAAC peer team and identify the gaps & suggest the ways & means to bridge these gaps.

Criteria heads should prepare & present a gap analysis report backed with comprehensive plan of action in this regard in forth coming informal internal IQAC meeting scheduled on Saturday the 2nd December, 2017.

9. To discuss about the value added courses that we will be offering in the upcoming Semester I & III (Oct. 2017 – Feb. 2018).

IQAC decided that this subject matter should be taken up in the ensuing internal BoS meeting tentatively scheduled on Thursday the 26th October, 2017 and should be acted upon as per the directions of Internal BoS. Concerned coordinator is requested to submit the proceedings of BoS meeting to the IQAC.



Dr. Purushottam Bung
NAAC & IQAC coordinator



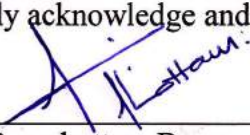
IQAC MEETING NOTICE

Formal IQAC meeting is scheduled on **Saturday the November 18, 2017 at 4.30 pm** at IQAC Centre, KLS IMER, Belagavi.

AGENDA

Sl. No.	Particulars
✓ 1	To confirm the minutes of the last meeting held on 21.10.2017 and to review the progress.
2	To discuss the proposals (Academics related) submitted by the staff.
	1 To consider the proposal of Mr. Rahul Mailcontractor, Asst. Professor to offer Certification course in "Capital Market (Investment Analysis)" to prepare the students for NCFM Investment Analysis and portfolio management module, which will be offered to 3 rd Semester MBA students and students belonging to other Institutes as value addition.
	2 To consider the proposal of Mrs. Deepa Saibannavar, Lecturer IT, to attend One Day National Level workshop on Research Methodology.
3	To consider the proposal of Mr. Sanjay Deshpande, Asst. Professor, to present a research paper at an International Conference organized by Symbiosis, Pune.
✓ 3	To review the progress made w.r.t. documentation & filing of NAAC records (criteria wise).
✓ 4	To review the progress made w.r.t. Internal Documentation Audit.
✓ 5	To review the progress made w.r.t. NBA and Autonomy.
✓ 6	To review the Gap Analysis Report prepared by IQAC Coordinator based on reports submitted by Criteria heads keeping in mind the observations made by the NAAC peer team (Criteria wise) and discuss.
7	To discuss about the value added courses that we will be offering in the upcoming semester I & III (Oct. 2017 – Feb. 2018).
8	To brainstorm on how to enhance the Research – Consultancy – Extension output of the Institution.
✓ 9	To discuss about the upcoming events at IMER.
10	✓ Any other matter with the permission of the Chairman, IQAC.
	a. To discuss the proposal submitted by Dr. Kirti Shivkumar and Prof. Deepa Saibannavar to organize a Workshop on "DIGITIZATION FOR WOMEN'S EMPOWERMENT" for AVISHKAR women entrepreneurs.

Kindly acknowledge and make it convenient to attend.


Dr. Purushottam Bung
NAAC & IQAC coordinator



Karnatak Law Society's

Institute of Management Education and Research

#77, Vadgaon Road, Adarsh Nagar, Hindwadi,

Belagavi-590011



ATTENDANCE OF MEMBERS FOR IQAC MEETING (21.10.2017)

Sl. No.	NAME	SIGNATURE
1	Dr. S. G. Chiniwar, Director Chairman, IQAC	
2	Dr. Purushottam Bung, Professor NAAC & IQAC coordinator	
3	Dr. P. M. Charantimath, Professor	
4	Dr. Kirti Shivakumar, Professor	
5	Dr. Arif Shaikh, Professor	
6	Prof. Shailaja Hiremath, Asst. Professor	
7	Mr. Omkar Kulkarni (FDA)	
8	Mr. Raghunath Daftadar, OS(Accts)	
9	Sri. Rajendra Belgaumkar Chairman, Governing Council	
10	Sri. Ram Bhandare Member, Governing Council	
11	Elected Male Coordinator from IMF	
12	Elected Female Coordinator from IMF	
13	Mr. Sujay Iti Member Alumnus	
14	Mr. Madhwa Acharya MD, Abhishek Alloys, Belgaum	
15	Mr. Subodh Tembe MD, Ohm Enterprises, Belgaum	



Karnatak Law Society's

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#77, Vadgaon Road, Adarsh Nagar, Hindwadi,

Belagavi-590011



MINUTES OF THE IQAC MEETING
(November 18, 2017)

1. Review of last meeting held on 21.10.2017

The minutes of the last meeting held on 21.10.17 were reviewed & approved without any modification.

2. Proposals submitted by the staff

Various proposals submitted by the staff mentioned here-in-under were discussed in the meeting & will be forwarded to the Chairman, Governing Council for consideration & approval.

1. To consider the proposal of Mrs. Deepa Saibannavar, Asst. Professor to attend One day National Level workshop on "Research Methodology" in Dept. of Computer Science and Engg., Gogte Institute of Technology, Belagavi on 11/11/2017.
2. To consider the proposal of Mr. Rahul Mailcontractor, Asst. Professor to offer Certification course in "Capital Market (Investment Analysis)" to prepare the students for NCFM Investment Analysis and portfolio management module.
3. To consider the proposal of Mr. Sanjay Deshpande, Asst. Professor to present a Research paper at an International Research Conference.

3. Documentation & filing of NAAC records (Criteria wise)

Reviewed the progress made with regard to documentation & filing of records (criteria wise). All the criteria wise heads are informed to stick to key aspects and questions under each key aspect of their respective criteria with proper numbering (as given in the NAAC manual) while creating/indexing Criteria files and file the documents accordingly. Please use colour sheets as separator from one question to another.

SSR/RAR guidelines for each Criteria (along with full set for all the Criteria) containing key aspects and set of questions under each key aspect is already mailed to concerned faculty for reference.

Criteria wise teams are requested to update the files accordingly and shift them to IQAC for Internal audit before **Saturday the 25th November 2017** without fail.

4. To review the progress made w.r.t. Internal Documentation Audit.

Reviewed the progress made w.r.t. internal documentation audit. The date for the internal documentation audit is tentatively fixed on Tuesday the 28th November 2017.

5. Progress made w.r.t NBA and Autonomy.

Progress made with regard to NBA and Autonomy was discussed & reviewed.

Dr. Kirti Shivakumar, coordinator for NBA will make a comprehensive presentation backed by action plan to IQAC and all the staff, on some convenient day during 21-30 November, 2017.

6. To review the Gap Analysis report prepared by IQAC coordinator

Reviewed the Gap analysis report prepared by IQAC coordinator [based on the reports submitted by Criteria heads keeping in mind the observations made by the NAAC peer team (Criteria wise)] and discussed. Report is attached herewith for your reference and will be mailed to all the staff as well for reference.

All the criteria heads are requested to mention the cut-off date (as a last column), by which the gap will be bridged, for every gap identified and mail the revised gap analysis report to the IQAC before Saturday the 25 November, 2017.

