

18.1 Name of the Institution

Name : KLS Institute of Management Education and Research, Belagavi
Address : #77, Vadgaon Road Adarsh Nagar, Hindwadi Belagavi – 590011
Telephone No : +91-831-2405511, 2405512
Mobile No : 9141036419
Email : director@klsimer.edu

18.2 Name and address of the Trust/Society/Company and the Trustees

Name : Karnataka Law Society
Address : Tilakwadi, Belagavi – 590 008
Telephone No : 91-831-2405524
Mobile No : 9141036419
Email : klsbelgaum@gmail.com

Composition of KLS IMER Governing Council [2025-2027]

S. No.	Name	Designation GC
1	Shri. U. N. <u>Kalkundrikar</u>	Chairman G.C.
2	Shri S. V. <u>Ganachari</u>	Member Secretary
3	Shri Ram B <u>Bhandare</u>	Member
4	Shri <u>Rajendra Belgaumkar</u>	Member
5	Shri R. S. <u>Mutalik</u>	Member
6	Shri P. G. <u>Badkundri</u>	Member
7	<u>Dr. Arif Shaikh</u>	Ex-Officio Secretary

18.3 Name and Address of the Vice Chancellor/Principal/Director

Name : Dr. Arif Shaikh
Address : #77, Vadgaon Road Adarsh Nagar, Hindwadi Belagavi – 590011
Telephone No : +91-831-2405511, 2405512

Mobile No : 9916044352

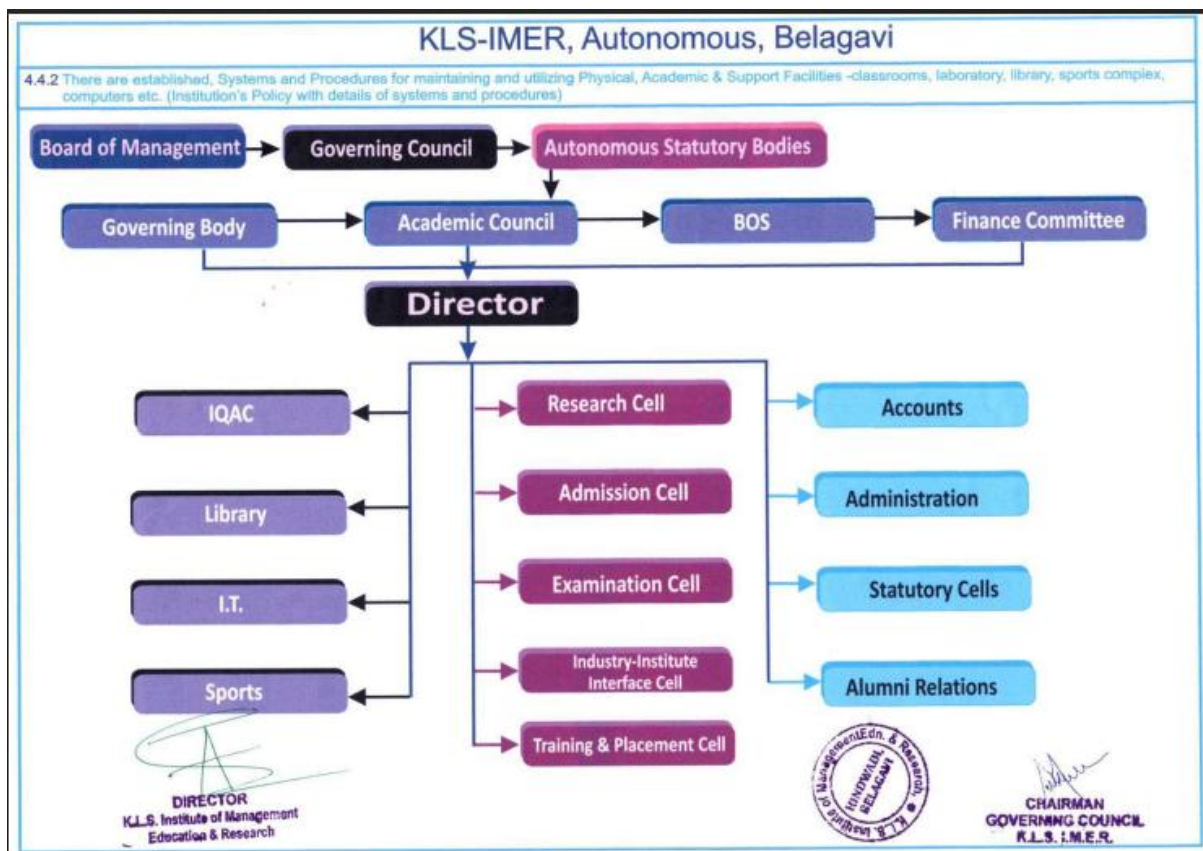
Email : director@klsimer.edu

18.4 Name of the affiliating University

Name : Rani Channamna University, Belagavi

18.5 Governance

i. Organizational chart



ii. Grievance Redressal mechanism for Faculty, staff and students

- The Management Institute follows an open and transparent administrative system, encouraging faculty, staff, and students to express their grievances without fear of discrimination.
- Suggestion and complaint boxes are placed at prominent locations across the campus and in hostels to facilitate easy submission of grievances.
- All grievances and suggestions received are reviewed periodically by the Grievance Redressal Committee, and appropriate remedial actions are taken in a timely manner. The outcomes are communicated through notice boards and official institutional channels.
- In matters related to misconduct or indiscipline, a disciplinary committee constituted by the Director conducts a thorough enquiry by interacting with concerned individuals and witnesses, and submits its recommendations to the management for further action.
- Grievances related to faculty and staff, such as salary, promotions, service conditions, and workload, are examined by the Human Resources Department in consultation with the Director and suitable corrective measures are implemented.
- Student grievances are addressed through Class Committee Meetings, Student–Faculty Interaction forums to resolve issues related to academics, evaluation, infrastructure, and student welfare.
- The institute ensures confidentiality, fairness, and timely resolution of grievances to maintain a harmonious academic and professional environment.

https://www.klsimer.edu/grievance_redressal_committee.php

iii. Establishment of Anti Ragging Committee



The Karnataka Law Society's
**INSTITUTE OF MANAGEMENT EDUCATION
AND RESEARCH (KLS IMER)
AUTONOMOUS**

Permanently Affiliated and Autonomous Institute under Rani Channamma University, Belagavi
Recognised by AICTE & UGC, New Delhi, Approved by Government of Karnataka, Bengaluru
Accredited by NAAC with Grade 'A'



☎ (0831) 2405511,12,13



Under 2 (f) & 12 (B)

E-mail : director@klsimer.edu
Website : www.klsimer.edu

REF: KLS/IMER/3/16/25

Date : 26.12.2025

ANTI-RAGGING COMMITTEE

Sl. No.	Name	Designation
1	Dr. Arif Shaikh	Professor & Director
2	Dr. Sushilkumar Pare	Professor, Coordinator
3	Ms. Goutami Maganur	Asst. Prof.,Member (Girls Hostel)
4	SI of Tilakwadi Police Station	Police Administration (Member)
5	Mr. Tushar Majekar	Member, Media Representative
6	Guardian of the Student	Member
7	KLS Registrar	Member, KLS-Registrar
8	Ms. Laxmi Talekal	Member ,Warden , Ladies Hostel
9	Mr. Parashram Patil	Member, Rector,Gents Hostel,
10	Ms. Puja Madar	Member, Student
11	Mr. Sharad Dongare	Member, Student

DIRECTOR
K.L.S. Institute of Management
Education & Research



Sy. No. 77, Vadgaon Road, Adarsh Nagar, Hindwadi, BELAGAVI - 590 011. Karnataka State, India

<https://www.klsimer.edu/img/committee/2026/Anti%20Ragging%20committee.jpg>

iv. Establishment of Online Grievance Redressal Mechanism

Certificate of Renewal

This is to acknowledge and certify that ...KLS Institute of Management Education and Research.....
...Belagavi, Karnataka..... has renewed the license of EduGrievance - The Online Grievance Redressal System and the same will remain valid till the date of expiry. EduGrievance is an Online Grievance Redressal Mechanism functioning as a platform where students and staff can post and the Grievance Cell Members can dispose of the grievances.

