YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	**Karnatak Law Society's Institute of Management Education and Research**
• Name of the Head of the institution	**Dr. Arif Shaikh**
• Designation	**Director (In-charge)**
• Does the institution function from its own campus?	**Yes**
• Phone No. of the Principal	**9916044352**
• Alternate phone No.	**08312405511**
• Mobile No. (Principal)	**9916044352**
• Registered e-mail ID (Principal)	**director@klsimer.edu**
• Address	**Sy. No 77, Vadagaon Road, Adarsh Nagar, Hindwadi**
• City/Town	**Belagavi**
• State/UT	**Karnataka**
• Pin Code	**590011**
2.Institutional status	
• Autonomous Status (Provide the date of conferment of	**09/12/2019**

	Autonomy)	
	• Type of Institution	**Co-education**
	• Location	**Urban**
	• Financial Status	**Self-financing**
	• Name of the IQAC Co-ordinator/Director	**Dr. Shailaja Hiremath**
	• Phone No.	**08312405511**
	• Mobile No:	**9448866397**
	• IQAC e-mail ID	**iqac@klsimer.edu**
3.Website address (Web link of the AQAR (Previous Academic Year)		**https://klsimer.edu/aqar_2019_2020.php**
4.Was the Academic Calendar prepared for that year?		**Yes**
	• if yes, whether it is uploaded in the Institutional website Web link:	**https://klsimer.edu/calender-of-events.php**

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A**	**3.24**	**2021**	**30/06/2021**	**31/12/2025**

6.Date of Establishment of IQAC	**04/07/2014**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
00	**00**	**00**	**Nil**	**00**

8.Provide details regarding the composition of the IQAC:

	• Upload the latest notification regarding the composition of the IQAC by the HEI	**View File**

9.No. of IQAC meetings held	**8**

during the year

• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Publication of Institution Policies and Procedure Manual
Conducted internal audit to identify the gaps in academic and administrative processes and NAAC documentation in the month of March 2021, followed by an external audit in the month of August 2021.
Stakeholder Feedback Analysis
Organized half a day FDP on "NEP 2020-The Road Map to implementation"
Preparation of AQAR 2020-21

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Formation of committee to coordinate AICTE correspondence and compliance	Committee has been formed to coordinate AICTE compliance
Implement the academic and administrative processes as per the new Autonomous programme requirement	Compliances towards the requirement as per Autonomous Program is fulfilled.
To start employability skill enhancement activities for students	German Language Course was introduced for students. In the new Autonomous program structure, courses related to employability skill enhancement were introduced.
13.Was the AQAR placed before	Yes

the statutory body?

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Council	22/12/2021

14.Was the institutional data submitted to AISHE ?	Yes

- Year

Year	Date of Submission
18/01/2020	18/01/2020

Extended Profile

1.Programme	
1.1 Number of programmes offered during the year:	01
2.Student	
2.1 Total number of students during the year:	195
2.2 Number of outgoing / final year students during the year:	96
2.3 Number of students who appeared for the examinations conducted by the institution during the year:	96
3.Academic	
3.1 Number of courses in all programmes during the year:	42
3.2 Number of full-time teachers during the year:	14
3.3 Number of sanctioned posts for the year:	14
4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	60
4.2 Total number of Classrooms and Seminar halls	8
4.3 Total number of computers on campus for academic purposes	214
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	65.72

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regiona and global developmental needs which are reflected in Programme Outcomes (POs),

Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The institute has been conferred with Autonomous Status by University Grants Commission (UGC) from the academic year 2020-21 to 2029-30, for the period of 10 years. The intimation was received through a letter sent by UGC dated 09th December 2020. The institution was prepared with a new MBA Program structure for implementation immediately for the academic year 2020-21 for the incoming student batch.

The committee of senior faculty members with the involvement of all faculty members developed the curricula that have relevance to the local, national, regional, and global developmental needs. Appropriate Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) have been developed, which aptly capture the learning outcome of the course contents.

The Curricula so developed has been approved by statutory bodies formed as per the UGC guidelines for Autonomous Colleges namely, Board of Studies, Academic Council, and Governing Body.

The institute develops its action plan through a participatory approach. The courses are allotted during the faculty meeting before the commencement of each semester based on their expertise and experience. Time Table is prepared and notified to all faculty members. The faculty members prepare the lesson plan for their respective courses. The faculty members make use of pedagogy such as Lectures, Assignments, Presentations, Live projects, Case study analyses, etc. for the effective implementation and delivery of the curriculum. Every stage of the process is documented and the affiliating University calendar and institute's Calendar of events is referred for the implementation of the curricula.

File Description	Documents
Upload additional information, if any	**View File**
Link for additional information	**1. https://klsimer.edu/course_structure.php**

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

00

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	No File Uploaded
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

6

File Description	Documents
Curriculum / Syllabus of such courses	**View File**
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	**View File**
MoUs with relevant organizations for these courses, if any	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	**No File Uploaded**
Any additional information	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

1

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	**View File**
Any additional information	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the curriculum through the following courses:

1. Human Values and Professional Ethics (20FC004)

2. Social Entrepreneurship and Rural Immersion Project (SERI) (20SERI200)

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	**View File**
Any additional information	**No File**

| | Uploaded |

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

2

File Description	Documents
List of value-added courses	**View File**
Brochure or any other document relating to value-added courses	**View File**
Any additional information	**View File**

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

40

File Description	Documents
List of students enrolled	**View File**
Any additional information	**No File Uploaded**

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

97

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	**View File**
Any additional information	**View File**

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	**A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	**https://klsimer.edu/Stakeholders_Feedback2021.php**
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	**https://klsimer.edu/Stakeholders_Feedback2021.php**
Any additional information	**No File Uploaded**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

101

File Description	Documents
Any additional information	**View File**
Institutional data in prescribed format	**View File**

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

59

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	**View File**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Institution assesses the students' needs in terms of knowledge and skills before the commencement of the programme. Extensive counselling is conducted by Admission Committee along with the Director during the admissions. Relevant information about the candidates are collected from the students' admission forms. Based on the inputs obtained from the above process, institution conducts one-week orientation programme to help the students to overcome their initial anxiety. Orientation Programme includes- Ice breaking session and Interaction by experts on various aspects of management are organized to familiarize the students.