7. To discuss about the value added courses that we will be offering in the upcoming Semester I & III (Oct. 2017 – Feb. 2018).

As discussed and finalized in the Board of Studies meeting scheduled on Thursday the 26th October, 2017, the following value added courses will be offered during upcoming I & III semester;

1. Elements of Leadership – A certification program by: Prof. Sanjay Deshpande
2. STEP (Standardized Test of English Proficiency) Certification Program in collaboration with The Hindu group.
3. DEBM (Diploma in Entrepreneurship and Business management) in collaboration with EDII, Ahmedabad
4. MOOC Certification course in 'Predictive Analysis' in collaboration with IIM, Bangalore
5. Certification course in SCM (Supply Chain management) in collaboration with CII-IL, Chennai
6. Certification program in Digital marketing in collaboration with IIM-Kolkata

8. Review & brainstorming on 'How to enhance the Research – Consultancy – Extension output of the Institution and number of certification programs offered by the Institution?'

Brainstorming on this topic was made as it is one of the major gaps identified by the NAAC peer team members during their visit. All the members were of the opinion that some incentives need to be framed to encourage the faculty (with the help of support staff) to take up some funded research/consultancy/Extension projects and also to publish the research papers in the peer reviewed journals of repute. Such incentives will act as motivator and help the Institution in enhancing the research-consultancy-extension output and number of certification programs offered by the Institution.

Further the revenue sharing norms (after covering all the expenditure) between the Institution and the faculty for FDPs/EDPs/Certification programs/MDPs need to be framed on the lines of consultancy norms. This will motivate the faculty to undertake such programs.

Director is requested to take up the above mentioned suggestions for discussion with the management.

Meanwhile the circular received from AICTE – calling proposals for grants (Research and Others) under AQIS scheme will be circulated to all the faculty with a request to explore the possibilities and apply for grants under this scheme.

9. Upcoming Events:

Upcoming events of the Institution, as mentioned below, were discussed during the IQAC meeting;

1. SAMHITA – The Alumni Meet at Bangalore scheduled on November 25, 2017
2. Workshop on “Using Library Resources for promoting Research” on December 04, 2017

10. Any other matter with the permission of the chairman, IQAC

- a. To discuss the proposal submitted by Dr. Kirti Shivkumar and Prof. Deepa Saibannavar to organize a Workshop on “DIGITIZATION FOR WOMEN’S EMPOWERMENT” for AVISHKAR women entrepreneurs

Proposal was discussed in the meeting & will be forwarded to the Chairman, Governing Council for consideration & approval.



Dr. Purushottam Bung

NAAC & IQAC coordinator

RESOLUTIONS

Minutes of meeting held on 26th October 2017.

1. The subject allocation of 1st and 3rd semesters was scrutinized by the members of B.O.S and was approved.
2. It was resolved to offer the following certification courses during the academic year 2017-18

Sl. No	Semester	Subject Name
1	1 st	Elements of Leadership Certification Programe
2	1 st	Computer Lab
3	1 st	STEP Certification Programe
4	3 rd & 4 th	Diploma in Entrepreneurship & Business Management
5	3 rd	MOOC Certificate on "Predictive Analysis"
6	3 rd	Supply Chain Management Certification Programe
7	2 nd	Digital Marketing Certification Programe

3. The Institute's Calendar of Events was approved by the BOS with a note that the events should happen on said dates as far as possible.
4. The BOS has recommended that
 - a) There should be one value addition course exclusively for girl students.
 - b) The certification courses on Family Business & Travel & Tourism can be planned in future.

Name of the Members

1. Dr. S.G.Chiniwar
2. Dr. Kirti Shivakumar
3. Dr. Purushottam Bung
4. Dr. Arif Shaikh
5. Prof. Shrirang Deshpande
6. Dr. A. B .Kalkundrikar
7. Dr. A. R. Rotti
8. Mr. Rajesh Muchandikar

Signature

The image shows handwritten signatures for the members listed in the table. The signatures are written in black ink and are somewhat stylized. The first signature is for Dr. S.G.Chiniwar, the second for Dr. Kirti Shivakumar, the third for Dr. Purushottam Bung, the fourth for Dr. Arif Shaikh, and the fifth for Prof. Shrirang Deshpande. The signature for Dr. A. B .Kalkundrikar is not visible. The signature for Dr. A. R. Rotti is not visible. The signature for Mr. Rajesh Muchandikar is not visible.

Sr. No.	Name of Scheme	Mode of Application
1	Unnat Bharat Abhiyan	ONLINE
2	Skill and Personality Development Programme Centre for SC/ST Students	ONLINE
3	Research Promotion Scheme (RPS)	ONLINE
4	Modernisation and Removal of Obsolescence (MODROB)	ONLINE
5	Faculty Development Programme (FDP)	ONLINE
6	Travel Grant - Faculty	ONLINE
7	Grant for Organising Conference	ONLINE
8	Prerana (Scheme for preparing SC/ST students for Higher Education)	ONLINE
9	Samriddhi (Scheme for SC/ST Students for setting start-ups)	ONLINE
10	Short Term Training Programme (STTP)	ONLINE
11	Support to Students for Participating in Competition Abroad	OFFLINE
12	Professor Emeritus (Distinguished Practicing Engineer)	OFFLINE
13	E-Shodh Sindhu - Subscription to E-Resources	OFFLINE
14	Technology Empowerment of North-Eastern Institutes	OFFLINE
15	AICTE - INAE - DVP (Distinguished Visiting Professor)	OFFLINE
16	AICTE - INAE - TG (Travel Grant Scheme for students)	OFFLINE
17	AICTE - INAE - TRF (Teacher Research Fellowship)	OFFLINE
18	AICTE-ISTE Induction/ Refresher Programmes	ONLINE
19	Hostel for SC/ST Students	OFFLINE
20	Margdarshan	OFFLINE
21	QIP Center	OFFLINE
22	Scheme for Technical Book Writing	OFFLINE
23	National Doctoral Scholarship	OFFLINE

AICTE grants under AQIS scheme.

circulated to all the faculty with a request to
explore further and apply


J. Lottam:

NAAC Gap Analysis Report prepared by IQAC

CRITERION I: CURRICULAR ASPECTS			
Sl. No.	Key aspect No.	Question No.	Description of the Gap located
1	1.1(A) Curriculum Planning and Implementation	1.1.6	Gathering and analyzing recruiters feedback
2	1.3 Curriculum Enrichment	1.3.3	The activities related to Gender, Climate change, Environmental Education, Human Rights, ICT etc. need to be initiated.
CRITERION II: TEACHING - LEARNING AND EVALUATION			
1	2.2 Catering to Student Diversity	2.2.6	Drop out details 2016 and 2017 batches
CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION			
1	3.1 Promotion of Research	3.1.5	Insufficient student faculty joint research papers.
		3.1.4	Inadequate guidance to develop scientific research tempo among students
2	3.2 Resource Mobilization for Research	3.2.4	Inadequate joint research papers and sponsored projects
3	3.4 Research Publications and Awards	3.4.3	Inadequate publications in impact factor journals.
4	3.6 Extension Activities and Institutional Social Responsibility (ISR)	3.6.1	Inadequate extension activities
<p>Documents will be collected by the criteria team from office by 15/11/2017</p> <p>Every faculty to involve at least one student while publishing/presenting research papers. (ongoing)</p> <p>To organize * research workshop for students every year.</p> <p>Joint research papers should increase in number (ongoing)</p> <p>Faculty to be motivated/incentivized to write scholarly articles in refereed research journals of repute (at least one per year)</p> <p>1) Faculty along with students should engage with community in addressing their problems (ongoing)</p> <p>ii) Involvement of students in ISR</p>			

Action plan proposed to bridge the gap

The criteria team will gather and analyze the feedback from the recruiters with the assistance of TPO before March-2018.

