



**KARNATAK LAW SOCIETYS'
INSTITUTE OF MANAGEMENT EDUCATION
AND RESEARCH
BELAGAVI
KACOGN21004**

**ANNUAL QUALITY
ASSURANCE REPORT (AQAR)
OF THE IQAC**

2016 - 2017

iqac@klsimer.edu

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution : Karnatak Law Society's Institute of Management
Education and Research

1.2 Address Line 1 : #77, Vadgaon Road
Address Line 2 : Adarsh Nagar, Hindwadi
City/Town : Belagavi - 590011
State : Karnataka.
Pin Code : 590011

Institution e-mail address : director@klsimer.edu

Contact Nos. : 0831 - 2405511/12/13/14

Name of the Head of the Institution: Dr. Shashidhar G. Chiniwar

Tel. No. with STD Code : 0831-2405511/12/13/14
Mobile : 9448758470

Name of the IQAC Co-ordinator : Dr. Kirti Shivakumar

Mobile : 9449007550
IQAC e-mail address : iqac@klsimer.edu
NAAC Track ID : **KACOGN21004**
NAAC Executive Committee No. & Date: **NAAC/WH/Cert-A&A/EC(16th SC)/14.1/2016**
Website address : <http://www.klsimer.edu>
Web-link of the AQAR :

1.6 ***Accreditation Details***

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	3.24	2016	Upto July 10, 2021

1.7 Date of Establishment of IQAC: 04/07/2014

1.8 AQAR for the year: 2016 - 2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR _____ (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University	State	Central	Deemed	<u>Private</u> ✓
Affiliated College		<u>Yes</u> ✓	No	
Constituent College		Yes	No	
Autonomous college of UGC		Yes	No	
Regulatory Agency approved Institution		<u>Yes</u> ✓	No	
Type of Institution	<u>Co-education</u> ✓		Men	Women
	<u>Urban</u> ✓		Rural	Tribal
Financial Status	Grant-in-aid	UGC 2(f)	UGC 12B	

Grant-in-aid + Self Financing

Totally Self-financing ✓

1.11 Type of Faculty/Programme: - MANAGEMENT

1.12 Name of the Affiliating University (for the Colleges): RANI CHANAMMA UNIVERSITY

**1.13 Special status conferred by Central/ State Government--
UGC/CSIR/DST/DBT/ICMR: - NO**

2. IQAC Composition and Activities

2.1 No. of Teachers : 6

2.2 No. of Administrative/Technical staff : 2

2.3 No. of students : 2

2.4 No. of Management representatives : 2

2.5 No. of Alumni : 2

2.6 No. of any other stakeholder and :

Community representatives

2.7 No. of Employers/ Industrialists : 2

2.8 No. of other External Experts:

2.9 Total No. of members : 16

2.10 No. of IQAC meetings held : 10

2.11 No. of meetings with various stakeholder:

Faculty	<u>10</u>
Non-Teaching Staff /Students	<u>10</u>
Alumni	<u>7</u>
Others	6

2.12 Has IQAC received any funding from UGC during the year? No

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	International	National	State	Institution Level
				4

(ii) Themes

1. Outcome Based Education – 14th to 18th Nov, 2016
2. Course Outcomes Foundation Session – March 8th , 2017
3. NBA and Autonomy: - challenges and expectations from faculty, the road ahead
26TH TO 27TH April, 2017
4. Usage of OUST - familiarising and updating faculty about distribution of assessments on OUST – the mobile learning platform.

2.14 Significant Activities and contributions made by IQAC

It was decided by the IQAC and then approved in the Governing Council, that any matter which could enhance the quality of the institute and the programme be routed through the IQAC.

An illustrative list of the matters which would therefore be discussed by the IQAC, before being placed to the Governing Council (GC) are as follows:-

- Training Programmes
- All events to be conducted by faculty for students, industry, etc.
- Suggestions for better utilization of resources
- Research Proposals
- Consultancy assignments
- All academic related matters

The IQAC meets on every third Friday of the month .In case of any other event on the same day or holiday, then it is ensured that the IQAC meeting is held before the end of the coming week.

Since July 2016 all such proposals / matters have been routed through the IQAC

2.15 Plan of Action by IQAC/Outcome

Plan of Action	Achievements
<p>Increase Focus on Outcome Based Education</p> <p>Strengthening IQAC and make it more proactive</p> <p>Encourage research output of the institution.</p>	<p>All courses with well-defined COs and CLOs in tune with OBE</p> <p>IQAC meets every month on the 3rd Friday and any matter which could enhance the quality of the institute and the programme was routed through the IQAC.</p> <p>Increased the budget available for research by faculty and students.</p>

** Academic Calendar provided in Annexure. 1*

2.15 Whether the AQAR was placed in statutory body Yes ✓ No

Management ✓ Syndicate Any other body

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1			
PG	1			
UG				
PG Diploma				
Advanced Diploma				
Diploma	1* <i>DEBM by EDII, Ahmedabad</i>			
Certificate	5 <i>(CII-SL, Advanced Excel, English Immersion, Digital Marketing, French)</i>			
Others				
Total	8			

*KLS' IMER is a Project Guidance Centre for Open learning Diploma in Entrepreneurship and Business Management (DEBM) of EDII Ahmedabad. KLS'IMER has signed a MoU with EDII, Ahmedabad to conduct one year Diploma in Entrepreneurship and Business Management (DEBM) in collaboration with EDII, Ahmedabad.

- 1.2 (i) **Flexibility of the Curriculum: CBCS/Core/Elective option / Open options**
 (ii) **Pattern of programmes:**

Pattern	Number of programmes
Semester	ONE
Trimester	
Annual	

1.3 **Feedback from stakeholders*** **Alumni ✓** **Parents ✓** **Employers ✓**
Students ✓ *(On all aspects)*

Mode of feedback : **Online ✓** **Manual ✓**

*Please provide an analysis of the feedback in the Annexure **(PROVIDED – annexure 2)**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes. The internal BOS meeting was held on 9/09/2017 to discuss about the value addition courses to be offered during the academic year 2016-17. It was resolved to offer the following diploma/ certification courses.

- Diploma in Entrepreneurship and Business Management (DEBM) of EDII Ahmedabad.
- Supply Chain Management Certification Course
- English Immersion Classes
- Elementary Computer Skills (though not part of syllabus , students have Computer Labs two hours per week)

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes. The Incubation Centre "Sandbox IMER" has been initiated on 27/07/2016 to promote and foster the new start-ups in Belgaum region under the aegis of the Deshpande Foundation, Hubballi. Presently 12 incubatees have been facilitated and mentored.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
18	07	---	05	06

2.2 No. of permanent faculty with Ph.D : 05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
01	-	-	-	-	-	03	-	4	-

2.4 No. of Guest and Visiting faculty and Temporary faculty: ----- 04 -----

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	09	05	---
Presented papers	10	03	---
Resource Persons	---	----	06

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Implementation of Impartus- Impartus is a video-based learning platform which enables teachers to capture, edit, and distribute content. Students can review classroom content at any time.
2. Introduction of OUST - OUST is an App based gamified micro-assessment and micro-learning platform used on regular basis by the faculty to assess the learning and understanding of core concepts of the course by the students.
3. Preparing a complete course docket containing all the cases, reading material, session plan, evaluation plan, etc., well in advance and giving it to the students opting for that course well in advance before the commencement of the course.