The URL and login details remain unchanged.

URL : ...klsimer.edugrievance.com.....

Renewed on : 05.. / ..1... / ..2026.....

Expiry Date : 04. /1... / ..2027.....

Orell®

Orell Software Solutions Pvt Ltd.

Reg. office : 1st Floor, BCG Tower, Opp CSEZ, Seaport- Airport Road, Kakkanad, Cochin - 682037, Kerala , India



Authorized Signatory

https://www.klsimer.edu/grievance_redressal_committee.php

v. Details of Grievance Redressal Committee in the Institution and OMBUDSMAN by the University



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Estd. 1939



Estd. 1991



Under 2 (f) & 12 (B)

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Website : www.klsimer.edu

REF: KLS/IMER/3/16/25

Date : 26.12.2025

GRIEVANCE REDRESSAL COMMITTEE

Sl. No.	Name	Designation
1	Dr. Arif Shaikh	Professor & Director
2	Dr. Ajay Jamnani	Associate Professor, Coordinator
3	Ms. Savitha Kulkarni	Asst. Prof.,Member
4	Prof. Sumanth Desai	Asst. Prof.,Member
5	Mrs. Soumya Gramopadhye	Off.Suptd.,Member


DIRECTOR
KLS Institute of Management
Education & Research



Sy. No. 77, Vadgaon Road, Adarsh Nagar, Hindwadi, BELAGAVI - 590 011. Karnataka State, India

OMBUDSMAN by the University : The Registrar, Rani Channamma University, Belagavi

Phone: 0831-2565208

Email: cdc@rcub.ac.in

vi. Establishment of Internal Committee (IC)



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Estd. 1991



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REF: KLS/IMER/3/16/2025

Date : 26/12/2025

INTERNAL COMPLAINT COMMITTEE [ICC]

Sl. No.	Name	Designation
1	Dr. Shailaja Hiremath	Presiding Officer
2	Dr. P.M. Kulkarni	Professor, Member
3	Dr. Samina Baig	Member
4	Ms. Jyoti Jambotkar	Office Supdt.(Accounts), Member
5	Mrs Soumya Gramopadhye	Office Supdt. , Member
6	Mrs. Sapana Kulkarni	Comp. Instructor, Member
7	Ms Sneha Saple	Student (F),Member
8	Mr. Goutam Kapileshwari	Student (M),Member


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<https://www.klsimer.edu/icc.php>

vii. Establishment of Committee for SC/ST



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Website : www.klsimer.edu

REF: KLS/IMER/3/16/25

Date : 26.12.2025

SC/ST CELL

Sl. No.	Name	Designation
1	Prof. Sumanth Desai	Asst. Professor-Coordinator
2	Mr. Amol Naik	Asst. Librarian, Member
3	Ms. Rutika Kolhapure	Student, Member
4	Ms. Gayatri G. Hotagi	Student, Member
5	Mr. Deepak Kamble	Student, Member


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viii. Internal Quality Assurance Cell



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Date : 26.12.2025

Composition of the IQAC as per revised guidelines of NAAC

Sl.No.	Requirement as per IQAC	Designation		Name of the members
1	Head of the Institution	Chairperson		Dr. Arif Shaikh, Director, KLS IMER
2	One member from the Management	Member	1	Mr. Uday N. Kalkundrikar
3	Teachers to represent all level (Three to eight members)	Member	1	Dr. P.M.Kulkarni Professor-KLS IMER
		Member	2	Dr. Sushil Kumar Pare Professor-KLS IMER
		Member	3	Mr. Shrirang Deshpande Asst.Prof.-KLS IMER
4	Few Senior administrative officers	Member	1	Ms. Jyoti Jambotkar A/c Superintendent
		Member	2	Ms. Soumya Gramopadhye Office Superintendent
5	One nominee each from local society, Students and Alumni	Member	1	Mr. Prabhudev Desai (Alumnus)
		Member	2	Mr. Aman Shetty (Student Coordinator-Male)
		Member	3	Ms. Khushi Nasalapure (Student Coordinator-Female)
6	One nominee each from Employers/Industrialists/Stakeholders	Member	1	Mr. Gourav Pandit Executive Director,JPF Metacast Pvt. Ltd
		Member	2	Mr. Keith Machado Orione Hydraulics Pvt. Ltd.
7	External Peers (Academicians of Repute)	Member	1	Dr. S.V.Hiremath Retired Principal, P.C.Jabin College,Hubli
		Member	2	Dr. M.S Patil Principal, KLS GIT
8	One of the senior teachers as the coordinator/Director of the IQAC	Coordinator		Dr. Shailaja Hiremath Assoc. Prof.-KLS IMER



DIRECTOR
KLS Institute of Management
Education & Research

https://www.klsimer.edu/composition_of_igsc.php

ix Equal Opportunity facilities Cell



Estd. 1939

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Estd. 1991



Under 2 (f) & 12 (B)

E-mail : director@klsimer.edu
Website : www.klsimer.edu

Ref: KLS/IMER/3/16/26

Date: 26.12.2025

Equal Opportunity Cell

Sl. No.	Name	Designation
1.	Dr. Arif Shaikh	Professor & Director
2.	Mr. Sumanath Desai	Coordinator
3.	Mr. Atul Kadam	Member
4.	Mrs. Goutami Maganur	Member
5.	Ms. Jyoti Jambotkar	Member
6.	Mrs. Rashmi Harti	Member
7.	Mr. Md Saad Hawaldar	Member, Student
8.	Mr. Prajyot Asthekar	Member, Student



DIRECTOR
KLS Institute of Management
Education & Research



18.6 Programmes

i. Name of Programmes approved by AICTE

Name of the Programme : Master of Business Administration (MBA)

ii. Name of Programmes Accredited by NBA

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iii. Status of Accreditation of the Courses (NAAC)