The criteria team will undertake some of the activities under the guidance of IQAC on ongoing basis.

		3.6.4	No separate budget for extension and outreach programs.	Criteria team will request the GC for making necessary allocation in the formal budget for extension and outreach programs out of research budget
5	3.7 Collaboration	3.7.1	No staff exchange program with other institute/Industry.	This is to be explored by the criteria team along with all the faculty.
		3.7.2	Insufficient MOUs with leading Institutions and corporates.	Criteria team along with faculty will explore the possibilities of entering into MOUs with corporates for mutual benefits.

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

1	4.3 IT Infrastructure	4.3.3	Upgrading IT Infrastructure	<p>Following IT infrastructure enhancement work is under progress:</p> <p>a. Upgrading Cat cable LAN to Fiber optics Backbone</p> <p>b. Storage Server</p> <p>c. Replacing CCTV to IP Cameras</p>
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CRITERION V: STUDENT SUPPORT AND PROGRESSION

1	5.1 Student Mentoring and Support	5.1.4 and 5.1.7	Specific support services/ facilities are not available for organizing coaching classes for competitive exams.	Coaching classes for competitive exams need to be started at IIMER. Since many students are interested in taking up Banking as a career, IBPS coaching classes can be started to begin with. Steps are being initiated to start the same in the first quarter of 2018.
		5.1.4	No student magazine is being published	Wall journals, Bulletin Boards, etc. can be started instead of magazines.
		5.1.8	Professional counsellors to be available at a specific time in the campus	Counsellor has been identified. After GC approval of the counsellor, she will start coming to the campus every Saturday.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

1	6.2 Strategy Development and Deployment	6.2.2	Development of perspective plan	Strategic Retreat will be organized before March-2018 and based on the inputs perspective plan for the coming five years will be prepared by the criteria team
		6.2.11	Students feedback on institutional performance	Feedback from fourth Semester students will be taken by March-2018
	2	6.4 Financial Management and Resource Mobilization	6.4.2	Internal Financial Audit
3	6.5 Internal Quality Assurance System (IQAS)	6.5.2 & 6.5.4	Academic and Administrative Audit (AAA)	Three member panel will be constituted in consultation with GC and AAA will be conducted by Dec-2017

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

1	7.1 Environment Consciousness	7.1.1	Conducting Green Audit	Last year it was conducted in April-May. It will be conducted again by June-2018, i.e. once in two years
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Recommendations made by the Peer team for quality enhancement which needs to be pursued out of 10

1. Encouraging faculty to undertake major and minor sponsored research projects
2. Coaching for competitive exams at state and national level on regular basis
3. Collaborations with international organizations to attract funds for research activity
4. Offering more program options like International Business, SCM, Hotel management, Tourism management, etc
5. Starting evening programs catering to the needs of the industry
6. Collaborations by entering into MoUs with reputed Institutions for faculty development and research

**KLS
IMER**

INSTITUTE OF MANAGEMENT EDUCATION AND RESEARCH
Hindwadi Belagavi, Karnataka



**KARNATAK LAW SOCIETY'S
INSTITUTE OF MANAGEMENT
EDUCATION AND RESEARCH**
Sy. No. 77, Vadaogaon Road, Adarsh Nagar, Hindwadi, Belagavi 590 011.
Ph. : 0831 - 240 5511 / 12



WORKSHOP

On

Using Library Resources for Promoting Research

Since its inception, Karnataka Law Society's Institute of Management Education and Research is a pioneer institution in Management education, research and consultancy. Promoted by great visionaries, it has a team of highly qualified and research oriented faculty lead by a dynamic Director and supported by a beautiful campus with state of the art infrastructure. The practical and research oriented teaching and learning processes adopted at KLS IMER have resulted in top notch placements and in attracting students from diverse backgrounds across India. KLS IMER is recognized as a Research Center. Over the years the institute has been consistently rated as one of the top B-schools in this part of the country. Institute has been accredited by NAAC with grade "A".

PATRONS

Shri. M.R. Kulkarni
Chairman, Karnataka Law Society

Shri. Rajendra Belgaumkar
Chairman, Governing Council, IMER

Dr. S. G. Chiniwar
Director, KLS' IMER

ORGANIZING TEAM

Dr. Poornima Charantimath

Professor
drcharantimath@klsimer.edu | 944898399

Prof. Ajay Jannani

Asst Professor
ajay@klsimer.edu | 9844378372

Mr. Sunil Kulkarni

Librarian
snkulkarni1966@gmail.com | 9449563583

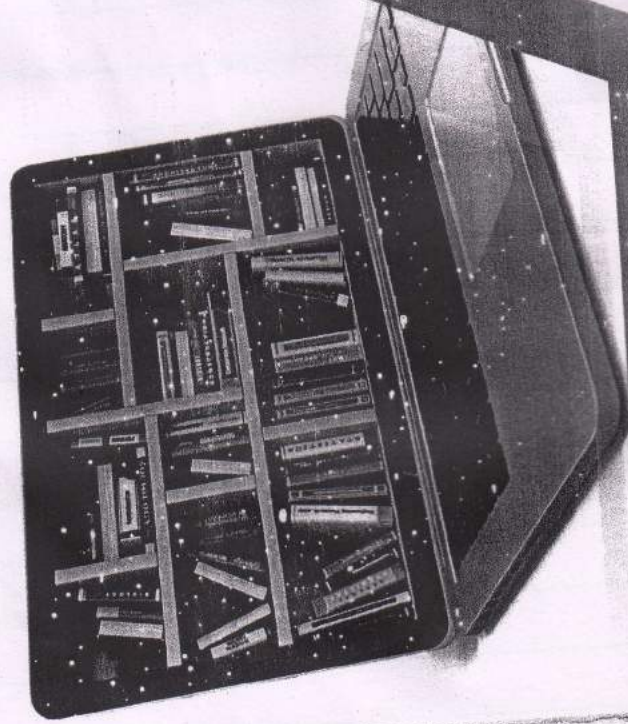
Mr. Ajay Jannani / Mr. Sunil Kulkarni

For registration contact :