4. Usage of video cases and internet based cases along with the written cases for enhanced learning
5. Evaluating based on the live project works undertaken along with other modes of evaluation
6. Usage of inquiry method of teaching to supplement the conventional lecturing using Presentations
7. Inviting people from the industry and practitioners to the class for interaction with the students so that students will appreciate the different perspectives on the same subject
8. Supplementing the class room learning with the real world through industrial visits/exhibitions/fairs/etc.
9. Using other modes of evaluation like; Business Plan contests, Idea Pitching contests, etc.
10. A live group project in advertising where students are asked to create advertisements for a chosen product or service and create a media plan for the same.
11. A live group project in rural marketing where students are required to create a documentary depicting all the rural marketing strategies in a chosen village.
12. Involving students in research projects - "Employee Engagement" carried out for Expert Engineering Enterprise, Belagavi.
13. Participation of students in competition organized by various industrial bodies like- CII-Karnataka (Best HR Project Competition)
14. Live Analysis of the stock market in the classes.
15. Practical sessions on MIS
16. Use of Excel & SPSS in conducting Statistics classes and business research.
17. Use of documentary and videos to clarify concepts in financial markets, Macro Economics, Operations Management etc.
18. Demonstration of Live Book building process in IPO (Initial Public Offering) of share using BSE & NSE websites
19. Usage of various websites like trading economics, moneycontrol.com, nseindia.com, bseindia.com and many others to give practical exposure to students on various concepts in financial markets, trading, economics, business research etc.
20. Live project for Learning and Development –This is a group project where in groups of 2 to 3 student will visit an organization and conduct a training need analysis. Student team is expected to conduct a training program, which they will design in consultation with faculty. A feedback of the programme is taken along with Training

Evaluation. This assignment teaches them all the steps in designing a training programme in a practical way.

21. Campus Kaizen competition is organized for third semester students as an activity based event for the TQM programme. Campus Kaizen is a group oriented Kaizen competition. The students are organized into groups and guidelines of the competition are given to the students. The group has to show one improvement on the campus, which is sustainable. The judges are usually TQM consultants. The prizes are given to top three winners. All the participants get participation certificate.

22. Webinar Sessions are conducted for the students on Digital Marketing

One best practice in Teaching and Learning:-

1. Title of the practice: Live project in Business Research Methods class

2. Goals: It helps the students understand the research methodology and prepare for internship projects.

3. The Contents: It aims at providing the students with insights into the way research is carried out and present the findings of the research in the form of a report and PPT which is submitted at the end of the project.

4. Practice: Students are divided into group of 5 members each. They select a particular topic of research and follow the research methodology learnt in the class room to carry out the research. The data collected is analyzed using SPSS software and the findings are presented in the form of a report and presentation at the end of the project.

5. Resources Required: SPSS software is required to analyze the project which has been procured by the institute.

2.7 Total No. of actual teaching days **198** during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

Reforms

- Preliminary Exam of 80 marks is conducted in line with university pattern before semester end university examination

- If one course is handled/taught by two faculty members for different divisions under such cases the faculty members will jointly set the question paper for preliminary exams.
- Answer Booklets on par with University are developed by the institute to bring the uniformity.
- Subject wise answer script photocopies of the top 3 scorers along with the question paper are kept in the library for students' reference.

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus Development as member of

Board of Studies - **01**

Faculty Development Workshop- **01**

Curriculum Development Workshop – **06**

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
MBA(IV SEMESTER) 2014-16 BATCH	106	----	48.11%	44.34%	---	92.45%
MBA(II SEMESTER) 2015-17 BATCH	117	12.82%	58.97%	12.82%	----	84.61%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

All proposals related to students' events, activities, exam and evaluation reforms, pedagogy are placed before the IQAC, brainstormed, discussed and deliberated, suggestions offered and only then placed before the Governing Council for approval. Subject allocation to faculty, live projects are discussed and monitored by IQAC.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	----
UGC – Faculty Improvement Programme	----
HRD programmes	----
Orientation programmes	----
Faculty exchange programme	----
Staff training conducted by the university	01
Staff training conducted by other institutions	04
Summer / Winter schools, Workshops, etc.	18
Others	05

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14	---	---	04
Technical Staff	03	---	---	02

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. All consultancy proposals are placed before the IQAC, brainstormed, discussed and deliberated, suggestions offered and only then placed before the Governing Council for approval.
2. Recommended funding from the institute to conduct joint research projects by faculty and students.
3. Encouraged presentation and publication of research papers by staff and student.
4. Faculty teams were formed for research and seed money given from IMER research grant.
5. SPSS legal software was purchased for the Research Centre to facilitate quality research.
6. Recommended to earmark funds to develop case studies.
7. Recommended to purchase two computers and one printer exclusively for Research Centre.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	3	2		
Outlay in Rs. Lakhs	1.48	1.15		

3.4 Details on research publications

	International	National	Others
Peer Review Journals	04	10	
Non-Peer Review Journals	03		
e-Journals	01		
Conference proceedings	06		

3.5 Details on Impact factor of publications:

Range

Average

h-index

Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored	2016-17	1. CREDAI, Belgaum	50000=00	50000=00
		2. Adtiya Engineering, Karad	95000=00	95000=00
		3. SKE's RPD College	3000=00	3000=00
		4. Abhishek Alloys Pvt. Ltd.	65000=00	30000=00
		5. Foundry Cluster, Belagavi	50000=00	NIL
		6. CREDAI	<i>Ongoing Project</i>	
Projects sponsored by the University/ College				
Students research				

projects (other than compulsory by the University)				
Any other(Specify)				
Total			263000=00	178000=00

3.7 No. of books published i) With ISBN No. 02 ii) Chapters in Edited Books

3.8 No. of University Departments receiving funds from UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy 178000=00

3.11 No. of
conferences
organized by the
Institution

Level	International	National	State	University	College
Number					01
Sponsoring agencies					KLS' IMER

3.12 No. of faculty served as experts, chairpersons or resource persons 10

3.13 No. of collaborations International National 14 Any
other

No.	Particulars
1	MOU KLS IMER and Aavishkar
2	MOU KLS IMER and World Alumni Network Pvt.Ltd
3	Certification of Authorization of CII Institute of Logistics
4	KLS IMER and Deshpande Foundation Sandbox Incubation Centre

5	KLS IMER and Atyaasaa Consultancy Pune
6	Letter of Understanding between KLS IMER and KLS GCC
7	Letter of Understanding between KLS IMER and SKE GSSc
8	Letter of Understanding between KLS IMER and KLS RLLC
9	MOU between KLS IMER and GIT
10	MoU between KLS IMER and TiE Hubli
11	Mou between KLS IMER and MES College Goa
12	OUST Service agreement with KLS IMER
13	MoU between KLS IMER and CSIE-IITM
14	Agreement between e-Surtra and KLS IMER

3.14 No. of linkages created during this year 02

3.15 Total budget for research for current year in lakhs:

- **From funding agency**
- **From Management of University/College** Rs. 12,50,000

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	---
	Granted	----
International	Applied	----
	Granted	----
Commercialised	Applied	----
	Granted	----

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year.

Total	International	National	State	University	Dist	College
		01				01

3.18 No. of faculty from the Institution who are Ph. D. Guides 02
Students registered under them 05

3.19 No. of Ph.D. awarded by faculty from the Institution: - NIL

3.20 No. of Research scholars receiving the Fellowships: - NIL

3.21 No. of students Participated in NSS events:

University level	NIL	State level	NIL
National level	---	International level	-----

3.22 No. of students participated in NCC events:

University level	---	State level	---
National level	---	International level	---

3.23 No. of Awards won in NSS:

University level	---	State level	---
National level	---	International level	---

3.24 No. of Awards won in NCC:

University level	---	State level	---
National level	---	International level	---

3.25 No. of Extension activities organized

University forum	---	College forum	<u>24</u>	
NCC	---	NSS	---	Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. The Institute in association with TiE Hubli, organized a panel discussion on 'Internet of Things (IOT) - Opportunities and threats' to sensitize small & medium business enterprises of Belagavi city on 20/07/2016.
2. The Institute in association with TiE Hubli, organized an interaction of Mr. Siddanna, Joint Director, DIC, Belagavi with budding entrepreneurs & start-ups regarding the role of Government in encouraging start-ups on 18/10/2016.