The institution identifies learning needs of advanced learners and slow learners based on:

· Observation by individual faculty member in his/her respective classes and also through conduct of class tests.

· Interaction during the classroom teaching

· Initiatives taken by the students during their stay on campus.

· Performance in curricular and co-curricular activities

· Question /doubts/discussion asked/made by students beyond classrooms

· Discussions during mentoring sessions

The institution responds to learning needs of advanced learners by involving students in live projects and encourage students to lead and actively participate in various management fest/cultural events and competitions.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
21/12/2021	**204**	**14**

File Description	Documents
Upload any additional information	**View File**

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The Institute has a robust and versatile academic framework to enable holistic learning of the students. The institute has a diverse pedagogy comprising of outbound training to enable experimental learning, involvement of students in research and consultancy projects undertaken by faculty to enable problem solving method and involving students in management fest, extension activities, community outreach programs to facilitate participative learning.

In addition to the above mentioned methods various other methods like case based discussion, guest talks, workshops, webinars by eminent industrialists and scholars, library assignments to cultivate reading habits. Encourage students' participation in sports and cultural

activities are all encompassed in academic capsule offered to students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional Information	**https://klsimer.edu/news_and_events.php**

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The Institute has embraced ICT to be in the elite league of technology enabled teaching-learning process. With the influx of Gen Z into the academic system usage of ICT becomes indispensable. The institute has fine composition of video-lecture capturing technology powered by IMPARTUS, OUST micro learning software as assessment tool, Contineo for teaching learning interface, digital lab for hand-on experience. Video-based learning, Smart classroom, coupled with open digital resources make learning atmosphere very interactive and contemporary. To cater to the needs of digital and online teaching learning method induced by lockdown due to Covid 19, the institute was flexible and instant to migrate to online platform.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	**http://10.10.4.2, http://10.10.3.151/xmlui/handle/1/48**
Upload any additional information	**No File Uploaded**

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

13

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	**No File Uploaded**
Circulars with regard to assigning mentors to mentees	**View File**

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

At the very start of academic year the PGP Coordinator in consultation with faculty members and the Director, prepares an academic calendar, which incorporates all the flagship events, academic activities like CIE, SEE, Cultural Activities, Extension activities, extra-curricular activities, value addition courses and the same is discussed and approved in IQAC. Faculty are informed to align their teaching plan with academic calendar, which essentially will depict the dates of commencement and end of semester.

File Description	Documents

| Upload the Academic Calendar and Teaching Plans during the year | **View File** |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

14

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	**View File**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**
Any additional information	**No File Uploaded**

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

6

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	**View File**
Any additional information	**No File Uploaded**

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

105

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	**View File**
Any additional information	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	**View File**
Any additional information	**No File Uploaded**

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents

Upload the number of complaints and total number of students who appeared for exams during the year	**View File**
Upload any additional information	**No File Uploaded**

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Our examination structure is classified into two parts namely *Continuous Internal Evaluation* (CIE) & Semester End Examination (SEE). Mid-term Examination of 30 marks is conducted as a part of CIE and it is reduced by conversion to 10 Marks, other components of CIE are as under-

Attendance	Internal Assessment Test	Project/Field work/Assignments	Case Study	Workshop	Total Marks
5	10	15	5	5	40

If one course is handled/taught by two faculty members for different divisions under such cases the faculty members will jointly set the question paper for mid-term.

Course wise question papers setters and answer script evaluators are appointed by the exam section based on the approval of BOS. Once the examiners submit their question papers the manuscripts are subjected to scrutiny, post scrutiny the question papers are placed before BOE for approval. SEE examinations are conducted as per the academic calendar prepared at beginning of the academic year. Time table of the examination is informed to the students a fortnight in advance.

A separate examination cell has been established for smooth and successful conduct of Continuous Internal Evaluation (CIE) and semester end examinations.

Contineo Software Platform is deployed for generating results. This software will also assist in mapping the COs and POs. Evaluation marks of CIE and SEE are uploaded on Contineo by the concerned evaluators/examiners post which results are generated and announced to the students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The Institute offers Master of Business Administration (MBA) program.

Until 2019-20 the program was offered under affiliation mode of Rani Channamma University (RCU) Belagavi, Karnataka, hence the programme outcomes and course outcomes mentioned in the University curriculum were adhered to and the same is uploaded on the website of the Institute to enable the teachers and students to get access to. However, faculty members prepare lesson plan for the respective courses taught by them. The lesson plan contains learning objectives, session-wise breakup of the modules mentioned in the syllabus along with the pedagogy and the reference material. The assessment pattern is also mentioned in the lesson plan. The academic time table is prepared to accommodate the teaching sessions of all the courses pertaining to respective semester. The URL of university curriculum document is as under-**http://klsimer.edu/syllabus.php**

The current course Structure and Syllabus w.e.f. 2020-21 for Autonomous MBA Program has POs and COs embedded in it and the same is uploaded on the website and communicated to the teachers and students. The URL of Autonomous MBA Program and its course structure is as follows- **http://klsimer.edu/course_structure.php**

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	**View File**
Upload any additional information	**No File Uploaded**
Link for additional Information	**Nil**

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

As mentioned earlier in the section/metric 2.5.3 the institute has a Learning Management System (LMS), called Contineo in place, which measures the attainment of POs, PSOs, and COs through graphical output.