KLS IMER, 77, Vadaogaon Road, Adarsh Nagar, Hindwadi, Belagavi - 590 011

Ph : 0831 - 240 5511 /13/14/15, Fax : 0831 - 248 1745 Email : director@klsimer.edu

Web : www.klsimer.edu



Organized by

Research Centre, KLS IMER, Hindwadi Belagavi
Monday, 4 December 2017

ABOUT THE PROGRAM

The networked world has had a profound impact on research and communication practice over the past decade, and practices continue to change. The last decade has also seen sharp growth in levels of research activity, and an associated growth of interest in monitoring and assessing research performance. Libraries continue to play a central role in recent developments. They introduced e-content, so that it is now fundamental to researchers' practice and improved the efficiency with which they work. However, the digital revolution has changed the relationship between researchers and libraries. The more that libraries do to make accessing research materials quick, seamless and easy for researchers "the more invisible they make themselves". The workshop will benefit both the researchers and librarians.

PROGRAM OBJECTIVES

- Provide and promote access to external research material
- Assist with research tasks (particularly in finding hard-to-get resources and information gathering)
- Digitize important research collections
- Offer a centralized focus for new initiatives that require information expertise
- Assist with publishing research outputs

Who All can Attend?

- Ph. D. Aspirants
- Research Scholars pursuing Ph. D. / M. Phil
- Research guides and faculty members pursuing research
- Librarians

Registration

Kindly fill in the enclosed registration form and send by email/post on or before 30th November, 2017.

Registration fee : Rs. 1000/- per participant may be sent by DD in favour of "Director, KLS JMER", payable at Belagavi.

ABOUT THE RESOURCE PERSONS

Prof. C. R. Karisiddappa, Professor,
UGC Emeritus Fellow, Dharwar

He is a retired Professor and Chairman of the Dept. of Library and Information Science, Karnatak University, Dharwad. He also served as a Dean, Faculty of Social Sciences, UGC - Emeritus Professor and Visiting Professor including University Librarian as additional charge. He has visited 16 Countries on various academic assignments and associated with 55 universities of the country. He is a prolific writer and has been contributing to the fraternity of library since 45 years.



Dr. Ashok Y. Asundi, Professor,

Bangalore University, Bangalore

He is Professor and Chairman (Retired), Officer at Department of Library and Information Science and In Charge, IT Centre, Bangalore University, Bangalore. He has worked 25 Years as Librarian in various Institutions namely Jawaharlal Nehru Medical College, Belgaum, K.R. Engineering College, Surathkal, Indian Institute of Management, Bangalore and Siddaganga Institute of Technology Tumkur (as Information Officer.).



Dr. Vinayak Bankapur, Head Department of
Library Science, RCU, Belagavi

He is a Chairman, Department of Library and Information Science, Rani Channamma University, Belagavi. Member of BOS, BOE, President, PG Gymkhana, RCUB. He is the Chief Editor, Journal of Library Development, President RCU-LISA. He has worked for more than 25 years in Library and Information Science at various capacities.



Dr. Sunil M V, Librarian, SDMIMD, Mysuru

He has Master's Degree in Library & Information Science and Doctoral Degree in the area of Open Source Software from University of Mysore, Mysore. He is associated with SDM Institute for Management Development for the past 18 years as Librarian and Lead the web services. His passion is in the field of Open Source Software and web based services. He



conducts courses, workshops and delivers guest lectures at various Institutions, Universities and at professional associations.

We solicit your gracious presence on the occasion of

SAMHITA

the alumni meet

On Saturday, the 25th November 2017 at 5.00 pm

Venue: Pai Viceroy
Bangalore

Shri. Rajendra Belgaumkar
Chariman, GC, KLS IMER

Dr. S. G. Chiniwar
Director, KLS IMER

Dr. Kirti Shivakumar
Professor
KLS IMER

Mr. Ameet Kulkarni
Teaching Associate
KLS IMER





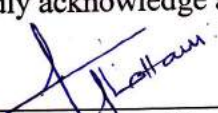
IQAC MEETING NOTICE

Formal IQAC meeting is scheduled on **Saturday the December 20, 2017** at **4.30 pm** at IQAC Centre, KLS IMER, Belagavi.

AGENDA

Sl. No.	Particulars
1	To confirm the minutes of the last meeting held on 18.11.2017.
2	To discuss the proposals (Academics related) submitted by the staff. a) To consider the proposal of Dr. Kirti Shivakumar, Professor, to present a paper at the International HR Conference organized by the KJ Somaiya Institute of Management Studies and Research, Mumbai. (Post facto)
3	To review the progress made w.r.t. documentation & filing of NAAC records (criteria wise).
4	To review the progress made w.r.t. Internal Documentation Audit.
5	To review the progress made w.r.t. NBA and Autonomy.
6	To review the progress made w.r.t. Academic and Administrative Audit.
7	To review the Gap Analysis Report prepared by IQAC Coordinator based on reports submitted by Criteria heads keeping in mind the observations made by the NAAC peer team (Criteria wise) and discuss.
8	To discuss about the upcoming events at IMER.
9	Any other matter with the permission of the Chairman, IQAC.

Kindly acknowledge and make it convenient to attend.


Dr. Purushottam Bung
NAAC & IQAC coordinator



Karnatak Law Society's

Institute of Management Education and Research

#77, Vadgaon Road, Adarsh Nagar, Hindwadi,

Belagavi-590011



ATTENDANCE OF MEMBERS FOR IQAC MEETING (20.12.2017)

Sl. No.	NAME	SIGNATURE
1	Dr. S. G. Chiniwar, Director Chairman, IQAC	
2	Dr. Purushottam Bung, Professor NAAC & IQAC coordinator	
3	Dr. P. M. Charantimath, Professor	
4	Dr. Kirti Shivakumar, Professor	
5	Dr. Arif Shaikh, Professor	
6	Prof. Shailaja Hiremath, Asst. Professor	
7	Mr. Omkar Kulkarni (FDA)	
8	Mr. Raghunath Daftadar, OS(Accts)	
9	Sri. Rajendra Belgaumkar Chairman, Governing Council	
10	Sri. Ram Bhandare Member, Governing Council	
11	Elected Male Coordinator from IMF	
12	Elected Female Coordinator from IMF	
13	Mr. Sujay Iti Member Alumnus	
14	Mr. Madhwa Acharya MD, Abhishek Alloys, Belgaum	
15	Mr. Subodh Tembe MD, Ohm Enterprises, Belgaum	



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MINUTES OF THE IQAC MEETING
(December 20, 2017)

1. Review of last meeting held on 18.11.2017

The minutes of the last meeting held on 18.11.17 were reviewed & approved without any modification.

2. Proposals submitted by the staff

Proposal submitted by the staff mentioned here-in-under were discussed in the meeting and will be acted upon.