3. The Institute in association with TiE Hubli, organized an interaction with Mr. Phil Britten, an International Speaker, Entrepreneur and Author from Australia on '10X Thinking for business growth' for Industrialists of Belagavi on 17/02/2017.
4. Our Institute and HDFC Bank had organized a Blood Donation Camp for the Staff & Students on 01/12/2017. The general public also participated in the blood donation. 63 donors donated blood on this occasion.
5. KLS IMER donated old newspapers and magazines to Shantai Vrudhashram as a part of "VidyaAadhar" project as a small contribution towards social cause. So far we have donated eleven times. During 2016 17 we have donated on 22/6/2016, 05/07/2016, 10/08/2016, 28/10/2016, 28/12/2016 and 07/02/2017.
6. KLS IMER conducted an extension activity to promote digital economy/cashless economy as a part of Vittiya Saksharata Abhiyan of Ministry of Human Resource Development, Government of India. Our IT team with 35 students visited rural places like Honaga, Hattaragi and Yamakanmardi and interacted with retailers and general public and provided insights about the digital tools on 21/12/2016.
7. As a part of the Eco Friendly Environment establishment process, KLS IMER has set up its Roof Top Solar Project of 70 kwp capacity at a cost of 41.74 lakhs. The solar power generation has commenced on 19/04/2017. The expected Power Generation is 1.10 Lakh units per year.
8. KLS IMER has initiated a rain water harvesting project worth of Rs. 5.93 Lakhs within its campus. The project has a potential of 14 Lakh Litre per year.
9. The institute has setup an efficient Waste Management process to produce cooking gas for our canteen. The Bio Gas Plant with Pre-Digester has been installed in our campus with capacity of 10kg. (1 Cubic Meter) followed by the gas output of 150-250 grams per Day.
10. As a part of Swacha Bharat Abhiyan, KLS IMER organized cleanliness drive and other activities by staff and students on 19th January 2017.
11. Sandbox Start-ups, an incubation support wing of Deshpande Foundation, Hubballi, in association with KLS IMER has set up a full-fledged Incubation Centre

Known as Sandbox-IMER Incubation Centre to support, promote and foster new start-ups in Belagavi.

12. KLS IMER and AVISHKAAR, an NGO jointly organized a one day workshop on 03/12/16, for women entrepreneurs titled "Empowering Women Entrepreneurs". The objective of the workshop was to help women entrepreneurs to understand what it takes to be a successful entrepreneur and also help them to understand the use of information technology tools and social media for business.
13. KLS IMER organized a Vocal Hindustani musical program by Mrs. Vidya Borkar, an International Artist. This program was organized to sensitise our staff and students about Indian Classical music and culture.
14. "Veera Sanyasi- Swami Vivekananda" monoact on 13/01/2017 based on life of Swami Vivekananda, the unforgettable Chicago speech, his work and messages. The mono act was performed by renowned artist Shri Damodar Prakash Ramdasi, a motivational speaker from Pune. There were two shows, one exclusively for students from all institutions and another for General Public.
15. The institution in association with TiE Hubli, organized an Interaction with Mr. Alpesh Jain for the local business persons regarding Investments for long run on 9/11/2016.
16. The institution in association with TiE Hubli, organized a discussion with Mrs. Gayatri Bedekar and the local retailers to provide an insight about Digital Payment and Digital Transaction options on 21/12/2017.
17. The institution in association with TiE Hubli, organized a session to the TiE members by Anil Katarki on Social Media and Cyber Security dated 08/02/2017.
18. The institution in association with TiE Hubli, organized a knowledge session on Influencing and Negotiation Skills to the traders of Belagavi on 08/03/2017.
19. The institution in association with TiE Hubli, Mr.Hitesh Dharmadasani had a session on Malware/Software/Ransomware on 17/05/2017.
20. The institution in association with TiE Hubli, Mr. Boman Moradian conducted a workshop on Operational Excellence on 18/06/2017.

21. The institution in association with TiE Hubli, Mr. Mirza Azamatulla conducted a knowledge series talk on GST by Joint Commissioner, Commercial tax, Belagavi Division 28/06/2017.
22. Sandbox IMER Incubation Centre organized a Start-up summit on 27/11/2016 to encourage budding Entrepreneurs of Belagavi region.
23. Sandbox IMER Incubation Centre organized a Your Story meet up to the 12 budding entrepreneurs on 23/02/2017.
24. Sandbox IMER Incubation Centre organized a Weekend with Sandbox Start-ups on 15/04/2017, where 47 participant were participated from Belagavi region.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities :

Facilities	Existing (2011-2016)	Newly created (2016- 2017)	Source of Fund	Total
Campus area	2 Acres (8093.71 Sq.Mtrs.)	--	--	2 Acres (8093.71 Sq.Mtrs.)
Class rooms	09	--	--	09
Laboratories	02	--	--	02
Seminar Halls	01	--	--	01
Value of the equipment purchased during the year 2011-2016 (Rs. in Lakhs): 39,54,077.00				
No. of important equipments purchased (\geq 1-0 lakh) during the current year (2016-17)				
Equipment	No's	Amount in rupees		
Impartus Lecture Capture and Computers (\geq 1-0 lakh)	02+06	10,10,500.00		

(Below 1-0 lakh)	-	5,21,708.00		
Others				
IMER Incubation Centre (Sandbox)	-	6,03,799.00		
Roof top Solar Power Project: 70 kwp	-	45,75,813.00		
Elevator (lift facility) from basement till terrace to facilitate access to the entire campus for physically challenged	-	18,34,697.00		

4.2 Computerization of administration and library

Library:

- On Line Public Access Catalogue is maintained for public use.
- Library activities, facilities and services, all are 100% automated using Easylib i.e. Library Management Software for in-house library activities.
- Sending of notice, reminders, circulars, SDI services are done through online using e-mail and whatsapp services. By this we have reduced usage of paper by 95%.
- Subscribing online databases like EBSCO, J-Gate, Capitaline, NPTEL course Materials and internet facilities at digital library, faculty room as well as all places within the campus.
- Other important e-resources like question paper sets, project reports, in-house published journal (TATVA), notes, NPTEL Course materials, and News Paper Clipping Services are available in e-form for users of the library.
- 15 Computers, one printer are kept at digital library for public access.
- 30 MBPS Railtel Lease Line Internet connection is available.
- Collection of more than 300 CDs/DVDs are maintained separately for public use.
- We are regular member of DELNET through which details of our collection development is available which included Books, CDs, periodicals, database etc.
- Softcopy of the Photos maintained on all the events and activities take place at IMER (separate Index is also maintained in this regard).
- Online payments regarding purchase of books, subscription of important periodicals etc.