Graphical output is a result of internal and external marks uploaded on Contineo by the faculty members. Question papers of CIE and SEE of all the courses will be framed according to the pre-defined COs, POs, Taxonomy level for each module, course and program. Each question in the question paper of CIE and SEE is tagged against the appropriate COs and POs to ensure that questions test, whether students have reached various levels of Blooms Taxonomy in teaching-learning process.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

File Description	Documents

Upload list of Programmes and number of students appear for and passed in the final year examinations	**View File**
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

http://klsimer.edu/student_satisfaction_survey.php

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Vision

To become a Centre of Excellence in Research

Mission

To provide required eco-system in the form of infrastructure, manpower and technology to promote quality research in social sciences

Objectives

- **Imparting necessary knowledge and developing skills to develop Research mindset**
- **Supporting and encouraging students and faculty in their research**
- **Collaborating and networking to facilitate quality research**

Research Policies are mentioned in Policy and Procedure Manual uploaded as additional information.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	**No File Uploaded**
Provide URL of policy document on promotion of research uploaded on the website	**https://klsimer.edu/research-centre.php**
Any additional information	**View File**

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	**No File Uploaded**
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	**No File Uploaded**
List of teachers receiving grant and details of grant received	**No File Uploaded**
Any additional information	**No File Uploaded**

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	**No File Uploaded**
List of teachers and details of their international fellowship(s)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	**No File Uploaded**
List of projects and grant details	**No File Uploaded**
Any additional information	**No File Uploaded**

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**
List of research projects during the year	**No File Uploaded**

3.2.3 - Number of teachers recognised as research guides

1

File Description	Documents

Upload copies of the letter of the university recognizing teachers as research guides	**View File**
Institutional data in Prescribed format	**No File Uploaded**

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	**No File Uploaded**
Paste link to funding agencies' website	**Nil**
Any additional information	**No File Uploaded**

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The recent initiations of the Government of India encouraged IMER to take many such initiations to impart the knowledge through different modes.

Being the leading B-School in India, the Institute has established the Centre for Entrepreneurship Development (ED) with an intention to foster a culture of entrepreneurship among the students to impart necessary knowledge and nurture skills to develop an entrepreneurial mind-set in the students. The Centre also organizes seminars and workshops to promote entrepreneurship. The Centre also offers a one-year Open Learning Diploma in Entrepreneurship and Management (OLDEM) in collaboration with Entrepreneurship Development Institute of India, Ahmedabad for selected students.

The Institute established the Sandbox IMER Incubation Centre in collaboration with the well renowned Deshpande Foundation's Sandbox Startups in the year 2016 to promote innovation and entrepreneurship among current students, alumni and also to support entrepreneurs from this part of the state who are incubated at the incubation centre with objectives to support the entrepreneurs. In addition to the above the institute conducts a number of events and activities throughout the year as a part of its pedagogy to inculcate innovative and entrepreneurial skills amongst the students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**https://klsimer.edu/institutional_distinctiveness.php, https://klsimer.edu/entrepreneurship_development.php**

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	D. Any 1 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

4

File Description	Documents
URL to the research page on HEI website	https://klsimer.edu/research-centre.php
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

1

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File

	Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

1

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**Nil**

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Bibliometrics of the publications during the year	**No File Uploaded**

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	**View File**
List of consultants and revenue generated by them	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

KLS IMER in association with KLES Blood Bank Belagavi, had organized a Blood Donation Camp on 26th March, 2021. The institution has been organizing the blood donation camp every year since 2013. Dr.Vittal Mane, Medical Officer and KLES Hospital Belagavi delivered the motivational talk and encouraged the students to donate blood to support the noble cause and to save lives. Shri. R S Mutalik, Chairman GC, KLSA IMER Inaugurated this event. Dr. Atul R. Deshpande, Director, was present on this occasion. In total 77 donors donated blood on this occasion. Prof. Ameet Kulkarni, Asst. Professor and Mr. Sunil Kulkarni, Librarian coordinated the event.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

7

File Description	Documents

Reports of the events organized	**View File**
Any additional information	**No File Uploaded**

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

199

File Description	Documents
Reports of the events	**View File**
Any additional information	**No File Uploaded**

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

0

File Description	Documents
Copies of documents highlighting collaboration	**No File Uploaded**
Any additional information	**No File Uploaded**

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

0

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	**No File Uploaded**
Any additional information	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Adequate infrastructure and Physical Facilities

Infrastructure: The campus houses total 3 buildings which include the Main building, canteen and girls hostel. The housekeeping of the college premises has been outsourced through maintenance contract. However, a supervisor is appointed to check the same and maintain the records.

Classrooms and seminar hall: The institution possesses 08 spacious classrooms, 01 seminar hall and an over 200 capacity auditorium. They have sufficient fans, tube lights, AC facility and furniture. CCTV/IP cameras are installed in the campus and all the classrooms. All these facilities are regularly maintained.