- a) Considered the proposal of Dr. Kirti Shivakumar, Professor, to present a paper at the International HR Conference organized by the KJ Somaiya Institute of Management Studies and Research, Mumbai (Post facto). Forwarded to Chairman, GC for consideration and approval.

3. Documentation & filing of NAAC records (Criteria wise)

Reviewed the progress made with regard to documentation & filing of records (criteria wise).

Post internal documentation audit, it is felt necessary that for each question (printed on the colour sheet) response (answer) containing summary table (wherever required) need to be written and to be filed soon after colour sheet. This response will lead not only the criteria staff but also the auditor to the documentation effort in the right direction. All the concerned staff are advised to note that this response, which is very important, need to be crafted very carefully and refer to past SSR and AQAR to get a feel of it.

So IQAC request all the staff to write summary answers containing summary tables (wherever required) for every question written on the colour sheet and add it as a first sheet (after colour sheet) and then collect the appropriate documents and build the file.

4. To review the progress made w.r.t. Internal Documentation Audit.

The internal documentation audit was completed on Wednesday the 20th December, 2017 with multiple sittings. As discussed during audit, IQAC also request all criteria heads to submit proposed action plan highlighting the gaps and the expected date of completion (Timeline) for each gap identified, latest by Saturday the 30th December, 2017.

The criteria head and the concerned staff are further requested to ensure that updated files (in line with the discussion happened during audit) are moved to IQAC latest by Saturday the 6th January 2018 so that external **Academic Administrative Audit can be conducted smoothly, which is scheduled on Thursday the 11th January, 2018.**

5. To discuss about progress made w.r.t NBA and Autonomy.

Progress made with regard to NBA and Autonomy was discussed.

6. To review the progress made w.r.t. Academic and Administrative Audit.

Academic Administrative Audit is scheduled on Thursday the 11th January, 2018. AAA peer team composed of Prof. H. Y. Kamble, Professor and chairman, School of Business and Economics, RCU, Belagavi; Prof. M. M. Ali, Director, 'SIBER', Kolhapur and Prof. B. G. Mulimani, Chief Advisor BLDE University & Association. Prof. B. G. Mulimani will be the Chairman of the peer team.

All the Criteria heads are requested to ensure updation of the documentation and shifting of the files to IQAC before 6th January 2018 and also prepare criteria wise presentation keeping past NAAC presentation as the base and updating the same with additional information (post NAAC to till date) and share it with Director Sir and IQAC before Thursday the 2nd January, 2018 without fail.

7. To review the Gap Analysis Report prepared by IQAC Coordinator based on reports submitted by Criteria heads keeping in mind the observations made by the NAAC peer team (Criteria wise) and discuss.

Gap Analysis Report was discussed and the criteria heads are requested to submit the time bound action plan before Saturday the 30th December, 2017.

8. Upcoming Events:

Upcoming events of the Institution, as mentioned below, were discussed during the IQAC meeting:

1. Achievers Day Celebration (Post facto)
2. Industry Institute Interaction Series by Vijay Kanbur
3. Blood Donation Camp (Post facto)

9. Any other matter with the permission of the chairman, IQAC



Dr. Purushottam Bung

NAAC & IQAC coordinator



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Belagavi-590011



IQAC MEETING NOTICE*

Formal IQAC meeting is scheduled on **Tuesday the January 23, 2018 at 4.30 pm** at IQAC Centre,
KLS IMER, Belagavi.

AGENDA

Sl. No.	Particulars
1	To confirm the minutes of the last meeting held on 20.12.2017.
2	To discuss about the observations made by the Academic and Administrative Audit peer team during their visit.
3	To review the progress made w.r.t. NBA and Autonomy.
4	To discuss about the upcoming events at IMER.
5	Any other matter with the permission of the Chairman, IQAC. a. Handing over the charge of NAAC and IQAC. b. Undertaking Admission Promotion Tour.

Kindly acknowledge and make it convenient to attend.

Dr. Purushottam Bung
NAAC & IQAC coordinator



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Belagavi-590011



ATTENDANCE OF MEMBERS FOR IQAC MEETING (20.12.2017)

Sl. No.	NAME	SIGNATURE
1	Dr. S. G. Chiniwar, Director Chairman, IQAC	
2	Dr. Purushottam Bung, Professor NAAC & IQAC coordinator	
3	Dr. P. M. Charantimath, Professor	
4	Dr. Kirti Shivakumar, Professor	
5	Dr. Arif Shaikh, Professor	
6	Prof. Shailaja Hiremath, Asst. Professor	
7	Mr. Omkar Kulkarni (FDA)	
8	Mr. Raghunath Daftadar, OS(Accts)	
9	Sri. Rajendra Belgaumkar Chairman, Governing Council	
10	Sri. Ram Bhandare Member, Governing Council	
11	Elected Male Coordinator from IMF	
12	Elected Female Coordinator from IMF	
13	Mr. Sujay Iti Member Alumnus	
14	Mr. Madhwa Acharya MD, Abhishek Alloys, Belgaum	
15	Mr. Subodh Tembe MD, Ohm Enterprises, Belgaum	



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MINUTES OF THE IQAC MEETING
(January 23, 2018)

1. Review of last meeting held on 20.12.2017

The minutes of the last meeting held on 20.12.17 were reviewed & approved without any modification.

2. To discuss about the observations made by the Academic Administrative Audit peer team during their visit.

Academic Administrative Audit was scheduled on Thursday the 11th January, 2018 was conducted smoothly. Following are the major observations made by the AAA peer team members;

1. Enhancing IQAC infrastructure.
2. Imparting training to Librarian.
3. Speeding up of Ph.D. work of those who are pursuing Ph.D.
4. Undertaking funded research project (minor and major)
5. Undertaking extension projects of relevance to community.
6. Undertaking Certification programs to both student community and industry.

3. To discuss about progress made w.r.t NBA and Autonomy.

Progress made with regard to NBA and Autonomy was reviewed and discussed.

4. Upcoming Events:

Upcoming events of the Institution, as mentioned below, were discussed during the IQAC meeting;

1. **Research colloquium Series** –By Dr. Prashant C. on January 30, 2018
2. **Knowledge Enrichment Series** – By Prof. Amit, Prof. Shrikant and Prof. Sanjay on January 31, 2018.

5. Any other matter with the permission of the chairman, IQAC

a. Handing over the charge of NAAC and IQAC

It was decided by the IQAC to hand over the charge of NAAC and IQAC to Prof. Shailaja Hiremath with immediate effect as Dr. Purushottam Bung will be relieving from services w. e. f. 31.01.2018. Henceforth Prof. Shailaja Hiremath will be the coordinator for NAAC and IQAC. IQAC appreciated the efforts put by Dr. Purushottam Bung and requested him to remain associated with IMER.

b. Undertaking Admission Promotion Tour

Matter was discussed in the IQAC and it was decided to undertake admission promotion tour from 5th to 10th February 2018. 2 teams will go on 2 routes simultaneously.