Administration:

- Usage of tally software for accounting purpose
- □ Usage of E-sutra software:
 1. For Admission purpose i.e registration of new student to filing of all details of newly admitted students
 2. Maintenance of student's attendance by faculty
 3. Receiving students feedback
 4. Generating Identity Cards of students.
 5. SMS module to communicate with Students and Parents
- All staff and students are provided with official College Email ID's with klsimer.edu domain
- Maintain scanned copy of student information in E-form.
- Correspondence of official works through E-mail.
- Online surveys
- Online submission for RCU Affiliation
- Online payments of PF, ESI and AICTE fees

4.3 Library services :

	Existing		Newly added (16.17)		Total	
	No.	Value	No.	Value	No.	Value
Text Books	13701	4619995.55	230	97,800.00	13,931	4,717,795.55
Reference Books	3330	1799195.37	161	92,206.46	3,491	1,891,401.83
e-Books (Kindle)			184	-	184	-
Journals	58	1,70,719.67			58	1,70,719.67
e-Journals:						
a. EBSCO	3818	2,49,432.00			3818	2,49,432.00
b. j-Gate	3335	68,700.00	1495	-	4830	68,700.00
c. Capitaline: Digital Database	48318	67,416.00			48318	67,416.00
CD & Video	356		17		373	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Others
Existing	182	02	20Mbps Railtel Leased Line 2Mbps Airtel Broadband two lines	Both the computer Labs have LAN and Internet connectivity they are used for browsing also	Digital Library: 15 Computers.
Added	08	--	Railtel line is upgraded to 30Mbps	-	-
Total	190	02	30Mbps Railtel Leased Line 2Mbps Airtel Broadband two lines	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

<ul style="list-style-type: none"> - Orientation programme for 1st year students organized on 03.09.2016. - Practical training programme/workshop on EBSCO database (related to E-Journals) organized on 27.09.2016 for staff and students of IMER. - Backup provided to Admin Server - Firewall - Network upgradation - Training on OUST, E-SUTRA, IMPARTUS Lecture Capture. - Workshop on SPSS software

4.6 Amount spent on maintenance in lakhs:

i) ICT	1,15,114.00
ii) Computer infrastructure and facilities	9,73,187.00
iii) Equipment's	4,25,053.00
iv) Others	5,612.00
Total:	15,18,966.00

Criterion – V

Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

It was decided by the IQAC and then approved in the Governing Council, that any matter which could enhance the quality of the institute and the programme be routed through the IQAC. An illustrative list of the matters which would therefore be discussed by the IQAC, before being placed to the Governing Council (GC) are as follows:-

- Training Programmes
- All events to be conducted by faculty for students, industry, etc.
- Suggestions for better utilization of resources
- Research Proposals
- Consultancy assignments
- All academic related matters

The IQAC therefore plays the role of an internal auditor when it comes to any issues related to Student Support Services. Participation of the student in all activities is monitored by the mentor.

We focus on technology enabled education. Impartus provides innovative video-enabled learning solutions that drive better outcomes for the higher education sector. Impartus offers easy, seamless integration to help educators extend learning experiences outside of the classroom

Benefits of Impartus

- Offer contextual and relevant content to supplement lectures and homework
- Broaden the learning environment by sharing perspectives of students
- Improve content and delivery of classroom lectures
- Engage students more effectively with interactive, tech-centric learning tools

5.2 Efforts made by the institution for tracking the progression

Student progression is monitored by the mentor. Report of the student’s attendance, participation in curricular and extra-curricular activities is sent to the parent/guardian. Mentor monitors the performance of the mentee in projects as well as OUST.

In the coming years we plan to integrate OUST and Impartus to enhance better tracking of student progression. E-Sutra helps us monitor attendance, progress in semesters and also keep in touch with parents.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
	116		

(b) No. of students outside the state

6

(c) No. of international students

NIL

No. of men: - 71 (61%)

No. of women: - 45 (39%)

Last Year						This Year					
General	SC	ST	OB C	Physically Challenged	Total	General	SC	ST	OB C	Physically Challenged	Total
70	8	0	42	0	120	39	5	2	70	0	116

Demand ratio 1: 5

Dropout % 4.31

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	SET/SLET	GATE	CAT	
IAS/IPS etc	State PSC	1	UPSC	Others

5.6 Details of student counselling and career guidance

No. of Students benefitted: 70

I. Structured Career Guidance Programme

1. Training conducted on Aptitude Test, General Awareness, Presentations, and Group Discussions & Mock Interviews.
2. Industry expert's interaction with students organized to give real feel of Industry and job role to make students industry ready.
3. Workshop was conducted for students on resume writing and prepare industry specific profiles.
4. Group discussion conducted to prepare students on various business related topics on regular basis and industry related discussions were also conducted.
5. MOCK personal interview conducted on one-to-one basis to improve students on their performance in job interview and guided them on how to answer questions during interview.
6. Company or industry specific aptitude test were conducted.
7. Pre-placement training given to sharpen their knowledge, skills and attitude. Students were prepared to be more effective & confident to answer interview questions.
8. Job descriptions were shared with students and prepared them on expectations of respective organization by knowing about industry, company, products, services, job roles and responsibility.

9. Weekly classes were conducted to prepare students on internship and specific emphasis given to learning on LIVE Projects.

II. Student Welfare Officer on Campus: - A senior Professor is nominated as the Student Welfare Officer and monitors Suggestion Boxes, Anti Sexual harassment Cell and Anti ragging Cell activities.

III. Mentoring Programme: - Structured mentoring Programme where a faculty member is nominated as the Mentor for a group of students. The mentor functions as a counsellor and advisor to the student on academic and personal issues.

IV. Counsellor on Call: - A counsellor is available on call. The counsellor visits the institution and interacts with the students. Students who require counselling visit the counsellor at her office at mutually convenient pre-decided time.

V. Guidance to become Entrepreneurs: - KLS' IMER is a Project Guidance Centre for Open learning Diploma in Entrepreneurship and Business Management (DEBM) of EDII Ahmedabad. KLS'IMER has signed a MoU with EDII, Ahmedabad to conduct one year Diploma in Entrepreneurship and Business Management (DEBM) in collaboration with EDII, Ahmedabad. Out of the 120 students only 40 students are selected by EDII for this programme. Contact classes are conducted once in two months for two days by EDII faculty. The study material is provided by EDII. Students have to take online MCQ tests as part of the programme. Classes are conducted by the co-ordinator Project Guidance Centre, trained by EDII, once in a week. At the end of the course, students have to prepare B-plan and participate in B-plan competition. First three winners are given cash prizes by EDII, Ahmedabad. 50% weight-age is given for B-plan competition and 50% is given for semester end examination. The passing percentage is 50. Successful students are given Diploma by EDII, Ahmedabad. Based on the feasibility of the project, incubation support and seed money is given to students to start the venture.

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
16	70	43	20

5.8 Details of gender sensitization programmes

- Gender awareness programmes during orientation
- Cyber safety programmes as part of IT and Skill Development Classes
- Anti-sexual harassment awareness programs during Out Bound Programs and Mentoring Sessions

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level **2** National level **2** International level **0**

➤ **University Blues**

1. Mr. Govind Kolvekar
2. Mr. Rahul Kshirsagar

No. of students participated in cultural events

State/ University level **12** National level **80** International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level ---- National level ---- International level

Cultural: State/ University level **2** National level **10** International level

DETAILS OF SPORTS EVETS/ACTIVITIES ORGANISED BY KLS IMER IN 2016 -2017

Sl.No	Event	Date	Venue
01.	SPIRIT-2016 (IN HOUSE FEST)	6 TH to 13 TH NOV,2016	GCC CAMPUS
02.	MR. IMER & MR. GLADIATOR 2017 (DISTRICIT LEVEL BODY BUILDING COMPETITION ASSOCIATION WITH BDBBA) MORE THEN 110 STUDENTS PARTICIPATED	28 TH MARCH 2017	IMER CAMPUS

03	IMER FOOTBALL LEAGUE (BOYS 60 AND GIRLS 15 STUDENTS WERE PARTICIPATED)	14 TH APRIL 2017	IMER CAMPUS
04	IMER PRIMERE LEAGUE (CRICKET) (BOYS 80 AND GIRLS 10 STUDENTS WERE PARTICIPATED)	19 TH APRIL 2017	IMER CAMPUS
05	INTERNATIONAL YOGA DAY (STAFF AND STUDENTS WERE PARTICIPATED)	21 ST JUNE 2017	IMER CAMPUS
06	IMER TABLE TENNIS COMPETITION (STAFF AND STUDENTS WERE PARTICIPATED)	29 TH JUNE 2017	IMER CAMPUS

5.10 Scholarships and Financial Support: - Please refer to Annexure 3

	Number of students	Amount
Financial support from institution	05	196000
Financial support from government	68	2140295
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students 6

5.13 Major grievances of students (if any) redressed: No major grievances registered

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

To Excel in Management Education, Research, Consultancy, Industry Institute Interface and Alumni Relations.