IT Infrastructure: The entire campus is WI-Fi Enabled, Connected by Local area Network with Fibre optics Backbone and has adequate number of computers for the use of students and Staff. Also, all the classrooms are enabled with the ICT facilities. The institute has full-fledged IT centre with well skilled Staff to maintain all the IT infrastructure including the internet, Wi-Fi and other electronic devices at IMER.

Transportation: The College has one bus and a Car. Routine maintenance of this vehicle is done in the college.

Electrical: The institute has Installed Roof Top Solar plant with 70KW. The maintenance of electrical equipment's and generator is regularly taken care by administrative department.

Library: Library has 3 separate servers for database and library management software. All the databases have been web-enabled and made available on the Institute's LAN through the Digital Library. Every functional unit in the library has been equipped with a network computer to enable smooth information flow. Library is using easylib software (integrated library management system) for automating various functions. It is using Bar Code Technology for circulation.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**Nil**

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Gymnasium and Sports room:

IMER has well-equipped gymnasium located at the basement, covering an area of 146 square

Meter. The gymnasium has variety of hi-tech equipment namely Treadmills, Multi Orbitrac,

Elliptical Bike, Magnetic Upright Bike, Recumbent Bike and Vibrator. Gym has weight training

Facilities like Rubber dumbbells, Hexa Weighing Plates with Grip and Steel Coated Barbells.

Other equipment include Bench Press (incline & decline), Vertical Leg Press, Leg Extension,

Gym Ball, Parallel Dip Bar, Machine Press, Machine Fly, Cable Rowing, Preacher Curl, Fore

Arm Machine, and triceps press down and many others.

IMER gymnasium is open for free membership to students and staff, who are willing to take the

Benefit of the facility. Girl students and staff have been provided with special batches. The

Gymnasium is open between 6:00 am to 7.00 am and 4:00 pm to 7.00 pm accommodating different batches. An Experienced and certified instructor (George Rodrigues, Physical Education Director) is provided for formally training gymnasium members.

IMER strives to induce the sportsman spirit among the students by encouraging them to play

Indoor as well as outdoor games. IMER students have brought laurels to the institution in the

Field of sports apart from academics. One of our student have been awarded as "University

Blues" in Shuttle Badminton in December 2019. Every year students organize

Annual sport event to celebrate the spirit of sports.

- Indoor games: Facilities for indoor games such as chess, carom, and table tennis are

Available at basement.

- Outdoor games: Facility for playing Volleyball, Throw ball and Kabaddi is provided in the campus.
- Ladies room: Ladies room is on the ground floor with 78Sqm. It is spacious, with

Sufficient natural lighting & ventilation. Girl students are provided with pigeon locks,

Mirror, round tables and chairs. It has wash room attached to it.

- Yoga and meditation space is available for boys and girls at second floor of building.
- First Aid and Sick room is available with all first aid facilities, in the basement.

File Description	Documents
Geotagged pictures	**View File**

Upload any additional information	**View File**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

8

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**View File**

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

24.74

File Description	Documents
Upload audited utilization statements	**View File**
Details of Expenditure, excluding salary, during the years	**No File Uploaded**
Any additional information	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

About EasyLib Software (ILMS) :

This is the software installed during a year 2008 using for Entire Automation System for our Institute Library which Includes Web OPAC, Student Login, Requisition, Acquisition, Cataloguing, Accessioning, Membership, Circulation, periodicals, SMS, Emails, Reports, Security, Set Up, Website for library. E-Resources Management etc. New version i.e. Web 6.4a was installed during the year 2020 which runs on Cloud which is fully integrated and state of the art application for libraries.

Easylib library management software is very easy to update it on a daily basis. Offers full range of features on Web OPAC to search books, non-books, eBooks, PDFs, Question Papers, External Links, and Journals etc. Students can do search, save favourites, check their holdings, reserve and renew books, maintain own profile, request books and much more.

Easylib has many pre-built detailed reports and over dozen Statistical reports. Many reports have ability to customize the selection criteria, fields to take report and chose output format i.e. Text. HTML, Excel, PDF formats and ability to customize many of those.

Membership Module offers ability to capture extensive details of your library members including custom fields, import the data, mass updates and Statistics. Students can also do self-registration.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**Nil**

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	**A. Any 4 or more of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	**View File**
Upload any additional information	**No File Uploaded**

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

6.45

File Description	Documents
Audited statements of accounts	**View File**
Any additional information	**View File**
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)	**View File**

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

10

File Description	Documents
Upload details of library usage by teachers and students	**View File**
Any additional information	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Internet/ Wi-Fi facility/IT policy/ Budget Allocation for IT updating IT facilities:

Entire campus is Wi-Fi enabled and Local Area Network with Fiber optics backboned providing high speed 60Mbps Leased line symmetric Internet connectivity. The LAN is configured with Managed, Semi-Managed Giga Byte switches. The institute has configured with 11

access points with full fledge Wi-Fi connectivity. The budget allocated for providing Internet Facilities is Rs. 5.75Lakhs

The restructuring and updating of LAN and Wi-Fi was completed in the year 2019.

We have a High security Firewall Installed in the campus and AMC is renewed every year for the Firewall. We have Seqrite Endpoint Security Enterprise Edition of Antivirus for 160 users renewed every three years. Apart from these we have Net-Protector antivirus installed on laptops and other systems.

Entire Institution is covered under IP surveillance Cameras of 2MP and 5MP (indoor and outdoor) in Corridors, Classroom, Labs, Library, Exam Centre, and all other places of the campus.