Dr. Purushottam Bung

NAAC & IQAC coordinator

**Karnatak Law Society's
Institute of Management Education and Research**
#77, Vadgaon Road, Adarsh Nagar, Hindwadi,
Belagavi-590011



IQAC MEETING NOTICE

Formal IQAC meeting is scheduled on **Saturday the February 17, 2018 at 11.30 am** at Workshop Hall, KLS IMER, Belagavi.

AGENDA

Sl. No.	Particulars
1	To confirm the minutes of the last meeting
2	Restructuring of IQAC.
3	Review on IMER perspective plan.
4	To discuss the proposals (Academics related) submitted by the staff.
5	To discuss about the upcoming events at IMER.
6	Any other matter with the permission of the Chairman, IQAC.

Kindly acknowledge and make it convenient to attend.

Prof. Shailaja Hiremath, Asst. Professor
NAAC & IQAC coordinator



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Belagavi-590011



ATTENDANCE OF MEMBERS FOR IQAC MEETING (17.2.018)

Sl. No.	NAME	SIGNATURE
1	Dr. S. G. Chiniwar, Director Chairman, IQAC	
2	Prof. Shailaja Hiremath, Asst. Professor NAAC & IQAC coordinator	
3	Dr. P. M. Charantimath, Professor	
4	Dr. Kirti Shivakumar, Professor	
5	Dr. Arif Shaikh, Professor	
6	Mr. Omkar Kulkarni (FDA)	
7	Mr. Raghunath Daftadar, OS(Accts)	
8	Sri. Rajendra Belgaumkar Chairman, Governing Council	
9	Sri. Ram Bhandare Member, Governing Council	
10	Elected Male Coordinator from IMF	
11	Elected Female Coordinator from IMF	
12	Mr. Sujay Iti Member Alumnus	
13	Mr. Madhwa Acharya MD, Abhishek Alloys, Belgaum	
14	Mr. Subodh Tembe MD, Ohm Enterprises, Belgaum	



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MINUTES OF THE IQAC MEETING
(February 17, 2018)

1. Review of last meeting held on 23.01.2018

The minutes of the last meeting held on 23.01.2018 were reviewed.

- Minute no. 4 of last meeting regarding sessions on Research colloquium Series by Dr. Prashant C. and Knowledge Enrichment Series by Mr. Amit Kulkarni, Mr. Shreekant Naik and Mr. Sanjay Deshpande have been rescheduled in the month of March 2018 due to final exams.

2. Restructuring of IQAC

- Prof. Shrirang Deshpande has been inducted into the IQAC in place of Dr. P. B Bung.
- It was discussed to propose names of the prominent alumni (one male and one female), and students representing IMF from current batch (one male and one female).
- Since, few external members have expressed their difficulty to be the part IQAC, it was decided to propose alternative nominees for IQAC.
- It was also decided to reconstitute the steering committee in the next meeting.

3. Review on IMER Perspective plan

- The achievement of the current perspective plan were discussed.
- The perspective plan, presented to AAA committee on 11th January 2018 was reviewed.

- The perspective plan for 2018-2023, was discussed and the draft was prepared as under.
 - 2018-19
 - Apply for Autonomy
 - 2019-20
 - Autonomous Status (under affiliated university approved by UGC)
 - Establish International Linkages with foreign universities from South East Asian Countries like Srilanka, Bangladesh, Thailand and Singapore
 - Introduce KLS IMER certified programs like Family Business Management, Corporate Communication, Sales Management etc., for students and industry people.
 - 2020-21
 - Apply for NBA
 - 2021-22
 - NBA Accreditation
 - Substantially residential Campus
 - Admission through CAT/MAT/XAT with all India ranking below 50.
 - 2022-23
 - Introduce Executive MBA in Family Business Management, and/or Hospital Management etc.
 - Institute ranking amongst top in the country, by India Today, The Week etc.
 - Average salary – 1.5X to 2X Total Fees for our fresh MBA graduates
 - 2023-24
 - International Accreditation

4. To discuss the academic proposals submitted by the staff

- Certificate Course on HRIS for 4th Semester students, starting from March 2018, proposed by Mrs. Shailaja G. Hiremath & Ms. Deepa Saibannavar was discussed (Post facto)
- Proposal from Dr. S. G Chiniwar and Mrs. Shailaja G. Hiremath to present paper and participate in National Seminar on CSR & Community Development at CSIBER, Kolhapur on 23rd & 24th Feb 2018 was discussed (Post facto)

5. To discuss about the upcoming events at IMER

- Dr. Kirti Shivkumar briefed about the preparation towards Samagam 2018, to be organized on 12th & 13th of March 2018
- Mrs. Shailaja Hiremath briefed about the industry tour to Mysuru, Ooty and Kodai starting from 14th March to 20th March 2018

6. Any other matter with the permission of the Chairman, IQAC

Sessions to be organized pertaining to NAAC and NBA in the last week of February 2018

- Dr. Kirti Shivkumar, will organize a session regarding Programme Objectives (POs) and Course Objectives (COs) to enable the faculty members to prepare lesson plans for ensuing II & IV semester
- Mrs. Shailaja Hiremath will conduct session on “New developments in NAAC process” for all faculty members and administrative staff to educate about the new assessment methods introduced in each criteria.



Mrs. Shailaja G. Hiremath

NAAC & IQAC coordinator



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Belagavi-590011



IQAC MEETING NOTICE

Internal IQAC meeting is scheduled on **Saturday, March 3, 2018 at 11.30 am** at IQAC Centre, KLS IMER, Belagavi.

AGENDA

Sl. No.	Particulars
1	Discussion on improved IMER perspective plan
2	Proposing names of industrialists & alumni for IQAC
3	Any other academic matter with the permission of the Chairman, IQAC.

Kindly acknowledge and make it convenient to attend.

Prof. Shailaja Hiremath, Asst. Professor
NAAC & IQAC coordinator



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ATTENDANCE OF MEMBERS FOR IQAC MEETING (3-3-2018)

Sl. No.	NAME	SIGNATURE
1	Dr. S. G. Chiniwar, Director Chairman, IQAC	
2	Prof. Shailaja Hiremath, Asst. Professor NAAC & IQAC coordinator	
3	Dr. P. M. Charantimath, Professor	
4	Dr. Kirti Shivakumar, Professor	
5	Dr. Arif Shaikh, Professor	
6	Prof. Shrirang Deshpande, Asst. Professor	
7	Mr. Omkar Kulkarni (FDA)	
8	Mr. Raghunath Daftadar, OS(Accts)	
9	Sri. Rajendra Belgaumkar Chairman, Governing Council	
10	Sri. Ram Bhandare Member, Governing Council	
11	Elected Male Coordinator from IMF	
12	Elected Female Coordinator from IMF	
13	Mr. Sujay Iti Member Alumnus	
14	Mr. Madhwa Acharya MD, Abhishek Alloys, Belgaum	
15	Mr. Subodh Tembe MD, Ohm Enterprises, Belgaum	

Extract of Resolution No.9 of Governing Council meeting held on 09.03.2018

RESOLUTION NO.9:

Considered the letter dt. 06.03.2018 of Mrs. Shailaja G. Hiremath, submitting the IMER perspective plan -2018 as discussed and drafted during Internal IQAC meeting held on 3-03-2018.