ಡಾ. ಬಿ. ಎಸ್. ಪೊಮ್ಮದಿರಾಜ್ ಸಲಹೆಗಾರರು डा. बी. एस. पोन्मुदिराज सलहाकार Dr. B. S. Ponnudiraj Adviser		ರಾಷ್ಟ್ರೀಯ ಮೌಲ್ಯಾಂಕನ ಮತ್ತು ಮಾನ್ಯತಾ ಪರಿಷತ್ತು ವಿಶ್ವವಿದ್ಯಾಲಯ ಅನುದಾನ ಅಭಿವೃದ್ಧಿ ಸ್ವಯಂ ಸಂಸ್ಥೆ राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL An Autonomous Institution of the University Grants Commission
NAAC/SR/BSP/A&A/Cycle-2/2026/		14th January 2026
The Principal, Karnataka Law Society's, Institute of Management Education and Research (Autonomous), AISHE ID: C-10073, Sy No. 77, Vadagaon Road, Adarsh Nagar, Hindwadi, Belgaum-590011, Karnataka		
Respected Sir/Madam,		
<u>Sub: Assessment and Accreditation (A&A) Cycle 2:- reg</u>		
Karnataka Law Society's, Institute of Management Education and Research (Autonomous), AISHE ID: C-10073, Sy No. 77, Vadagaon Road, Adarsh Nagar, Hindwadi, Belgaum, is Cycle-1 accredited with "A" Grade with "3.24" CGPA out of 4.00 valid from 11th July 2016 to 10th July 2021.		
Due to Transition Autonomous College, the validity extended till 31st December 2025.		
As per NAAC Public Notice dated 5th December 2025 which states as follows:		
----- "HEIs accredited under RAF (Revised Accreditation Framework) whose validity was set to expire or likely to expire during the period between 27th January 2024 and date of launch of Maturity Based Graded Levels (MBGL) Accreditation shall be extended for a maximum period of three months after the launch of MBGL Accreditation. Such HEIs may also opt for Basic Accreditation to be launched soon.		
However, such HEIs should continue to maintain and improve quality through their IQAC cells."		
Therefore, Karnataka Law Society's, Institute of Management Education and Research (Autonomous), Cycle-1 accreditation with "A Grade and 3.24 CGPA", validity period extended till three months after launch of MBGL.		
Thanking you, Yours sincerely,		
 (B. S. Ponnudiraj)		
Encs.: a/a		
		
Copy to Dr. Shalaja Hiremath F&MC Coordinator 		
ಕರ್ನಾಟಕ ಸರ್ಕಾರ : ೧೦೭೫, ಸರ್ವೋದಯ, ಬೆಂಗಳೂರು - ೫೬೦ ೦೭೨, ಕರ್ನಾಟಕ / श्री. बी. एस. पोन्मुदिराज, सलहाकार, बेलगाँव - ५९० ०११, भारत P.O. Box No.1075, Nagarbhavi, Bengaluru - 560 072, INDIA ☎ : Phone : +91-80-23005133 (D), 23210261-65, Fax : +91-80-23210270 ✉ : E-mail : bs.ponnudiraj@naac.gov.in / bs.ponnudiraj@naac.gov.in / bs.ponnudiraj@naac.gov.in / Website : www.naac.gov.in		

iv. Total number of Courses: 01

Sl. No.	Name of the Course
1	Master of Business Administration (MBA)

v. For each Programme the following details are to be given (Preferably in Tabular form):

Sl.No.	Name of the Programme	No. of Seats	Duration of the Programme	Cut off marks/rank of admission during the last years
1	MBA	120	2 years	3215

vi. Fee (as approved by the state government)

Sl.no	First Year	Second Year
1	Rs. 57,750/- (Tution Fees)	Rs. 57,750/- (Tution Fees)

vii. Name and duration of Programme(s) having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of their AICTE approval. If there is Foreign Collaboration, give the following details, if any:

Not Applicable

18.7 Faculty

<https://www.ksimer.edu/faculty.php>

- Course/Branch wise list Faculty members
- Permanent Faculty (MBA Program)

K.L.S. INSTITUTE OF MANAGEMENT EDUCATION AND RESEARCH, BELGAUM Phone No.0831-2405511,12,13,14 Fax.No.0831-2481745 E-mail : directoredu@klsimer.edu Website : www.klsimer.edu				
Sl.NO	Name of Faculty	Title & Designation	Qualification	Date of Appoint.
1	Dr. Arif Shaikh	Director & Professor	M.Com., M.Phil., Ph.D.	13.05.2010
2	Dr. Praveen M Kulkarni	Professor	M.Com., PGDM, Ph.D.	05.09.2005
3	Dr. Sushil kumar Pare	Professor	B.Sc., MBA, Ph.D.	01.12.2021
4	Dr. Ajay Jamnani	Associate. Prof.	B.Sc, MBA, P.hD. [NET & SET]	05.06.2017
5	Dr. Shailaja Hiremath	Associate. Prof.	B.Sc., MBA, P.hD. [NET & SET]	10.02.2006
6	Prof. Shrirang Deshpande	Asst. Prof.	B.Com., MBA. [SET]	01.07.2008
7	Prof. Rahul Mailcontractor	Asst. Prof.	B.E., MBA. [NET & SET]	01.06.2015
8	Dr. Ameet Kulkarni	Asst. Prof.	BBA, MBA, P.hD.	02.05.2016
9	Mr. Sumanth P Desai	Asst. Prof.	B.E., MBA.	01.06.2019
10	Mrs. Goutami Maganur	Asst. Prof.	B.com., M.Com, MBA. [SET]	12.08.2023
11	Mrs. Savitha Kulkarni	Asst. Prof.	BCA, MBA.	11.09.2023
12	Mr. Atul R Kadam	Asst. Prof.	BBA, MBA.	20.09.2023
13	Mrs. Rashmi Y Harti	Asst. Prof.	B.com, MBA.	05.08.2024
14	Mr. Parvatgouda Sankappanavar	Asst. Phy Edu Director (Junior)	MPEd.	02.02.2026
15	Mr. Sunil Kulkarni	Librarian	B.Com, M.Lib. & Infor.Sci	01.03.2008

- Adjunct Faculty**

Sl. No.	Name of the Faculty
1	Mr. Piyush Shah
2	Mrs. Anjeli Pandit (counselor)

- Permanent Faculty : Student Ratio
 15 [Total] : 240 [Total]
 1 [Faculty] : 16 [Student]

18.8 Profile of Vice Chancellor/Director/Principal/Faculty

1	Name	Dr. Arif Shaikh
2	Date of Birth	21/11/1975
3	Unique ID	1-412789286
4	Education Qualifications	M.Com,M Phil, Ph.D
5	Work Experience	27 years
6	Teaching/ Research/ Industry/ Others	27 years
7	Area of Specialization	General Management and Finance
8	Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level	HR
9	Research guidance (Number of Students)	97
10	No. of papers published in National/International Journals/Conferences	13/15
11	Master (Completed/Ongoing)	Completed
12	Ph.D. (Completed/Ongoing)	Completed
13	Projects Carried out	13/15
14	Patents (Filed & Granted)	--
15	Technology Transfer	--
16	Research Publications (No. of papers published in National/International Journals/Conferences)	13,15
17	No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	8

17. Details as under: No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)

Sl No	Name of Book	Publisher with ISBN	Year of Publication
1	Industrial Economics	R Chand & Co	2014
2	Managerial Economics - I	R Chand & Co	2011
3	Export Management	R Chand & Co	2012
4	Economic Development of India	R Chand & Co	2008
5	Indian Financial System	R Chand & Co	2014
6	Managerial Economics - II	R Chand & Co	2013
7	Basic of Insurance & Banking	R Chand & Co	2012
8	Indian Business Environment	R Chand & Co	2012

18.9 Fee

i. No. of Fee waivers granted with amount and name of students

NIL

ii. Number of scholarship offered by the Institution, duration and amount

SL No	Name of the Student (2024-26)	Duration	Amount in Rs.
1	Anushka Prakash Narayani	Once in 2 years	50000
2	Aadya Bhat		50000
3	Bichu Noman Ashfak Shabnam		25000
4	Shivani Nilesh Desai		25000
5	Patil Gururaj Suresh		25000
6	Vrushali Jaydeep Sawant		25000
7	Pratik Balakrishna Shetty		25000
8	Sakshi Hanumant Desai		25000

18.10 Admission

i. Number of seats sanctioned with the year of approval

Government Quota (PGCET) : 60 Seats
Management Quota 60 Seats : 60 Seats
Total : 120 Seats

ii. Number of Students admitted under various categories each year in the last three years