IT centre has a standard policy for Purchasing and maintaining IT equipment's in the campus defined in the institution procedure Manual and also uploaded on Institutional Website.

The budget allocated for the year 2020-21 under the heads are: Computer Lab and Other equipment's is Rs.46.95Lakhs and Computer Repair and maintenance is Rs.1.25 Lakhs

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**Nil**

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
193	151

File Description	Documents
Upload any additional information	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ≥50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	**View File**
Upload any additional information	**No File Uploaded**

4.3.4 - Institution has facilities for e-content development:
Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

E. None of the above

File Description	Documents

Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

65.72

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers etc.

Physical Infrastructure

To maintain the Physical Infrastructure including the main building, Garden, Electrification, Civil work and solar plant a committee is constituted. To provide clean and conducive environment of learning, daily maintenance of infrastructure is carried out on day to day basis by housekeeping staff. We have been outsourcing Annual Maintenance Contract to maintain the lift to OTIS Company.

For maintenance of Generators, Air Conditioners, and EPABX systems, the institute contacts the service providers, and budgetary provision is made for the same.

In case of any electrical work, the concerned staff will contact the contractors from the list of Vendors.

For the maintenance of Sports and Gym equipment's, the concerned staff (Assistant Physical Education Director and Sports Committee) coordinates the process to purchase, Maintain and repair the equipment's on the need basis.

Maintenance of Academic Facilities:

Regular Maintenance of IT equipment's such as computers, Printers, Projectors, Classrooms, Furniture's and other Sports equipment's are

maintained in the institute. Library is using Library Management Software i.e EasyLib for day to day transactions of the Reading materials for which we are paying maintenance charges annually. The stock verification of the equipment's is done once in the year by the concerned Department. The budgetary provision for all the Repair and maintenance is made for the same.

Maintenance Policy and Procedures of Physical Infrastructure and Academic Facilities are mentioned in the Institutional Policies and Procedural Manual

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	**https://klsimer.edu/process_chart19.php**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

112

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	**View File**
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

14

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	**View File**

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	D. Any 1 of the above

File Description	Documents
Link to Institutional website	**https://klsimer.edu/news_and_events.php,**

	https://klsimer.edu/python.php
Details of capability development and schemes	**View File**
Any additional information	**No File Uploaded**

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

95

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**View File**

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**
Upload any additional information	**View File**

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

62

File Description	Documents
Self-attested list of students placed	**View File**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of outgoing students progressing to higher education

0

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**

Details of students who went for higher education	No File Uploaded
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The IMER Student Council is called "IMER STUDENTS MANAGEMENT FORUM" in short IMF. The IMF is a student-based organization designed to help promote team spirit and leadership among students. It is also a democratic forum of students where they plan with the guidance of the faculty coordinator of the IMF various activities related to their progression and betterment. Students participating in all levels of IMF will maintain a high standard of personal conduct. Council members will demonstrate leadership qualities by serving as good examples of behaviour through their words and actions. All IMF members will be expected to participate in approved activities,which will serve to enhance the quality of both the physical and behavioural environment of IMER. The two of the IMF representatives (One male and One female) are invited on IQAC board. All student centric initiatives like Outbound Training, National level Industry Tour, Orientation program for new MBA batch will have student participation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

0

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	No File Uploaded
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

KLS IMER Alumni Association, Hindwadi Belgaum got registered on 18th December 2013, under the Karnataka Societies Registration Act 17 of 1960. Institute is actively pursuing to develop Alumni Chapters and motivate Alumni for financial contribution. Apart from that, Alumni engage in many academic endeavours of the institution like Guest Lectures, Student Internship Projects & Assessments and placement support..

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year	E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision and Mission

The institute has developed a vision and mission statement after due deliberation among stakeholders. The vision statement is a statement of intent and how the institute wishes to be recognized in the future. It talks about creating an inclusive ecosystem for professional excellence.

The mission statements give clarity about the ways the institute is intending to facilitate to realize the vision of the institute. Five mission statements cover various aspects of the institution such as teaching-learning environment, research culture, industry association, and student development.

The autonomy allowed us to re-visit the vision and mission. After getting the autonomy from the UGC. The mission statements were re-calibrated making more room for the readiness of the student for the industry and motivating a few of them to take up entrepreneurship.

The vision and Mission statements of the institutes are approved by the Governing Council of the institute. Various faculty committees are helping to achieve the same.

VISION

https://klsimer.edu/

MISSION

https://klsimer.edu/

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Director is being the Head of the institution plays a crucial role in managing the administrative as well as academic activities at KLS IMER and providing necessary directions and guidance for the current course of action and future challenges.

Leadership at KLS IMER is well defined and things are executed through various bodies and committees. The Karnataka Law Society is at the apex. The governing council for the institute is entrusted with the power to create the road map for the institute.

The governing council looks after the strategic-level issues. There is an Academic Council which is a principal academic body adhering to the provisions of the rules and bye-laws. The body is responsible for the maintenance of all academic activities of the Institute.

Faculty representatives also form part of this council. The Academic Council is the principal academic body of the Institute and is responsible for the maintenance of standards of teaching, approval of syllabus, research activities, and examinations within the Institute.

Faculty meetings are a regular affair at the institute. Key issues regarding system development, implementation, and improvement are taken by various committees under the guidance of the director and with the approval of the governing council.