Mission

To transform every student into an industry ready and motivated business leader with an entrepreneurial mind set.

Values *Integrity* *Commitment* *Passion*

Quality Policy

To continually improve processes of admission, teaching, learning, examination, evaluation, placement, research and extension in order to become an industry friendly institution of academic excellence.

GOALS

- To achieve 100% placements with an average package of 5.00 lakhs by 2018 (from the current average package of 2.75 lakhs, assuming 15% growth year on year).
- To ensure that all the students will get internship and in-plant training opportunities with reputed companies.
- Developing a committed, research oriented and passionate team of faculty that exhibits leadership on pan India basis in their subject areas and who are capable of solving business problems (local/state/national) through relevant research and consultancy.
- To develop a robust system to develop alumni relations.
- To develop close rapport with at least one industry every year by every faculty member
- To write at least one case every year by every faculty member
- To work on a consultancy assignment (At least one assignment per faculty every two years irrespective of revenue generation. But it should have a reasonable impact)
- Enabling each faculty to Design, Develop & Offer at least one contemporary course/program of great value for both students and/or industry.

6.2 Does the Institution has a management Information System

The institute has facility of internal group mail to faculty, staff and various batches of students of each program. Further for academic administration such as course coverage, lesson plans, evaluation schedules, assignments are achieved through 'Contineo', an automated management information system. Further we also have 'OUST', micro learning platform for students and for facilitating mentorship program among students. The institute has Impartus, a video-based learning platform that enables educators to capture, edit, and distribute content among students. Impartus provides innovative video-enabled learning solutions that drive better outcomes for the higher education sector. The Impartus product suite offers easy, seamless integration to help educators extend learning experiences outside of the classroom and provide relevant content to a diverse body of students.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The institute follows the University syllabus. In addition, the institute offers Value Added Courses in the area of Entrepreneurship Development with EDI, Ahmedabad, Logistics and Supply Chain with CII Institute of Logistics, Chennai, Certification courses related to Stock Market and MS Excel.

The institute also offers Language courses in English and French.

6.3.2 Teaching and Learning

- Well organised learner centric teaching practices
- Micro teaching using OUST
- Impartus for seamless integration to help educators extend learning experiences outside of the classroom.
- Contineo for academic administration such as attendance, mentoring, assignments, continuous evaluation, obtaining feedback from the students, monitoring course coverage etc.

6.3.3 Examination and Evaluation

The institute has an examination committee which regularly meets to evaluate the functioning of examination system. A faculty has been appointed as Chief of examination,

assisted by junior faculty to revamp the whole system of examination, both internal and external. The continuous internal evaluation process which is already in practice has been improved by proper scheduling in advance, enabling students' preparation and evaluate learning.

6.3.4 Research and Development

- The Research Centre of the institute promotes research among the faculty and students by organising workshops, seminars and research colloquium series.
- A Research coordinator has been appointed to monitor the research work in the institute.
- Rs. 12.5 lakh per year is earmarked in the budget for promoting research among the faculty and students.
- The institute provides seed money to the faculty for research activity. The registration fees is given to faculty and students for attending research conferences and seminars.
- Sabbatical leave is provided to the faculty for pursuing doctoral programme.
- The institute has successfully completed number of research projects sponsored by different authorities.
- The institute's research centre has four research scholars
- The institute has five faculty members with PhD and seven faculty members pursuing doctoral programme.
- The research centre of the institute is well equipped with the latest version of SPSS, learning resources in the library with digital library.
- The institute publishes TATVA, an annual research journal which is peer reviewed, and is a platform for scholars, researchers and practitioners to share their knowledge and experience in the field of management. The journal contains research articles, book review and research article from students.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library:

- On Line Public Access Catalogue is maintained for public use.

- Library activities, facilities and services, all are 100% automated using Easylib i.e. Library Management Software for in-house library activities.
- Sending of notice, reminders, circulation, SDI services are done through online using e-mail and WhatsApp services. By this we have reduced usage of paper by 95%.
- Subscribing online databases like EBSCO, J-Gate, Capitaline, NPTEL course Materials and internet facilities at digital library, faculty room as well as all places within the campus.
- Other important e-resources like question paper sets, project reports, in-house published journal (TATVA), notes, NPTEL Course materials, News Paper Clipping Services are available in e-form for users of the library.
- 15 Computers, one printer are kept at digital library for public access.
- 10 MBPS Railtel Lease Line Internet connection is available.
- Collection of more than 300 CDs/DVDs are maintained separately for public use.
- Member of DELNET through which details of our collection development is available which included Books, CDs, periodicals, database etc.
- Softcopy of the Photos maintained on all the events and activities take place at IMER (separate Index is also maintained in this regard).
- Online payments regarding purchase of books, subscription of important periodicals etc.

Administration:

- Using tally software for accounting purpose
- Usage of E-sutra software:
 1. For Admission purpose i.e registration of new student to filing of all details of newly admitted students
 2. Maintenance of students attendance by faculty
 3. Receiving students feedback
 4. Generating Identity Cards of students
- Use of outlook (Email service) for sending and receiving Emails
- Maintained scanned copy of student information in E-form.
- Correspondence of official works through E-mail.
- Online surveys
- Online submission for RCU Affiliation
- Online payments of PF, ESI and AICTE fees

ICT

- Orientation programme for 1st year students organized on 03.09.2016.
- Practical training programme/workshop on EBSCO database (related to E-Journals) organized on 27.09.2016 for staff and students of IMER.
- Backup

- Fire wall
- Network upgradation
- Training on OUST, E-SUTRA

Physical Infrastructure

- IMER Incubation Centre (Sandbox IMER)
- Roof top Solar Power Project: 70 kwp
- Elevator (lift facility) from basement till terrace to facilitate access to the entire campus for physically challenged

6.3.6 Human Resource Management

- Fair and transparent recruitment and selection process
- Faculty is encouraged to attend conferences and seminars. Registration Fee is paid by the institute and Duty leave is given.
- Internal talent is encouraged to improve upon their qualification and experience.
- Faculty feedback is taken and used for improving performance on a continuous basis.
- Faculty members are evaluated by the Director based on Performance Appraisal system, every semester.
- The institute has welfare schemes such as gratuity, provident fund, fees concession to the children of KLS employees, Maternity leave, etc.
- Health and Wellness programmes are conducted for the faculty and staff.
- Ample leave facility, over and above statutory norms.

6.3.7 Faculty and Staff recruitment

- Faculty recruitment is done as per AICTE guidelines.
- The process is transparent and structured.
- A three stage selection process ensures selection of competent person.
- Staff recruitment is done as per the need and also on the lines of faculty selection.
- Flexible working hours on need basis.
- Attractive pay package.

6.3.8 Industry Interaction / Collaboration

- Internship and project works with the industry.
- MOU and collaboration with TIE, EDII, CII and IIT Chennai for promoting industry institute interaction.
- Interphasing through corporate consultancy.
- Factory and field visits
- Dedicated Industry Institute Interface (III) cell which invites Industry professionals for guest lectures, seminars, viva, and internship projects.
- Faculty members are involved as consultants for industry projects and have enormous exposure to industry.