2023-2025 Batch		2024-26 Batch		2025-27 Batch	
Category	Total	Category	Total	Category	Total
2A	23	1G	1	1G	3
2B	9	2A	16	2A	18
3A	2	2B	10	2B	2
3B	45	3A	1	3A	3
GM	36	3B	56	3B	55
SC	4	GM	29	GM	29
ST	1	SC	4	SC	8
		ST	3	ST	2
	120		120		120

iii. Number of applications received during last year for admission under Management Quota and number admitted

No of applications received : 111
No of admitted : 60

18.11 Admission Procedure

i. Mention the admission test being followed, name and address of the Test Agency/State Admission Authorities and its URL (website)

Karnataka Examination Authority will conduct the Post Graduate Common Entrance Test [PGCET] for Government Quota Seats and for Management Quota Seats students appearing for CAT/MAT/C-MAT/KMAT etc. are preferred by the Institute.

ii. Number of seats allotted to different Test Qualified candidate separately (AIEEE//JEE/ CET (State conducted test/ University tests/ CMAT)/ Association conducted test etc.)

Government Quota (PGCET) 60 Seats & Management 60 Seats (KMAT/MAT/CAT/CMAT/PGCET)

iii. Calendar for admission against Management quota seats:

In the month of June/July

iv. Last date of request for applications

Within 7 to 14 days from the date of issue of Admission form

v. Last date of submission of applications

Within 1 week from the date of issue of Admission form

vi. Dates for announcing final results

KEA will announce the result after completion of PGCET examination.

vii. Release of admission list (main list and waiting list shall be announced on the same day)

Main list students will be admitted within 3 to 4 days of submission of application and waiting list will be announced within 7 to 10 days and as per notification issued time to time by KEA. (1st round, 2nd round & final round)

viii. Date for acceptance by the candidate (time given shall in no case be less than 15 days)

As per KEA norms.

ix. Last date for closing of admission & Starting of the Academic session

October/November

x. The waiting list shall be activated only on the expiry of date of main list

Yes

xi. The policy of refund of the Fee, in case of withdrawal, shall be clearly notified



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Website : www.klsimer.edu

2nd January 2024

DOCUMENT RETENTION POLICY

As per UGC notification dated October 2018 [copy enclosed],
Institute does not retain any original document[s] of the admitted
students. Only self-attested photocopies are retained for the
individual file[s].



University Grants Commission

Notification

on

Refund of Fees and Non-Retention of Original Certificates

October, 2018

1. Introduction:

The Commission has notified University Grants Commission (Grievance Redressal) Regulations, 2012 on redressal of multifarious grievances of students. But given the sheer volume of the complaints regarding non-refund of fees and retention of original certificates by Higher Educational Institutions (HEI), the Commission felt the need to notify elaborate instructions so as to curb such malpractices and decided to issue appropriate instructions in the form of this Notification to all universities and other HEIs under the purview of the UGC.

2. Objective:

To prohibit coercive and profiteering institutional practices in the matters related to refund of fees in case of withdrawal from the programme and retention of original certificates at the time of and / or after admission.

In exercise of powers conferred by Section 12 (d) read with Section 12(j) of the UGC Act, 1956, the UGC issues this Notification for adoption of standard operating procedures in the matters related to refund of fees in the event of student's withdrawal from the program and non-retention of certificates at the time of admission.

3. Application and Enforcement

3.1. The instructions contained in this Notification shall be in supersession to its earlier Public Notice dated 23.04.2007 and its Notification dated 16th December, 2016. It shall be applicable to Undergraduate, Postgraduate and Research Programs run by universities included under Section 2 (f) of UGC Act, together with all colleges under their affiliating domain and institutions declared as deemed to be universities under Section 3 of the UGC Act.

3.2 The provisions contained in this Notification shall come into force with immediate effect and shall have regulatory force on extant as well as future grievances over issues and matters covered herein.

4. Specific provisions for Mandatory compliance by HEIs:

The Commission herewith lays down specific provisions and consequent mandatory compliance on the issues related to:

- (1) Refund of fees by the institution concerned in the event of the withdrawal from the programme by a student; and
- (2) Verification and non-retention of academic and personal certificates of student;

For any complaint in respect of (1) & (2) above, the grievance redressal mechanism as prescribed under UGC (Grievance Redressal) Regulations, 2012, shall be followed.

4.1 Refund of Fees

4.1.1 No HEI shall make it mandatory for applicants to purchase the institutional prospectus at any time during the course of the programme of study. Purchasing prospectus shall be the personal choice of the applicant and he/she shall have rights to decide against it in case he/she wishes to access the information from the institutional website. As laid down in the Right to Information Act, 2005, and reiterated in the UGC Guidelines on Students' Entitlement, all HEIs shall disclose on their website and prospectus information regarding the status of the institution, its affiliation, accreditation

status, physical assets and amenities, course-wise sanctioned intake of students, various types of fees payable for different programmes, total fees payable for an entire programme, last date of admission, details of faculty, members of governing bodies and minutes of the meetings of bodies like Academic/Executive Council, sources of income, the financial situation and any other information about its functioning, necessary for an applicant to make a fully informed choice.

4.1.2 HEIs shall charge fees in advance only for the semester/year in which a student is to engage in academic activities. Collecting advance fees for the entire programme of study or for more than one semester/year in which a student is enrolled is strictly prohibited.

4.1.3 If a student chooses to withdraw from the programme of study in which he/she is enrolled, the institution concerned shall follow the following five-tier system for the refund of fees* remitted by the student.

S. No	Percentage of Refund of fees*	Point of time when notice of withdrawal of admission is received in the HEI
(1)	100%	15 days or more before the formally-notified last date of admission
(2)	90%	Less than 15 days before the formally-notified last date of admission
(3)	80%	15 days or less after the formally-notified last date of admission
(4)	50%	30 days or less, but more than 15 days, after formally-notified last date of admission
(5)	00%	More than 30 days after formally-notified last date of admission

NOTE : **Caution money and security deposit, which are not part of the fees chargeable, shall be refunded in full.*

4.1.4 In case of (1) in the table above, the HEI concerned shall deduct an amount not more than 5% of the fees paid by the student, subject to a maximum of Rs. 5,000/- as processing charges from the refundable amount.

4.1.5 Fees shall be refunded by all HEIs to an eligible student within fifteen days from the date of receiving a written application from him/her in this regard.

4.2 Verification and Non-retention of Students' Academic and Personal certificates

4.2.1 No HEI shall insist upon a student to submit the original academic and personal certificates, like, mark-sheets, school leaving certificates and other such documents, at the time of submitting admission form, but the submission of self-attested copies thereof shall be mandatory.

4.2.2 HEIs shall physically verify the originals at the time of admission of the student in his/her presence and return them immediately after satisfying themselves about their authenticity, keeping the attested copies for their record.

4.2.3 The self-attested certificates of students shall be held valid and authentic by institution concerned and/or the affiliating university for all purposes and administrative requirements and should there be a need for physical verification at any time during the course of the programme of study, such verification shall be undertaken and the original certificates thus used for verification shall be returned immediately to the student concerned.

4.2.4 Taking the certificates into institutional custody under any circumstance or pretext is strictly prohibited.

4.2.5 In case of any suspicion over the authenticity or genuineness of a certificate, reference may be made to university or the Board which issued the certificate to the student and the admission be subjected to the authentication, but original certificate shall not be retained by the HEI under any circumstance.