File Description	Documents
Upload strategic plan	No File Uploaded

and deployment documents on the website	
Upload any additional information	No File Uploaded
Paste link for additional Information	**https://klsimer.edu/board_studies.php,** **https://klsimer.edu/govering.php,** **https://klsimer.edu/academic.php,** **https://klsimer.edu/about_iqac.php**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Strategic Plan/ Perspective Plan

The Institute prepared the perspective plan in consultation with the stakeholders in 2018 for 5 years. The plan included an application for autonomous status, syllabus review, apply for new courses, and NBA accreditation.

As per the plan, the institute applied for Autonomous Status (under affiliated university approved by UGC) in the year 2019. The institute was granted autonomous status by UGC in December 2019 for 10 years. The institute intent to start various programs such as certificate programs incorporating communication & retail management in the near future. An EMBA program and an Online MBA program are also planned as a part of perspective planning.

File Description	Documents
Strategic Plan and deployment documents on the website	**View File**
Paste link for additional information	**KLS IMER - Grant of Autonomous Status**
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Institute has a robust organizational structure, clearly defined responsibilities and authorities at all levels. The highest decision-making body of the institute is Karnatak Law Society's Board of Management.

The Governing Council of the institute is the executive body for strategic decisions related to the institute's development & excellence. The institute is headed by an eminent scholar as the Director. IQAC cell is responsible for the continuous quality improvement headed by the IQAC coordinator. The organization has

full-time teaching faculty members, who are responsible for academic planning and execution. The institute is equipped with an excellent library and a fully equipped computer lab.

The non-teaching staff is headed by the office superintendent. The institute has a fully functional examination department headed by the Controller of Examination.

The institute has functional statutory bodies such as Governing Board, the Academic Council, the Board of studies, and the Finance committee. The Governing Board comprising of the Governing Council members, the UGC nominee, the affiliating university nominee, and external members from academics and industry.

The academic council is responsible for the approval of the academic program structure, rules, and regulations, and allied activities. The Board of studies guides the academic content and activities.

Organisational structure document is uploaded as additional information and the link for the Policy Manual is provided where the structure is reflected.

File Description	Documents
Paste link to Organogram on the institution webpage	**https://klsimer.edu/Policy_manual.php**
Upload any additional information	**View File**
Paste link for additional Information	**Nil**

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Documen	**No File Uploaded**
Screen shots of user interfaces	**View File**
Details of implementation of e-governance in areas of operation	**View File**
Any additional information	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The Staff welfare schemes implemented at KLS IMER, Belagavi are explained as follows.

Teaching Staff

1. EPF

2. Gratuity
3. Special Leaves for Professional/Career Development
4. Maternity Leave
5. Concession in fee for the employees' children upon admission in KLS institutions
6. Canteen Facility

Non-Teaching Staff

1. EPF
2. Gratuity
3. Leave Encashment Benefit
4. Concession in fee for the employees' children upon admission in KLS institutions
5. Maternity Leave
6. Uniforms to menial staff
7. 7. ESI Membership
8. Canteen Facility

Students

1. Scholarship to meritorious students
2. Financial Support to students to attend academic and extracurricular activities
3. Canteen and drinking water facility
4. Hostel facility for girls
5. Transport Facility

The Policy Manual mentions about the said welfare measures.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://klsimer.edu/Policy_manual.php

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

6

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or	No File

other relevant centres)	**Uploaded**
Upload any additional information	**No File Uploaded**

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

9

File Description	Documents
Summary of the IQAC report	**No File Uploaded**
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	**View File**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Internal and External Audit

The internal audit was conducted and report was submitted by Prof. Shrirang A Deshpande and Prof. Sumant Desai, in the month of July, 2021 and stated that all the accounts were examined as per the requirements. The external auditor, CA Mr. W V Huilgol, who is appointed by the Board of Management of the institute provided the audit report in August 2021 and examined the financial statements, performed audits and provided useful recommendations.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**Nil**

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	**No File Uploaded**
Any additional information	**No File Uploaded**

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Mobilization of Funds and optimal utilization of resources

The major source of revenue for the institute is fees collected for the program from the students. The institute undertakes the annual budgeting exercise to plan the expenditure (both capital and revenue expenditure). The budget takes into account the various requirements and work to be taken up in the next financial year and plans the expenditure accordingly. The budget is prepared by the Administrative department under the guidance of the Director of the institute and is then presented to the Governing Council for approval. Their institute undertakes internal and external financial audits at the end of the financial year.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional Information	**Nil**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

1. IQAC has published Institution Policies and Procedures Manual 2020 as an official reference to the academic and administrative processes.

2. IQAC has significantly contributed towards the preparation of a New Program Structure under Autonomous status.

3. Initiated Stakeholders' Feedback

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

IQAC members review the teaching-learning process, administrative processes, and learning outcomes at periodic intervals during regular IQAC meetings.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**https://klsimer.edu/img/IQAC/pdf/IQAC%20Minutes%202020-21.pdf#toolbar=0**

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

We, at KLS Institute of Management Education and Research, Hindwadi, Belgaum hold gender equity in the highest priority with respect to number of Employees (Teaching-Non Teaching) /Students/IQAC Committee members etc. The Gender Equity is maintained at all times in all proceedings of the Institute by conducting specific programs/events/lectures are planned throughout the year for Employees/Students for gender sensitization.