6.3.9 Admission of Students

- The institute has an admission committee which meets regularly and reviews the admission process.
- SAMAGAM is conducted every year by our students for undergraduate students of other institutes .This two day event attracts more than 300 students from Karnataka, Maharastra and Goa to our institute. Many of them take admission after completion of their graduation.
- Scholarships are given to meritorious students.
- Admission promotion is done to attract students with high ranking to improve the quality of input on a regular basis.
- The institute conducts one week PG CET workshop for MBA aspirants.

6.4 Welfare schemes for

Teaching	Provident fund, Gratuity, Group insurance, maternity leave, medical leave
Non-teaching	Provident fund, Gratuity, Group insurance, maternity leave, medical leave
Students	Scholarship, fee concessions

6.5 Total corpus fund generated : 4 crore, 13 lakhs

6.6 Whether annual financial audit has been done Yes ✓ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Contineo	Yes	IQAC
Administrative	Yes		Yes	IQAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes **No** ✓

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The Examination committee meets regularly to reform examination system.
- Central evaluation system is in place for internal assessment.
- In order to develop the transparency, the answer sheets are evaluated by other faculty teaching the same course in another division.
- Schedule of internal examination is fixed at the beginning of the academic year
- The institute provides question bank for each subject, module wise, using OUST.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The institute is in the process of applying for autonomy to the university on obtaining NBA.

6.11 Activities and support from the Alumni Association

- The institute has a registered Alumni Association which meets at regular intervals.
- Alumni are invited to participate in viva, guest lectures, panel discussions, placement activities and various events.
- Their help is sought in admissions, industrial visit, placements and consultancy.
- The institute organises alumni meet on a regular basis, at least once a year.
- The institute has developed directory of alumni.
- Feedback is taken from alumni to improve the quality of programme.

6.12 Activities and support from the Parent – Teacher Association

- The parent – teacher meeting is organised twice in a year.

- Parent feedback is obtained for further improvement.
- In some special cases parents are invited to discuss matter related to their ward.
- Suggestions are sought in informal meetings by parents from Director and Faculty members.

6.13 Development programmes for support staff

- Training is provided on the usage of Contineo and OUST.
- Workshops are conducted on regular basis for quality enhancement.
- Training is provided to improve the use of information and communication technologies.
- Office staff are also given training based on the need.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Rain water harvesting is provided
- Solar project is installed on the campus to develop it into a solar energy driven campus , thus reducing its carbon footprint.
- Biogas is provided in the canteen
- The campus abounds in greenery and is saved from onslaught of pollution as it is located away from the main city.
- The staff and students are involved in Swacch Bharat Abhiyan to sensitise them towards the environment.
- Tree Plantation Programs are held annually.
- The campus is kept clean and green.
- Awareness programmes are conducted on the use of eco-friendly products.
- Green audit is conducted to promote green energy.

Criterion –VII

7.1- Innovations introduced during the Year

1. **Impartus-** Impartus provides innovative video enabled learning solutions that drive better Outcomes for the higher education sector. It offers easy, seamless integration to help educators extend learning experiences outside classroom. It will also engage students more effectively with interactive tech centric learning tools.

2. **Live project for Learning and Development-** This is a group project where in groups of 2 or 3 students will visit an organization and conduct a training need analysis. Student

team is expected to conduct a training program, which they will design in consultation with faculty, take a feedback and training evaluation is done. This assignment teaches them all the steps in designing a training program in a practical way.

3. Students are taking up **projects and internships with start-ups** in IMER incubation centre. Ms. Radhika Anvekar will be doing an internship in HR domain with OUST LABS.

7.2 -Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Commissioning of Roof top Solar Project to make the campus solar energy driven and reduce its carbon footprint.
- Incubation Centre has been established and is functioning in IMER Campus with the support of Deshpande Foundation. Students and Faculty are encouraged to associate with the start-ups in the Incubation Centre.
- Application process for 2f and 12B has been completed .All required documents have been submitted to the UGC, after recommendation by the University.

7.3- Give Two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

Best Practice-1

1. **Title of the practice** – OUST Labs Platform for the students
2. **Goals-** It provides platform for the students to excel in their academics through game based Activities which is provided in the form of mobile App.
3. **The context-** It aims at providing learning outside the classroom and also flexibility of learning.
4. **Practice-** Institute is using the platform to upload the questions (MCQS) related to different subjects and also assignment for students.
5. **Evidence of success-** Students are happy to learn the concepts anywhere at their convenience. Also they can refer whenever they want.

6. **Problems encountered and resources required**- There was some resistance among the students to get adjusted to the platform. App was not compatible on some Android mobiles. The issue was soon sorted out. A representative from OUST Labs is present on the campus in the Incubation Centre so that issues can be sorted out at the earliest.

Best Practice-2

1. **Title of the practice**- Involvement of students in various activities with NGOS
2. **Goals**- To sensitize students towards corporate social responsibility
3. **The Context**-To provide an opportunity for the students to learn how NGOS work in the social domain. Also it enables the student to learn about the social responsibility.
4. **Practice**- Students have incorporated a CSR activity in the event Samagam. We partner with an NGO, Create awareness for the cause they are working in and raise funds for them.
5. **Evidence of success**- This has helped the students to learn the societal problems, issues and needs in which they live.
6. **Problems encountered and resources required**- Initially students faced difficulties in convincing the people about the causes and raising funds for NGOs. Institution supports fully in this endeavour.

7.4- Contribution to Environmental Awareness /Protection

- As a part of the Eco Friendly Environment establishment process, KLS IMER has set up its Roof Top Solar Project of 70 kwp capacity at a cost of 41.74 lakhs. The solar power generation has commenced on 19/04/2017. The expected Power Generation is 1.10 Lakh units per year.
- KLS IMER has initiated a rain water harvesting project worth of Rs. 5.93 Lakhs within its campus. The project has a potential of 14 Lakh Litre per year.
- The institute has setup an efficient Waste Management process to produce cooking gas for our canteen. The Bio Gas Plant with Pre-Digester has been installed in our

- campus with capacity of 10kg. (1 Cubic Meter) followed by the gas output of 150-250 grams per Day.
- The staff and students are involved in Swacch Bharat Abhiyan to sensitise them towards the environment.
- Tree Plantation Programs are held annually.
- Intensive/ongoing efforts to keep the Campus clean and green.
- Awareness programmes are conducted on the use of eco-friendly products.
- Green audit is conducted to promote green energy.
- As a part of contribution towards environmental awareness we present Plant saplings to the Dignitaries and Guests who come to IMER for various functions.

7.5- Whether environmental audit was conducted?

Yes. Environmental Audit has been conducted in the year 2015-2016. We conduct Environmental Audit once in two years.

7.6 – Any other relevant information the institution wishes to add (for ex SWOT analysis) *Please refer to Annexure 4*

In annexure 4 we have attached the recommendations made by the Peer Team during their visit to IMER on 6th and 7th of June, 2016 and the action taken report.

8. Plans of institution for next year

- To enhance Research Output
- To organise one national level Conference on Quality by the IQAC
- To continue preparations for NBA accreditation

Dr. Kirti Shivakumar

NAAC and IQAC Coordinator

Signature of the Coordinator, IQAC

Dr. S.G. Chiniwar

Director, KLS IMER

Signature of the Chairperson, IQAC

LIST OF ANNEXURES

1. ANNEXURE 1 :- Academic Calendar
2. ANNEXURE 2:- Analysis of feedback from stakeholders.
3. ANNEXURE 3 :- Scholarships and Financial Support
4. ANNEXURE 4:- Recommendations made by the Peer Team and the action taken report.