4.3 Grievance Redressal Mechanism (GRM)

4.3.1 All HEIs shall mandatorily have a “Grievance Redressal Mechanism” (GRM) as mandated by UGC (Grievance Redressal) Regulations, 2012, as amended from time to time, to address and effectively resolve complaints, representations and grievances related to any of the issues mentioned in this Notification.

4.3.2 The GRM shall be available on HEI website.

4.3.3 HEIs shall ensure that all grievances received are addressed as deemed fit within 30 days.

5. Punitive Actions by Commission against defaulting HEIs

The Commission, in respect of any HEI which contravenes or fails to comply with the provisions of this Notification, shall proceed to take one or more of the following actions, namely:-

- (a) withdrawal of declaration of fitness to receive grants under Section 12B of the UGC Act, 1956;
- (b) withholding any grant allocated to the HEI;
- (c) declaring the HEI ineligible for consideration for any assistance under any of the general or special assistance programs of the Commission;
- (d) informing the general public, including potential candidates for admission, through a notice displayed prominently in the newspapers or other suitable media and posted on the website of the Commission, about the non-compliance by the HEI concerned;
- (e) recommend to the affiliating university for withdrawal of affiliation, in case of a college / institute;
- (f) recommend to the Central Government for withdrawal of declaration as Institution deemed to be university, in case of an institution deemed to be university;
- (g) recommend to the appropriate State Government for appropriate necessary action in case of a university established or incorporated under a State Act;

- (h) taking such other action within its powers as the Commission may deem fit.

Provided that no action shall be taken by the Commission under this Notification unless the HEI has been given an adequate opportunity of being heard.



(Rajnish Jain)
Secretary

18.12 Criteria and Weightages for Admission

i. Describe each criterion with its respective weightages i.e. Admission Test, marks in qualifying examination etc.

Government Quota admission as per Karnataka Examination Authority Seat matrix & Post Graduate Common Entrance Test. 50% Marks in any degree by UGC approved Universities. Government Quota Admissions as per PG CET Rank and Cut off issued by KEA

ii. Mention the minimum Level of acceptance, if any

Any Degree with 50% and Entrance Test like PG CET/MAT/CAT/CMAT/KMAT etc.

iii. Mention the cut-off Levels of percentage and percentile score of the candidates in the admission test for the last three years

Cut off of candidates for admission for Government Quota for average of last three years is as follows

Year	2023-24	2024-25	2025-26
Rank	124	495	1441

for Management Quota student with 60% in degree are preferred.

iv. Display marks scored in Test etc. and in aggregate for all candidates who were admitted

As per KEA Counselling Process.

18.13 List of Applicants

List of candidate whose applications have been received along with percentile/percentages core for each of the qualifying examination in separate categories for open seats. List of candidate who have applied along with percentage and percentile score for Management quota seats (merit wise)

18.14 Results of Admission Under Management seats/Vacant seats

i. Composition of selection team for admission under Management Quota

Admission Committee will look after this for selection for admission under Management Quota



The Karnataka Law Society's
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Recognised by AICTE & UGC, New Delhi, Approved by Government of Karnataka, Bengaluru
Accredited by NAAC with Grade 'A'



☎ (0831) 2405511,12,13



Under 2 (f) & 12 (B)

E-mail : director@klsimer.edu
Website : www.klsimer.edu

REF.No. KLS/IMER/3/16/25

Date: 26.12.2025

ADMISSION COMMITTEE

SL.NO.	Name of the Student/Designation	Role in the committee
1	Dr. Arif Shaikh, Director	Chairperson
2	Dr. Ameet Kulkarni,	Admission Coordinator
3	Mrs. Goutami Maganur	Member
4	Mrs. Savitha Kulkarni	Member
5	Dr. Sumanth Desai	Member

DIRECTOR
K.L.S. Institute of Management
Education & Research



ii. List of candidate who have been offered admission

List Attached

iii. Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate

--

18.15 Information of Infrastructure and Other Resources Available

i. Number of Class Rooms and size of each

Room No	Room type	Carpet area (in m ²)
1 Gf	Classroom	103.59
2 Gf	Classroom	103.36
3 Ff	Classroom	103.36
4 Ff	Classroom	115.05
5 Ff	Classroom	56.86
6 Sf	Classroom	114.46
7 Sf	Classroom	114.46
8 Sf	Classroom	114.46

ii. Number of Tutorial rooms and size of each

Room No	Room type	Carpet area (in m ²)
10 Ff	Tutorial Room[smart class]	36.48

iii. Number of Laboratories and size of each

Room No	Room type	Carpet area (in m ²)
12 Ff	Computer Centre	156.19
12 Ff	Computer Laboratory	125.68
16 Sf	Laboratory	25.96
17 Gf	Laboratory	28.92

iv. Number of Computer Centres with capacity of each

Room No	Room type	Capacity
11 Ff	Computer Centre	60
12 Ff	Computer Laboratory	60

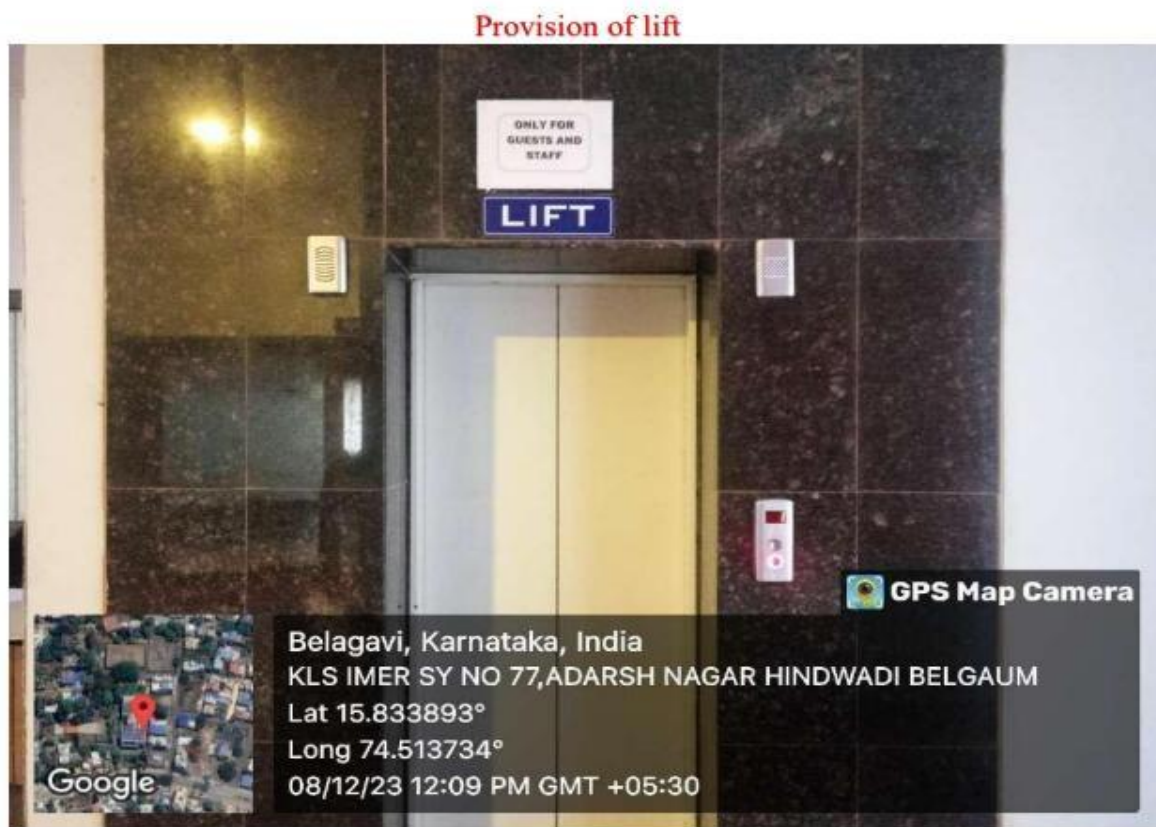
v. Central Examination Facility, Number of rooms and capacity of each

Room No	Block	No of room	Capacity
1	Examination Centre	3	05

vi. Online examination facility (Number of Nodes, Internet band width, etc.)