Institutional Initiatives:

1. Sensitizing staff in workplace to set the standard for respectful behaviour at work.
2. Conducting Mentor—Mentee meetings for all students to ascertain healthy atmosphere.
3. Social media usage sensitization for all students through relevant programmes.
4. Ensure unbiased teaching &learning activities for all students.
5. Provide equitable platforms in sports, cultural, literary & training programs to all them students to exhibit their talents and skill
6. An MOU is signed between KLS IMER and AVISHKAAR, an NGO which is a prominent women's organization. KLS IMER along with AVISHKAAR jointly organizes workshops, seminars and other such programs to empower women and help women entrepreneurs. The objectives of these programs is to help women entrepreneurs to understand what it takes to be a successful entrepreneur and also help them to understand the use of information technology tools and social media for business.
7. The Institute has CCTV cameras and security guards stationed 24x7 at the institute to monitor safety and assist women in terms of

their safety and security requirements

8. The institute has Counselling facility with a counselor visiting the institute periodically to assist and help those who require help with any issues that they are facing.

The institute has hygienic and well maintained common rooms and toilets for female students and faculty members

File Description	Documents
Upload any additional information	**View File**
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	B. Any 3 of the above

File Description	Documents
Geotagged Photographs	**View File**
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types o degradable and non-degradable waste (within a maximum of 200 words)

Solid Waste management:

In the existing system all the solid waste is properly collected from various places in the plastic garbage drums. The appointed staff regularly check and manage the waste collection.

Waste bins have been provided in each classroom, staff rooms, office, administration facility and computer labs. KLS IMER was felicitated at edu INDIA 2016, India International Centre, New Delhi. Felicitation was owing to Swachh Campus initiatives undertaken on the campus. The Institute was one amongst very few Institutes to be honored pan India basis and second only in South India. 32,330 colleges participated in Campus Swachhata Challenge 2016. Various factors like Dry & Wet waste management measures, Water treatment, Rain water harvesting tapping renewable energy sources, creating paperless environment were taken into consideration. IMER has also received national level CLEAN & SMART CAMPUS AWARDS – 2019, given by AICTE and TERRE Policy Center, for the best practices followed by the institution towards sustainability.

E-waste management

The obsolete computers are either donated to the sister institutions (schools) or the e-waste are auctioned to authorized recyclers.

Efforts for carbon neutrality

Entire communication in the campus across all stakeholders is electronic, some of the platforms used for communication are official WhatsApp groups, emails, contineo (campus management system), oust etc.

Verme compost unit

The bio waste is converted to manure with the help of Verme compost unit, the unit is maintained on a regular basis

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	B. Any 3 of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and	A. Any 4 or all of the above

harness energy are confirmed through the following:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions/awards**
5. **Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**View File**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

D. Any 1of the above

File Description	Documents
Geotagged photographs / videos of facilities	**View File**
Policy documents and brochures on the support to be provided	**No File Uploaded**
Details of the software procured for providing assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

We at KLS IMER promote an inclusive environment by conducting programs and events to promote cultural and regional harmony. Some of the events are listed below

S.No	Date	Name of the Program	Resource Person	Area
1	30/01/2021	Values, Ethics and Leadership	Vinayak Lokur	*Cultural*
2	22/01/2021	Netaji Subhash Chandra Bose birth anniversary-Quiz Competition	In-House	*Cultural*
3	21/06/2021	International Yoga Day	In-House	*Cultural*
4	25/01/2021	Voter Awareness Program	In-House	*Socioeconomic*
5	22/10/2020	Maharishi Valmiki Jayantoi	In-House	*Cultural*
6	3/12/2020	Candle March to observe International day of persons with disabilities.	In-House	*Tolerance and harmony*

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Being a citizen of India, some of the moral responsibilities and duties mentioned in the constitution are: We must respect the National Flag and National Anthem, obey the laws of our country, protect the power, unity and integrity of the country, safeguard public property, pay our taxes with honesty promptly, protect and preserve cultural heritage sites, protect, preserve and improve the natural environment, we must guard the country and maintain the spirit of a common brotherhood, we must respect, value and follow all the noble ideals used in the national struggle for freedom, etc. Inclusion of such commitments to the Constitution is important for the progress, peace, and prosperity of the country.

Institutional Initiatives

1. **Blood Donation Camp at IMER 26th March, 2021.**
2. **Swachh Bharat Abhiyaan at IMER 26th March 2021**
3. **Celebration of "National Youth Day at IMER 12th Jan 2016**

Voting Awareness Programme, to create awareness on importance of voting on 25th Jan 2021

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	**View File**
Any other relevant information	**No File Uploaded**

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	**D. Any 1 of the above**

File Description	Documents
Code of Ethics - policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	**No File Uploaded**
Any other relevant information	**View File**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Newsletter has been uploaded showing the photographs of the following events

Activity	Duration From	Duration To	Number of participants
World Environment Day	05/06/2021	05/06/2021	Faculty, Non-Teaching Staff and Students
Independence Day	15/08/2021	15/08/2021	Faculty, Non-Teaching Staff and Students

1. Content creation: An LXP (learning experience platform) is designed to support user-generated content from end-users. Faculty can use the in-built editor to create content, include hyperlinks, images, videos, etc. and post.
2. Content curation: LXPs (learning experience platform) offer machine learning services to select and organize learning content and provide personalized learning recommendations to faculty. Faculty can even manually curate both internal and external content to share with students.
3. Institute is using the platform to upload the questions (MCQS) related to different subjects and also assignment for students.
4. Analytics: LXPs provide dashboards and reports to Faculty to track student's progress and also help administrators to understand the learning and usage trends across the platform.

5. Outcome –

1. Students are happy to learn the concepts anywhere at their convenience. Also they can refer whenever they want.

6. Resources Required –

1. Financial Budget: Rs. 3,25,000/-
2. Manpower: 1 Faculty Coordinator, 1 IT support staff, All Faculty as content creators.