After discussion, GC has approved the Improved IMER Perspective plan 2018-2023.

Referred to Board of Management for information.

Sd/-

DIRECTOR &

EX-OFFICIO SECRETARY

Sd/-

CHAIRMAN

GOVERNING COUNCIL

Extract of Resolution No.19 of Governing Council meeting held on 09.03.2018

RESOLUTION NO.19:

The IQAC structure -2018 submitted by Mrs. Shailaja G. Hiremath was considered. The GC approved the same.

The IQAC structure -2018 as below:

Sl. No	Name	Designation
1	Dr.S.G.Chiniwar, Director, KLS IMER, Belagavi	Chairman, IQAC
2	Mrs.Shailaja G.Hiremath	Coordinator- NAAC and IQAC
3	Shri. Rajendra Belgaumkar Chairman, Governing Council	Management Representative
4	Shri. Ram Bhandare Member, Governing Council	Management Representative
5	Dr.Mrs. P.M.Charantimath, Professor	Member
6	Dr.Mrs.Kirti Shivakumar, Professor	Member
7	Dr.Arif Shaikh, Professor	Member
8	Mr. Shrirang A Deshpande, Assistant Professor	Member
9	Mr. Omkar V. Kulkarni (FDA)	Member
10	Mr. Raghunath Daptardar, OS (Accounts)	Member
11	Coordinator- IMF (Male)	Student Representative
12	Coordinator- IMF (Female)	Student Representative
13	Alumni Representative	Alumni
14	Alumnus Representative	Alumnus
15	Mrs. Shilpa Bhirangi, Pragati Engineering Belgaum Pvt. Ltd., Belagavi	Industry Representative (Female)
16	Mr. Keith Machado, Joint Managing Director, Orione Hydraulics Pvt Ltd.,	Industry Representative (Male)
17	Mr. Subodh Tembe, MD, Ohm Enterprises, Belagavi	Industry Representative (Male)

Referred to Board of Management for information.

Sd/-

DIRECTOR &

EX-OFFICIO SECRETARY

Sd/-

CHAIRMAN

GOVERNING COUNCIL



Karnatak Law Society's

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Improved IMER Perspective plan 2018-2023

- **2018-19**
 - Apply for Autonomy
 - Introduce KLS IMER certified programs like Family Business Management, Corporate Communication, Sales Management etc., for students and industry people.
- **2019-20**
 - Autonomous Status (under affiliated university approved by UGC)
 - Establish International Linkages with foreign universities from South East Asian Countries like Srilanka, Thailand and Singapore
- **2020- 21**
 - Apply for NBA
- **2021- 22**
 - Secure NBA Accreditation
 - Infrastructure development such as Boys' Hostel, and Staff Quarters
 - Enhance geographical diversity of admitted students
- **2022-23**
 - Introduce Executive MBA in Family Business Management, and/or Hospital Management etc.
 - Institute ranking amongst top in the country, by India Today, The Week etc.
 - Average salary – 1.5X to 2X Total Fees for our fresh MBA graduates
- **2023-24**
 - International Accreditation

Discussed on: 03/03/2018 during internal IQAC meeting.



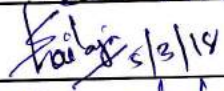
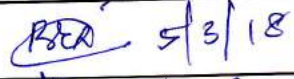

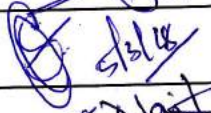



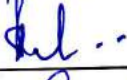

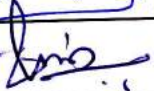


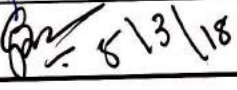
IQAC : "Session on New Developments in NAAC Process & Documentations" by Mrs. Shailaja

K.L.S. INSTITUTE OF MANAGEMENT EDUCATION AND RESEARCH, BELGAUM

Phone No.0831-2405511,12,13,14 Fax.No.0831-2481745

E-mail : directoredu@klsimer.edu Website : www.klsimer.edu

LIST OF TEACHING STAFF

S.No.	Name of the Faculty	Designation	Signature
1	Dr.S.G.Chiniwar	Director	
2	Dr.Mrs.Kirti Shivakumar	Professor	
3	Dr.Arif Shaikh	Professor	 5/3/18
4	Mrs.Shailaja G.Hiremath	Asst.Prof.	 5/3/18
5	Mr. B. K. Deshmukh	Asst.Prof.	 5/3/18
6	Mr. Shrirang A Deshpande	Asst.Prof.	 5/3/18
7	Mr. Sanjay K. Deshpande	Asst. Prof.	 5/3/18
8	Mr. Shreekant G.Naik	Sr. Lecturer	 5/3/18
9	Mr. Rahul R. MailContractor	Asst.Prof.	
10	Mr. Ajay Jamnani	Asst. Prof.	
11	Ms. Deepa D. Saibannavar	Asst. Prof.	
12	Mr. Ameet V. Kulkarni	Teaching Associate	 5/3/18
13	Mr. Basavaraj A. Kumasi	Physical Education Director	
14	Mr. Ignesh P. Sakri	Training & Placement Officer	
15	Mrs. Prajakta Jadhav	Lecturer	
16	Dr.Mrs. P.M.Charantimath	Professor	 5/3/18

17. Swil N. Kulkarni Librarian S.N. Ueda

Progress on NAAC work

2 messages

IQAC IMER <iqac@klsimer.edu>

Mon, Apr 2, 2018 at 12:23 PM

To: imer_professors@googlegroups.com, placement@klsimer.edu, Sunil Kulkarni <imerlibrary@gmail.com>, omkar@klsimer.edu, raghu@klsimer.edu, anupriya@klsimer.edu
 Cc: director@klsimer.edu, chairman@klsimer.edu

Dear all,

This is to inform you all that **faculty meeting** is scheduled on **Thursday, 5th April 2018 at 2.30 pm sharp** to discuss the progress made by all criteria teams on NAAC documentation in new format. Kindly make alternative arrangement if class is scheduled for the said timing.

Please bring the soft copy of the format for review. The criteria heads will present the progress.

Thank you.

With regards

Mrs. Shailaja Hiremath
 Asst. Professor
 NAAC and IQAC Coordinator
 KLS IMER
 Belgaum: 590011
 Karnataka, India

Email: shailajagh@klsimer.edu
 MOB: 9448866397

Poornima charantimath <drcharantimath@klsimer.edu>

Mon, Apr 2, 2018 at 5:40 PM

IQAC IMER <iqac@klsimer.edu>

TK. Thanks.