150 Mbps Internet Connectivity available

vii. Barrier Free Built Environment for disabled and elderly persons



viii. Fire and Safety Certificate





GOVT. OF KARNATAKA
OFFICE OF THE CHIEF FIRE OFFICER HUBLI - 580025

Telephone : 0836-2225393

FAX : 0836-2225393

Email: cfohubli@ksfes.gov.in

CR.No.26/CFO/HUBLI/ 2018

Date : 21-10-2018

To,
The Director,
KLS Institute of Management Education
& Research, Adarsh Nagar, Hindwadi,
Belagavi, Belagavi District

Sir,

Sub: - Issue of No Objection Certificate for the Fire Fighting and fire precautionary measures at KLS Institute of Management Education and Research, Adarsh Nagar, Hindwadi, Belagavi, Belagavi District.



- Ref: 1) Request letter dated 10/10/2018 of KLS Institute of Management Education and Research, Adarsh Nagar, Hindwadi, Belagavi, Belagavi District
2) C.No.26/ADV/CFO/Hubli/2018 Dated 01/03/2018

With the cited above subject this office issued an Advice/NOC for the Installation of Fire Fighting and fire precautionary measures at KLS Institute of Management Education and Research, Adarsh Nagar, Hindwadi, Belagavi, Belagavi District vide ref. cited above.



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Under 2 (f) & 12 (B)

E-mail : director@klsimer.edu
Website : www.klsimer.edu

Ref: KLS/IMER/161/25/2026

Date: 13.04.2026

To,
The Chief Fire Officer,
Karnataka State Fire and Emergency services,
Belagavi.

Sub: Request to issue Fire Safety certificate/NOC regarding

Ref: ಕ್ರಮಾಂಕ:481/ಜಿಆರ್: ಬೆಳಗಾವಿ:2025 ದಿನಾಂಕ 29.12.2025

C.NO 26/CFO/Hubli/2018 dated 21.10.2018

Sir,

With reference to the subject cited above, and as per letter received from District Fire Officer Belagavi vide ಕ್ರಮಾಂಕ:481/ಜಿಆರ್: ಬೆಳಗಾವಿ: 2025 ದಿನಾಂಕ 29.12.2025. District fire officer had visited our institution on 26.12.2025. As per the suggestions given by the District Fire Officer all the necessary Floor Wise Building Plans and other documents are attached for ready reference and necessary action.

Therefore, we request you to issue Fire Safety Certificate at the earliest.

Thanking you,

Yours faithfully,

Dr. Anif Shaikh
DIRECTOR
K.L.S. Institute of Management
Education & Research



Encl:

1. A1 Size Floorwise Building Plans
2. Record of Rights
3. Registration Copy

ix. Hostel Facilities

1. Girls hostel facility is available. Total capacity 18.



x. Number of Library books/eBooks/Titles/Journals available (Programme-wise)

SI No	Collection	Number
1	Library Books	18,735
2	Titles	8,340
3	Journals	27

xi. List of online National/International Journals subscribed

SI No	Collection	Number
1	e- Journals National	10,223
2	e- Journals International	2,100

xii. National Digital Library (NDL) subscription details

Subscription ID : INKANC527NQBFC

xiii List of Major Equipment/Facilities in each Laboratory/Workshop

SI No	Equipment	Quantity
1	Computers	150
2	Laptop	3
3	Projector	2
4	Printer	3
5	AI Panel	1

xiv. List of Experimental Setup in each Laboratory/Workshop

Not applicable

xv. Innovation Cell

Incubation Facility is available



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Website : www.klsimer.edu

REF: KLS/IMER/3/16/25

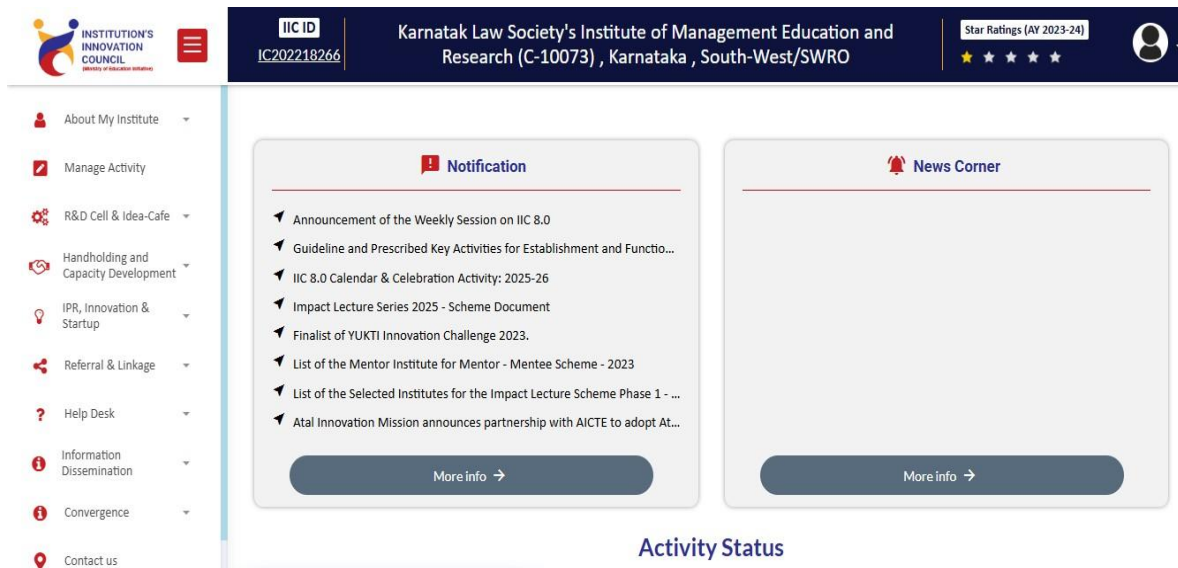
Date : 26.12.2025

Institution's Innovation Council (IIC) Composition

Sl. No	Desi nation	Name
1	President	Dr. Arif Shaikh
2	Convener	Dr. Ameet Kulkarni
3	Innovation Activity Coordinator	Ms. Rashmi Harti
4	Start-up Activity Coordinator	Dr. Ajay Jamnani
5	Internship Coordinator	Dr. Sushil Pare & Prof. Atul Kadam
6	IPR Activity Coordinator	Prof. Rahul Mailcontractor
7	Social Media Coordinator	Prof. Sumanth Desai
8	NIRF Coordinator	Dr. Praveen Kulkarni
	Expert Representation Members (Minimum 3 representative)	
	1) Alumni Entrepreneur 2) Expert from nearby Industry 3) Nearby Incubation Centre	Mr. Rajesh Muchandikar Mr. Keith Machado Mr. Mr. Amrut Patil


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Institution's Innovation Council (IIC)

Our college has established the Institution's Innovation Council (IIC) to promote activities related to innovation, Intellectual Property Rights (IPR), startups, and entrepreneurship. The council comprises both faculty members and students, encouraging collaborative participation in innovation-driven initiatives.