KLS INSTITUTE OF MANAGEMENT EDUCATION & RESEARCH, BELGAUM

Calendar of Events for the Academic Year 2016 - 2017 (1st & 3rd Sem)

Aug-16							Aug - 16						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6							
7	8	9	10	11	12	13	GC Meeting (12)						
14	15	16	17	18	19	20	Independence Day (15) / Raksha Bandhan (18) / IQAC Meeting(19)						
21	22	23	24	25	26	27	GC Meeting (27) / Krishnajanamashtami (25) / Pitch your Ideas (27)						
28	29	30	31				Last Sharavan Somvar (29)						
Sep-16							Sep - 16						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	Commencement of 1 Sem & Aarambh (1 - 7)						
4	5	6	7	8	9	10	Ganesh Chaturthi (5) 1 Sem Students Profiling (8-9) / GC Meeting (9) / Ganapati Visarjan (10)						
11	12	13	14	15	16	17	Krid (12) / Commencement of 3 Sem (13) / Anant Chaturdashi (15) / Foundation Day (17)						
18	19	20	21	22	23	24	GC Meeting (24) / Project Viva (22-24)						
25	26	27	28	29	30		Commencement of EDI Course (26) / Mahalaya Amavayse (30)						
Oct-16							Oct - 16						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
30	31					1	Kshitij (1) / Deepavali (30-31)						
2	3	4	5	6	7	8	Gandhi Jayanti (2) / Parents Meet (8)						
9	10	11	12	13	14	15	Ayuda Pooja (10) Vijayadashmi (11) Moharam (12) / GC Meeting (14) / Valmiki Jayanti (15)						
16	17	18	19	20	21	22	EDI Classes (19-20) / IQAC Meeting(21) / GC Meeting (22)						
23	24	25	26	27	28	29	Naraka Chaturdashi (29)						
Nov-16							Nov - 16						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5	Rajyotsava (1) 2 & 4 Sem Results (5)						
6	7	8	9	10	11	12	SCM Course (9-11) /Sports Meet (10-12) / GC Meeting (11)						
13	14	15	16	17	18	19	Kanakadasa Jayanti (17) / IQAC Meeting(18) /Alumni Meet (19)						
20	21	22	23	24	25	26	OBT 1 Sem (20 - 22) / EDI Classes (21-22) / 2 & 4 Sem Result Analysis (25) / GC Meeting (26)						
27	28	29	30				Kaizen Event (30) / Blood Donation Camp (30-1)						
Dec-16							Dec - 16						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	Achievers Day (23) / GC Meeting (9)						
4	5	6	7	8	9	10	Id-Milad (12) / IQAC Meeting (16)						
11	12	13	14	15	16	17	GC Meeting (24)						
18	19	20	21	22	23	24	Christmas (25) /1 & 3 Sem Preliminary Exams (26-03) / Case Chase (30)						
25	26	27	28	29	30	31							
Jan-17							Jan - 17						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	New Year (1)						
8	9	10	11	12	13	14	EDI Classes (9-10) / GC Meeting (13) / Makar Sankranti (14)						
15	16	17	18	19	20	21	IQAC Meeting (20)						
22	23	24	25	26	27	28	Republic Day (26) / GC Meeting (28)						
29	30	31					Closure of 1 & 3 Sem (31)						

KLS INSTITUTE OF MANAGEMENT EDUCATION & RESEARCH, BELGAUM						
Calendar of Events for the Academic Year 2016 - 2017 (2nd & 4th Sem)						
Feb - 17						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
GC Meeting (10)						
12	13	14	15	16	17	18
Commencement of 1 & 3 Sem Exams (14) / IQAC Meeting (17)						
19	20	21	22	23	24	25
Maha Shivaratri (24) / GC Meeting (25)						
26	27	28				
Mar - 17						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
SD III Exam (6) / Commencement of 2 & 4 Sem (6) / EDI Classes (6-7) / GC Meeting (10)						
12	13	14	15	16	17	18
Holi (13) / Digital Marketing Course (14-15) / Samagam (17 - 18) / Parents Meet (18)						
19	20	21	22	23	24	25
SIP (24) / GC Meeting (25)						
26	27	28	29	30	31	
Ugadi (29)						
Apr - 17						
S	M	T	W	T	F	S
30						1
2	3	4	5	6	7	8
Shri Ramanavami (5) / Aanterprerana (7-8)						
9	10	11	12	13	14	15
Mahaveer Jayanti (9) / Hanuman Jayanti (11) / Dr. Ambedkar Jayanti (14) / GC Meeting (14)						
16	17	18	19	20	21	22
IMERGE - 2017 (21-22) / GC Meeting (22) / IQAC Meeting (21)						
23	24	25	26	27	28	29
Basaveshwar Jayanti (28)						
May - 17						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
GC Meeting (12) / 1 & 3 Sem Result (13)						
14	15	16	17	18	19	20
EDI Exams (17)						
21	22	23	24	25	26	27
Industrial Tour (21-27) / 1 & 3 Sem Result Analysis / GC Meeting (27)						
28	29	30	31			
June - 17						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
2 & 4 Mid Sem Exams (6 - 14) / GC Meeting (9)						
11	12	13	14	15	16	17
IQAC Meeting (16)						
18	19	20	21	22	23	24
PGCET/KMAT Crash Course (19-24)/ International Yoga Day (21) / GC Meeting (24)						
25	26	27	28	29	30	
Closure of 2 & 4 Sem (30) / Commencement of Admissions for Academic Year 2017-18 (26)						
July - 17						
S	M	T	W	T	F	S
30	31					1
2	3	4	5	6	7	8
Commencement of 2 & 4 Sem Exams (3)						
9	10	11	12	13	14	15
Commencement of Project - 2016 -17 Batch (10) / GC Meeting (14)						
16	17	18	19	20	21	22
IQAC Meeting (21) / GC Meeting (22)						
23	24	25	26	27	28	29
Naag Panchami (27) / Upakarma (28)						

Annexure 2

CRITERION 1

ANALYSIS OF FEEDBACK

1. Student Feedback

Student feedback is taken at the end of every academic year to know the practices and facilities which students appreciate and the areas of improvements they would like to suggest on academic programme, syllabus, Library and Computer lab facilities etc.

Analysis of Students Feedback from both senior and junior batches, for the year 2017-18 reflects the points as below:

- a. Close to 90% of the students are satisfied with the value that they derive out of the learning through MBA Programme.
- b. Most of the students have appreciated and satisfied with academic activities and facilities on the campus.
- c. More than 85 % are happy with syllabus coverage and value added activities like guest lectures and live projects
- d. 80% of the students are satisfied with internal assessment.
- e. More than 90% of the students are happy with Library facilities

2. Alumni Feedback

Alumni feedback is taken during Alumni Meets and also during visits of alumni to the institute throughout the academic year. Alumni have been providing good insights based on their stint in the corporate world, which has helped institute to incorporate value added certificate courses like Advanced Excel, Digital Marketing, CII- Supply Chain and Logistics etc.

Following are the highlights of alumni feedback.

- a. 94% of alumni are satisfied with curriculum of MBA programme/teaching methodology which has helped them in their career.
- b. 94% of alumni have rated satisfied with training and placement facilities
- c. 79 % of alumni have rated highly satisfied and 18% satisfied on IMER Alumni Association which has helped them with good networking
- d. 97% of alumni have appreciated overall academic environment of IMER.

3. Parents Feedback

Parent's feedback is taken every year to capture the suggestions and experience on their wards' development through the programme. The parents have expressed satisfaction with the Culture, facilities and activities at IMER.

4. Recruiters Feedback

Recruiter's feedback is taken at the time of placement activities and they will also be reached throughout the year to find out our student performance in industry as well as industry expectation from our students. Feedback from recruiters highlights following points:

- a. Recruiters have shown interest to continue to recruit our students in future
- b. Recruiters have expressed that students need to improve their communication and presentation skills.