With Warm Regards,

Poornima M.Charantimath,
 Professor
 Coordinator Centre for Entrepreneurship Development & Research Centre
 KLS- Institute of Management Education & Research,
 Marsh Nagar, Hindwadi,
 Belgaum- 590 011
 Mobile: + 91-9448989399
 Phone: (0831)2481745
 Facebook: <https://www.facebook.com/poornima.charantimath>
 LinkedIn: <https://www.linkedin.com/in/dr-poornima-charantimath-1325b91b/>

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5/4/2018

Faculty Meeting



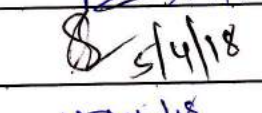
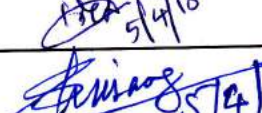


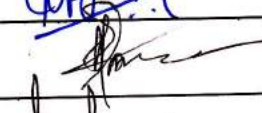
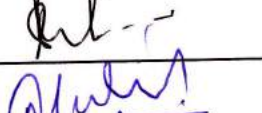
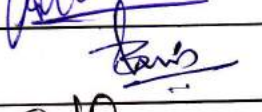

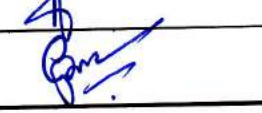
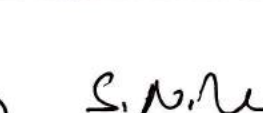




Agenda: Discussion on progress made on NAAC Doc in new format.

K.L.S. INSTITUTE OF MANAGEMENT EDUCATION AND RESEARCH, BELGAUM

Phone No.0831-2405511,12,13,14 Fax.No.0831-2481745

E-mail : directoredu@klsimer.edu Website : www.klsimer.edu

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15	Mrs. Prajakta Jadhav	Lecturer	
16	Dr.Mrs. P.M.Charantimath	Professor	

17. Omlen

18. Smil N. Kulkarni, Librarian S.N. U...

Rescheduling of IQAC meeting on Tuesday the 22nd May, 2018

1 message

IQAC IMER <iqac@klsimer.edu>

Mon, May 21, 2018 at 3:23 PM

To: chairman@klsimer.edu, omkar@klsimer.edu, raghu@klsimer.edu, rambhandare@akpfoundries.com, shirangeshpande@klsimer.edu, Arif shaikh <arifshaikh@klsimer.edu>, Director | KLS IMER <director@klsimer.edu>, Dr. Kirti <dr.kirti@klsimer.edu>, poornima charantimath <drcharantimath@klsimer.edu>, Shailaja Hiremath <shailajagh@klsimer.edu>, Sujay Iti <sujay.iti@gmail.com>

Dear Sir/Madam

IQAC meeting has been **rescheduled on** Tuesday the May 22, 2018 at 4.30 pm in Workshop room for your kind information. Please make it convenient and attend.

Thanks!

With regards

Ms. Shailaja Hiremath
Professor
IQAC and IQAC Coordinator
KLS IMER
Mumbai: 590011
Karnataka, India

Email: shailajagh@klsimer.edu
MOB: 9448866397



Karnatak Law Society's
Institute of Management Education and Research
#77, Vadgaon Road, Adarsh Nagar, Hindwadi,
Belagavi-590011



IQAC MEETING NOTICE

IQAC meeting is scheduled on Monday the May 21 2018 at 3.30 pm at Workshop room, KLS IMER, Belagavi.

AGENDA

Sl. No.	Particulars
1	To confirm the minutes of the last meeting held on 05.04.2018.
2	To discuss the report of Academic and Administrative Audit (AAA).
3	To review the Gap Analysis Report based on reports submitted by Criteria heads keeping in mind the observations made by the NAAC peer team (Criteria wise) and discuss.
4	To finalise the Annual Quality Assurance Report (AQAR) 2017-18.
5	Any other matter with the permission of the Chairman, IQAC.

Kindly acknowledge and make it convenient to attend.

Mrs. Shailaja Hiremath
NAAC & IQAC coordinator



Karnatak Law Society's
Institute of Management Education and Research
#77, Vadgaon Road, Adarsh Nagar, Hindwadi,
Belagavi-590011



ATTENDANCE OF MEMBERS FOR IQAC MEETING (21.5.2018)

Sl. No.	NAME	SIGNATURE
1	Dr. S. G. Chiniwar, Director Chairman, IQAC	
2	Prof. Shailaja Hiremath, Asst. Professor NAAC & IQAC coordinator	
3	Dr. P. M. Charantimath, Professor	
4	Dr. Kirti Shivakumar, Professor	
5	Dr. Arif Shaikh, Professor	
6	Mr. Shrirang A Deshpande	
7	Mr. Omkar Kulkarni (FDA)	
8	Mr. Raghunath Daftadar, OS(Accts)	
9	Sri. Rajendra Belgaumkar Chairman, Governing Council	
10	Sri. Ram Bhandare Member, Governing Council	
11	Elected Male Coordinator from IMF	
12	Elected Female Coordinator from IMF	
13	Mr. Sujay Iti Member Alumnus	
14	Mrs. Shilpa Bhirangi Pragati Engineering Belgaum Pvt. Ltd., Belagavi	
15	Mr. Subodh Tembe MD, Ohm Enterprises, Belgaum	
16	Mr. Keith Machado, Joint Managing Director, Orione Hydraulics Pvt. Ltd.,	



Karnatak Law Society's

Institute of Management Education and Research

#77, Vadgaon Road, Adarsh Nagar, Hindwadi,
Belagavi-590011



MINUTES OF THE IQAC MEETING
(May 22, 2018)

1. Review of last meeting held on 05.04.2018

The minutes of the last meeting held on 05.04.2018 were reviewed.

2. To discuss the report of Academic and Administrative Audit (AAA)

The AAA report was discussed in detail and IQAC noted the suggestions provided by Audit Committee regarding starting the process to seek Autonomous status and on improving the research output further.

3. To discuss and review the Gap Analysis Report based on reports submitted by criteria heads, keeping in mind the observations made by the NAAC peer team (Criteria wise) and the new format of NAAC documentation

Criteria heads presented the gaps in their respective criteria based on new format of NAAC documentation and also observations made by the NAAC peer team. IQAC has taken the note of the same and requested the criteria heads to prepare the action plan to work on the identified gap.

4. To finalise the Annual Quality Assurance Report (AQAR) 2017-18.

Mrs. Shailaja Hiremath presented the draft AQAR 2017-18, which is to be submitted to NAAC after the approval of honourable GC. IQAC suggested few improvements in the report to be incorporated before placing it before the GC.

5. Any other matter with the permission of the Chairman, IQAC

-NIL-

Mrs. Shailaja G. Hiremath
NAAC & IQAC coordinator