The IIC cell conducts quarterly meetings to plan upcoming activities and review the initiatives carried out during the previous quarter. Through these activities, students receive opportunities to participate in various innovation-related programs and competitions organized by the Ministry of Education (formerly MHRD).

Students actively interact with renowned entrepreneurs, business leaders, and academicians, which helps them nurture and develop their innovative ideas. The KLS IMER IIC also encourages students to experiment with emerging technologies and develop prototypes, thereby strengthening their confidence and practical skills.

Overall, the council provides students with a supportive ecosystem that guides them from ideation to startup development.

Major Focus Areas of IIC

- Creating a vibrant local innovation ecosystem within the institution
 - Developing startup and entrepreneurship support mechanisms
 - Preparing the institute for Atal Ranking of Institutions on Innovation Achievements (ARIIA)
 - Establishing a functional ecosystem for scouting innovative ideas and pre-incubation
- Enhancing the cognitive and creative abilities of technology students

xvi. Social Media Cell



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Estd. 1939



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Estd. 1991

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E-mail : director@klsimer.edu
Website : www.klsimer.edu

REF.No. KLS/IMER/3/16/25

Date: 26.12.2025

SOCIAL MEDIA CELL

SL.NO.	Name of the Student/Designation	Role in the committee
1	Dr. Arif Shaikh, Director	Chairperson
2	Dr. Sumanth Desai	Coordinator, IT
3	Mrs. Sapana Kulkarni	Member
4	Mrs. Sushma Rawoot	Member
5	Mrs. Anupriya Kanbarkar	Member
6	Mr. Sunil Kulkarni	Member
7	Mr. Amol Naik	Member


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- KLS IMER has established an active presence on various social media platforms, including YouTube, Facebook, LinkedIn, Twitter, and Instagram, at the institute level. Through these platforms, the institute regularly shares updates on major achievements, events, academic activities, and student accomplishments. □ The Publicity Cell is responsible for managing and monitoring the institute's official social media presence. It also oversees the social media handles of student cells, chapters, departments, and various activity cells within the

institute. In addition, the cell provides technical support and guidance to ensure consistent and effective digital communication across all platforms.

- The links to the institute's official social media handles are provided below:

Facebook- <https://www.facebook.com/klsimer.belgaum>

Instagram- https://www.instagram.com/kls_imer/

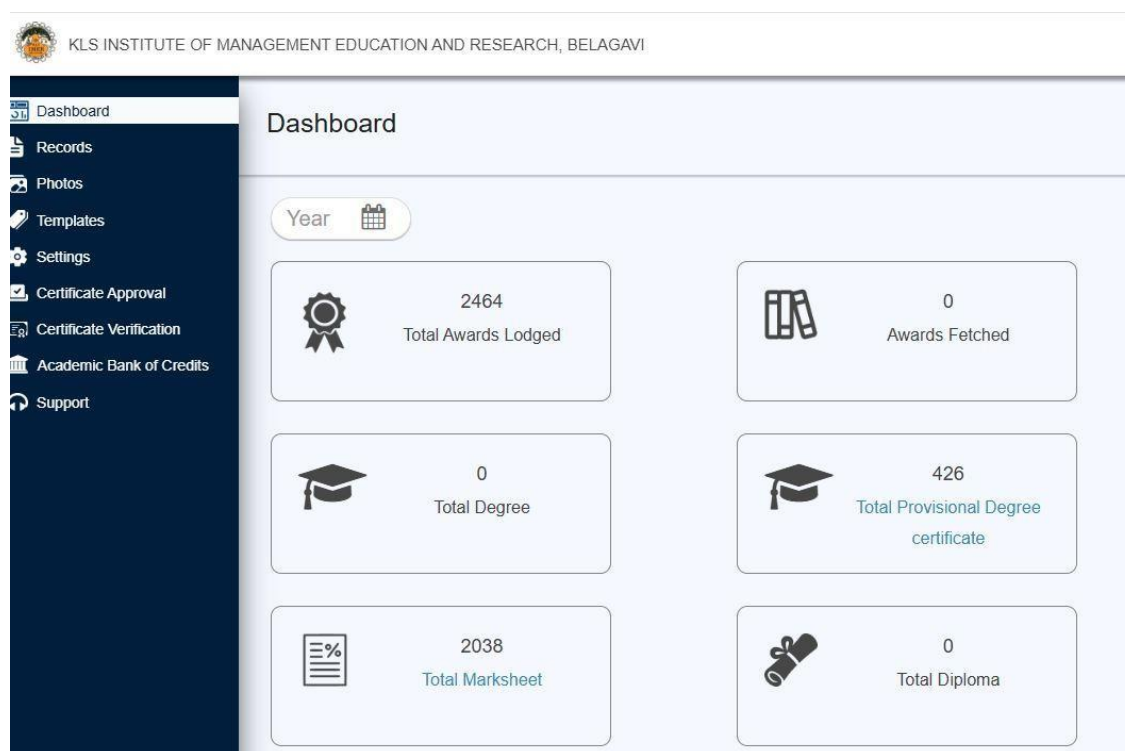
Twitter- https://x.com/kls_imer

LinkedIn- <https://www.linkedin.com/in/kls-imer/>

YouTube - <https://www.youtube.com/user/KLSIMER1>

xvii. Compliance of the Academic Bank of Credit (ABC), applicable to PGCM/ PGDM Institutions and University Departments

As per the guidelines issued by National Academic Depositor (NAD), the institute follow the norms prescribed w.r.t Academic Bank of Credit (ABC) and all the grade cards have been uploaded on NAD Portal.



xviii. To upload the respective short video (1-2 min) of Infrastructure and facilities available w.r.t the courses in the website

<https://youtu.be/G6kL3Wi7PRc?si=UVvKkQY2dle0u745>

xix. Games and Sports Facilities



xx. Teaching Learning Process

The institution follows a comprehensive and student-centric teaching learning approach to enhance learning outcomes through proper assessment, academic support, innovative teaching practices, structured mentoring, and effective academic planning. Students involvement are assessed from the time of admission through counselling, orientation programmes, classroom interactions, internal assessments, mentoring sessions, and participation in co-curricular activities.

The institution adopts experiential and participative methods to enrich the teaching-learning process. Industrial visits, immersion programmes, case studies, workshops, presentations, internships, guest lectures, and ICT-enabled classrooms provide students with practical exposure and encourage critical thinking, collaboration, and leadership development.

A structured mentor-mentee system ensures continuous academic, personal, and psychological support through regular interactions between faculty mentors and students. The institution also prepares a comprehensive academic calendar and detailed teaching plans before the commencement of each academic year, ensuring the systematic execution of academic, co-curricular, and assessment activities while promoting consistency and effective curriculum delivery.