Best Practice-2

1. Title of the Practice: Accord Entrepreneur of the Year Award on Foundation Day of the Institute.
2. Objectives of the Practice:

1. Foster Entrepreneurship.
2. Recognize the contributions of entrepreneurs from Belagavi to the economy.
3. Inspire the students towards their entrepreneurial journeys through real life examples.

1. The Context:

Belagavi is the cluster of entrepreneurs since many decades. Entrepreneurs of this region have contributed to local and regional economy to a large extent. Belagavi is called as hydraulics capital of India due to great entrepreneurial culture. Belagavi is the second highest contributor of commercial taxes to the government of Karnataka, after Bengaluru.

Now Belagavi is part of Smart City Project, and Belagavi entrepreneurs can contribute to larger extent to the growth of this smart city. With this background we at KLS IMER, recognize, appreciate and felicitate well known entrepreneurs and their success story can be replicated by our students.

1. **Practice:**

1. **Faculty members nominate entrepreneurs from Belagavi to be felicitated on foundation day two months before foundation day event. Faculty members identify the entrepreneur who have made a significant contribution to the society.**
2. **In Faculty meeting, finalization of an entrepreneur takes place by discussing on various parameters.**
3. **Final name is put forth in front of GC/Management for the approval.**
4. **Approach the entrepreneur and take his consent for felicitation.**
5. **Building the profile of the entrepreneur by interacting with him/her.**
6. **Felicitation of the entrepreneur on foundation day, showcasing his/her contribution and presenting him/her with the Entrepreneur of the Year Award.**

1. **Outcome:**

1. **Institute builds a good rapport with industry by felicitating entrepreneurs.**
2. **These entrepreneurs guide students who aspire to become entrepreneurs after their MBA.**
3. **Students visit their factory and learn practical aspects of business**
4. **Students can do internship projects in their factories.**
5. **Entrepreneurs help, guide and spark entrepreneurial zeal among students.**

1. **Resources Required:**

1. **Financial budget of Rs 3.00 Lakhs**
2. **Manpower: all teaching and administration staff of IMER institute. We also involve students in the process.**
3. **Logistics facilities for guests.**
4. **We print and distribute invitation cards to all stake holders.**
5. **Food expenses.**
6. **Accommodation for guests.**

File Description	Documents
Best practices in the Institutional website	**https://klsimer.edu/Best_practices.php**
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The institution has a set up Sandbox IMER Incubation Centre on 27th July 2016 at KLS IMER, Belagavi Sandbox Start-ups, an incubation support wing of Deshpande Foundation, Hubballi, in association with KLS to support, promote and foster new start-ups in Belagavi region.

The same encompasses the institutes one of the vision criteria of excelling in Industry institute interface.

Following are the web links pertaining to the respective programs conducted under Sandbox Incubation centre.

1. A Shot at Entrepreneurship on 27th April, 2019 in Belagavi.

 This was an initiative to co-create a Vibrant Entrepreneurial eco-system in Belagavi, the program created an active platform for budding entrepreneurs to understand the nuance of Entrepreneurship and various issues related to business enterprise (Start-ups) were discussed by eminent

experts/mentors. More than 90 plus budding entrepreneurs/start up and students attended the session

 https://klsimer.edu/sandbox19.php

2. Sandbox Start-ups

hosted the first Uplift pitching competition on 31st October, 2018 at Sandbox IMER. This competition gave entrepreneurs the opportunity to pitch their business idea in front of industry experts in hopes to win a chance to get incubation support at Sandbox Start-ups.

https://klsimer.edu/sandbox_event.php

3. Hack for Hire, Hackathon

The Sandbox Start-ups Incubation Centre hosted Hack for Hire, Hackathon in association with KLS IMER, which was scheduled on 23rd Sept., 2017 at KLS IMER, Belagavi. The event is primarily focused on developing the solution mind set in participant's Social relevant problems were given to the participants with an expectation to get the solutions in specified 24hrs non-stop coding.

https://klsimer.edu/hack_hackthon_2017.php

4. The Sandbox - IMER Incubation

Centre hosted Weekend with Sandbox Start-ups which was scheduled on 15th April, 2017 at KLS IMER, Belagavi. The event provided budding and aspiring entrepreneurs with a unique opportunity to present their start up ideas. It is an opportunity for innovators to get incubation resources while testing their ideas and realizing their entrepreneurial potential.

https://klsimer.edu/sand_box_apr_15_17.php

5. Launching Mentors Network

Sandbox IMER Incubation Centre at KLS IMER on 28th January 2017, Belagavi Sandbox Start-ups, an incubation support wing of Deshpande Foundation, Hubballi, in association with KLS IMER has set up a full - fledged Incubation Centre Sandbox – IMER

https://klsimer.edu/incubation_boost.php

6. SANDBOX IMER

Conducted a start-up meet for the budding business entrepreneurs of Belagavi on 26th Nov. 2016 at SANDBOX IMER Incubation Centre, Hindwadi Belagavi.

https://klsimer.edu/start_up_meet_at_kls.php

File Description	Documents
Appropriate link in the institutional website	https://klsimer.edu/institutional_distinctiveness.php
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The plan of action for the next academic year 2021-22 are as below:

1. Gap analysis based on Accreditation Criteria requirements and preparation towards quality improvement in all seven criteria

2. Review/Revision of MBA Program Structure under Autonomous Status

3. Workshop on Improvement in overall Research output of the institution

4. Upgrading the institutional research journal Tatva to UGC Care listed Journal

5. Enhance the Institute-Industry-Interaction