ANNEXURE 3
Criterion -V 5.10 Scholarship and Financial Support

Financial Support from Government

Total persons 68
 Total amount Rs. 2140295.00/-

Financial Support from IMER

Total persons 05
 Total amount Rs. 196000/-

SC SCHOLARSHIP FOR THE YEAR 2016-17

SL.NO.	NAME OF THE STUDENT	YEAR	AMOUNT
1	Sunil Angolkar	2nd year	46875.00
2	Rakesh Jadhav	2nd year	46875.00
3	Sunil Jingi	1st year	49375.00
4	Reeta Kamat	2nd year	46875.00
5	Pankaj Kolekar	2nd year	46875.00
6	Poonam Kohalli	2nd year	46875.00
7	Amitkumar Haveri	1st year	49375.00
8	Achyut Koradi	1st year	49375.00
9	Basavaraj Chalageri	1st year	49375.00
		Total	431875.00

ST SCHOLARSHIP FOR THE YEAR 2016-17

1	Manjunath Hosalli	2nd year	56390.00
2	Shravankumar Shamarant	2nd year	56610.00
		Total	113000.00

OBC SCHOLARSHIP FOR THE YEAR 2016-17

SL.NO.	NAME OF THE STUDENT	YEAR	AMOUNT
1	ASHWINI YALLAPPA ODEYAR	2016-17	26060.00
2	ALANKAR KAKADE	2016-17	26060.00

3	AMBRISH PUJARI	2016-17	26060.00
4	ABHISHEK SUREKAR	2016-17	26060.00
5	AMEET VITTAL MACHAKANUR	2016-17	26060.00
6	SAVITRI BENNUR	2016-17	26060.00
7	SARITA PATIL	2016-17	26060.00
8	BHAGYASHREE VIBHUTIMATH	2016-17	26060.00
9	MAHANTESH GIRITIMMANAVAR	2016-17	26060.00
10	MANJUNATH GANGANAVAR	2016-17	26060.00
11	MANJANADRI VASTHAR	2016-17	26060.00
12	ANIKET GAVALI	2016-17	28560.00
13	SHANKAR HUGAR	2016-17	28560.00
14	SIDDHARTH KARANI	2016-17	28560.00
15	PAVAN BADIGER	2016-17	28560.00
16	RAHUL D. KSHEERSAGAR	2016-17	28560.00
17	KIRAN SURESH MALI	2016-17	28560.00
18	BHAVANA BHOSALE	2016-17	28560.00
19	VIDYA I PASCHAPUR	2016-17	28560.00
20	SHRUTI M HARAGAPURE	2016-17	28560.00
21	SONAL PATIL	2016-17	28560.00
22	ANKITA JADHAV	2016-17	28560.00
23	SEEMA SATAN	2016-17	28560.00
24	SURAJ B ANGOLKAR	2016-17	28560.00
25	SAKSHI PATIL	2016-17	28560.00
26	RASHMI PATIL	2016-17	28560.00
27	PATIL VINAYAK	2016-17	28560.00
28	GIRISHKUMAR TALAWAR	2016-17	28560.00
29	VAISHNAVI JAVALKAR	2016-17	28560.00
30	MALLIKARJUN GEJJI	2016-17	28560.00
31	V VEENA VENKATESH	2016-17	28560.00
32	SHRINKALA NARENDRA ANVEKAR	2016-17	28560.00
33	ANAND HALAGANAVAR	2016-17	28560.00
34	SURAJ KRISHNAND REVANKAR	2016-17	28560.00
35	RADHIKA ANVEKAR	2016-17	28560.00
36	DEEPANJALI JADHAV	2016-17	28560.00
37	SIDDANNA TAVANIDHI	2016-17	28560.00
38	NARESH PATTAR	2016-17	28560.00
39	SAVITA KAMATAR	2016-17	28560.00
40	VISHWANATH BHINGE	2016-17	28560.00
41	RISHIKESH GAIKWAD	2016-17	26060.00
42	CHETAN SAVADI	2016-17	26060.00
43	SAGAR RAUT	2016-17	28560.00
44	RAJASHRI SHINOLKAR	2016-17	28560.00

45	MANISHA MILAKE	2016-17	28560.00
46	ROHINI GENJI	2016-17	28560.00
47	PRASAD PATIL	2016-17	28560.00
48	SHIVAGOUDA PATIL	2016-17	28560.00
49	ROHIT PATIL	2016-17	28560.00
50	PRITISH PATIL	2016-17	28560.00
51	SUNIL AVATIMATH	2016-17	28560.00
52	ANAND PATIL	2016-17	28560.00
53	ANUSHA KHOTAWALE	2016-17	28560.00
54	SACHIN BANGI	2016-17	28560.00
55	MEGHA YAKKUNDI	2016-17	28560.00
56	LINGARAJ PATIL	2016-17	28560.00
57	MADHU YAKKUNDI	2016-17	28560.00
		Total	1595420.00

PGCET/KMAT SCHOLARSHIP FOR THE YEAR 2016-17

SL.NO.	NAME OF THE STUDENT	RANK	AMOUNT
1	Sudhensh Chindak	336	50000
2	Bhavana Bhosale	349	50000
3	Pavan Badiger	556	25000
4	Sakshi Patil	University Blue	46000
5	Lt.Col. Rumale.N.P	94.50%	25000
		TOTAL	196000

**ANNEXURE 4 RELATED TO QUERY 7.6
RECOMMENDATIONS OF THE PEER TEAM
AND ACTION TAKEN REPORT**

NO	RECOMMENDATION	PROGRESS	Action plan	RESPONSIBILITY	REMARKS
RECOMMENDATIONS WHICH HAVE BEEN IMPLEMENTED					
1	Have an active IQAC	Two meetings conducted after peer team visit. System being worked out to make IQAC very proactive and effective.	Continuous process. All proposals related to Academics will be henceforth routed through the IQAC to the GC	Director and IQAC Coordinator	
2	Incubation Centre be established.	Already established in association with Deshpande Foundation under the leadership of our Chairman , GC , Shri Raj Belgaumkar	Functioning will be coordinated by Deshpande Foundation and IMER	Dr. Arif	
3	Efforts to get recognition by UGC under 12(B).	Documents have been submitted to UGC.		Director and IQAC Coordinator	Continuous follow up with RCU and then UGC
4	Enhanced budget provision to promote research by teachers and students	IQAC has discussed and budget has been enhanced.			
WORK IN PROGRESS					
5	Offering more programme options like International Business, logistics and Supply Chain Management,	IQAC will form 6 teams with 2 faculty each .Each team has to design a certificate programme and market it to the right	Teams will be formed and deadlines will be set up.		

	Tourism, Hotel Management, etc.	group and offer it to them. Suggested Programme :- Family Wealth Management			
6	Evening programmes catering to the needs of industry	IQAC will form 6 teams with 2 faculty each .Each team has to design a certificate programme and market it to the right group and offer it to them.	Teams will be formed and deadlines will be established.		Suggested Programme – Finance for Non Finance Executives
7	Collaborations by entering MoUs with reputed institutions for faculty development and Research.	IQAC members and faculty have had a brainstorming session on this topic and identified institutions of repute with whom we can have collaboration	Continuous Process	Director	IIT – CHENNAI Dr. PMC TISS – DR. KS
8	Encouraging faculty for major and minor sponsored research projects.	IQAC members and faculty have had a brainstorming session on this topic	Continuous process.	Director and Research Centre Coordinators	

9	Coaching for competitive examinations at state and national level on regular basis.	IQAC members and faculty have had a brainstorming session on this topic. Initially we will start with offering coaching for IBPS. A team will be made for the same.	Continuous process.	Team of Finance Faculty	Suggested Programme – IBPS
10	Library resource be augmented with digitization.	Continuous augmentation and digitization is going on As and when required.			
11	Collaboration with international organisations to attract funds for research activity.	IQAC will discuss and moot a proposal on finding a right international partner.	Continuous process.	IQAC	