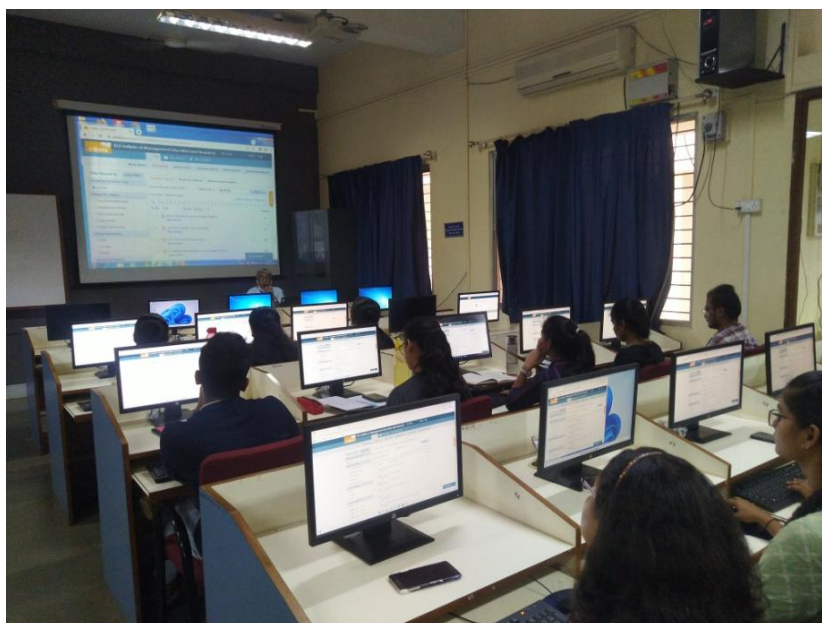
xxi. For each Post Graduate Courses give the following:

Programme offered MBA

xxii. Title of the Course

Master of Business Administration

xxiii. Laboratory facilities exclusive to the Post Graduate Course



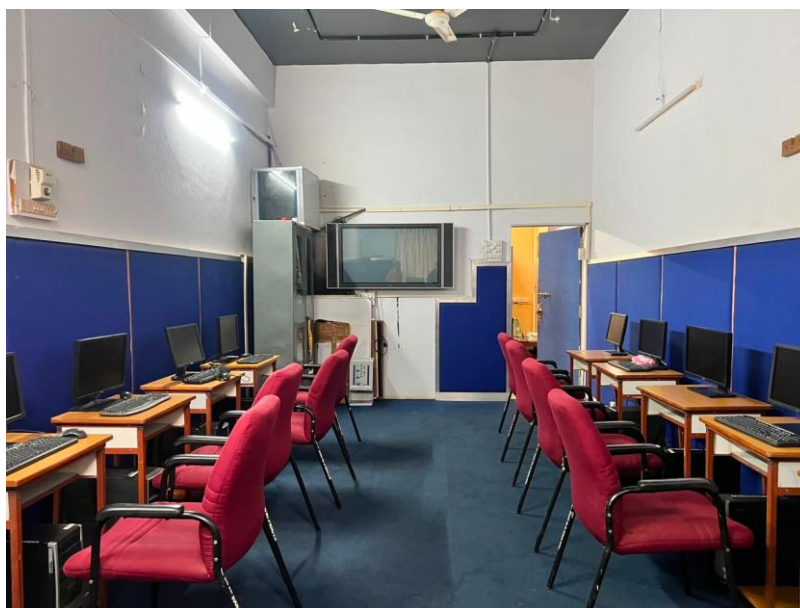
Sabeer Bhatia Laboratory



Narayan Murthy Laboratory



Digital Laboratory



Language Laboratory

18.16 Enrolment and placement details of students in the last 3years

Year	Enrolment (Number of eligible candidates)	Number of students placed	Minimum Salary	Maximum Salary	Average Salary
2022-2023	119	55	1.4	10.53	4.0
2023-2024	111	54	1.8	13.58	4.26
2024-2025	116	61	2.56	16.42	4.89

18.17 List of Research Projects/Consultancy Works

Sl. No	Name of the Consultancy/ Training	Name of the Organisation	Name of the Faculty
1.	CSR, Annual report preparation for International funding.	Gangamma Chikkumbhimath Ashram	Mrs. Rashmi Y Harti / Mrs. Goutami Maganur/ Dr Arif Shaikh
2.	One Day Training Programme for Mid-Level Managers	Jinabakul Forge Pvt. Ltd. Belagavi	Mrs. Goutami Maganur
3.	"Better your best" One Day Managerial Capacity Building Programme (Corporate Training) in collaboration with CONNECT Dharwad	Belgaum Ferrocast (India) Private Limited, Belagavi	Dr. Shailaja Hiremath

4.	" Gearing up for better Performance" Employee Development Programme (Corporate Training) 30th December 2024	SBOF Private Limited, Belagavi	Dr. Shailaja Hiremath
5.	“ 2 Days Experiential Learning program on leadership at Tata Motors”	JPF Metacast	Dr. Shailaja Hiremath

18.18 https://klsimer.edu/MOUs_new.php

Sl. No.	Name	Link
1	NISM	https://www.klsimer.edu/img/pdfs/2026/NISM.pdf
2	SKILLMILL DEVELOPMENTAL	https://www.klsimer.edu/img/pdfs/2026/SkillMill%20Developmental%20Workshop%20Pvt.%20Ltd..pdf
3	Library & Information Science	https://www.klsimer.edu/img/pdfs/2026/RCU%20Dept.%20of%20Library%20&%20Information%20Science.pdf
4	Proficient Minds	https://www.klsimer.edu/img/pdfs/2026/Proficient%20Minds.pdf
5	Hadimani Travel & Forex	https://www.klsimer.edu/img/pdfs/2026/Hadimani%20Travel%20and%20Forex%20Pvt.%20Ltd..pdf
6	FAB Sports and Events	https://www.klsimer.edu/img/pdfs/2026/FAB%20Sports%20and%20Events.pdf
7	Dattamsh Learning Simplified	https://www.klsimer.edu/img/pdfs/2026/Dattamsh%20Learning%20Simplified.pdf
8	All About Belgaum	https://www.klsimer.edu/img/pdfs/2026/allaboutbelgaum.com.pdf
9	LEO Engineers	https://www.klsimer.edu/img/pdfs/2025/MOU%20With%20Leo%20Engineers.PDF
10	Dr. Sathe Arogya Mitra Foundation	https://www.klsimer.edu/img/pdfs/2025/MOU%20with%20Dr.%20Sathe%20Arogya%20Mitra%20Foundation.PDF
11	MOU with BSNL	https://www.klsimer.edu/img/pdfs/2026/MOU%20with%20BSNL.PDF
12	MOU with Airport Authority of India	https://www.klsimer.edu/img/pdfs/2026/MOU%20with%20Airport%20Authority%20of%20India.PDF
13	AQUA Alloys Pvt. Ltd., Shinoli (BK)	https://www.klsimer.edu/img/pdfs/2025/AQUA%20ALLOYS%20PVT.%20LTD.,%20SHINOLI(BK).pdf
14	Connect Dharwad	https://www.klsimer.edu/img/pdfs/2025/CONNECT%20DHARWAD%20(1).pdf
15	CSIBER, Kolhapur	https://www.klsimer.edu/img/pdfs/2025/CSIBER,%20KOLHAPUR%20(1).pdf
16	Green Saviours Belagavi	https://www.klsimer.edu/img/pdfs/2025/GREEN%20SAVIOURS%20BELAGAVI%20(1).pdf
17	IIM, Nagpur	https://www.klsimer.edu/img/pdfs/2025/IIM,%20NAGPUR%20(1).pdf

18	JPF Metacast Private Limited, Belagavi	https://www.ksimer.edu/img/pdfs/2025/JPF%20METACAST%20PRIVATE%20LIMITED%20BELAGAVI%20(1).pdf
19	Sunil Patodia Welfare Foundation	https://www.ksimer.edu/img/pdfs/2025/SUNIL%20PATODIA%20WELFARE%20FOUNDATION%20(1).pdf
20	Vigyan Manthan Foundation	https://www.ksimer.edu/img/pdfs/2025/VIGYAN%20MANTHAN%20FOUNDATION%20(1).pdf